



450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

TOWN COUNCIL REGULAR MEETING

450 S. Parish, Johnstown, CO
Monday, November 18, 2024 at 7:00 PM

MISSION STATEMENT: Enhancing the quality of life of our residents, businesses, and visitors through community focused leadership.

AGENDA

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

AGENDA APPROVAL

SPECIAL PRESENTATIONS

- [1.](#) Small Business Saturday Proclamation

PUBLIC COMMENT

Members of the audience are invited to speak at the Council meeting. Public Comment is reserved for citizen comments on items not contained on the Public Hearing portion of the agenda. Citizen comments are limited to five (5) minutes per speaker. When several people wish to speak on the same position on a given item, they are requested to select a spokesperson to state that position.

CONSENT AGENDA

The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item be removed from the Consent Agenda and placed on the Regular Agenda for discussion.

- [2.](#) Resolution No. 2024-50: A Resolution Certifying Various Liens to the Larimer and Weld County Treasurer's Office for Inclusion in the Appropriate Tax Bill
- [3.](#) November 4, 2024 Town Council Meeting Minutes
- [4.](#) October 2024 Financial Statements
- [5.](#) Memorandum of Understanding - Johnstown Historical Society

TOWN MANAGER REPORT

TOWN ATTORNEY REPORT

OLD BUSINESS

NEW BUSINESS

- [6.](#) Resolution 2024-49: Targeted Retail Activation Policy & Program

PUBLIC HEARING

- [7.](#) Public Hearing – New Retail Liquor Store (city) for Woods Supermarket Inc.
- [8.](#) First Reading Ordinance 2024-264: An Ordinance Amending Section 10-191 and Section 10-196 of the Johnstown Municipal Code Concerning Carrying Firearms In Public Spaces
- [9.](#) 2025 Proposed Budget - Public Hearing

COUNCIL REPORTS AND COMMENTS

MAYOR’S COMMENTS

INFORMATIONAL ITEMS

- [10.](#) Informational Items

EXECUTIVE SESSION

11. An executive session to discuss the purchase of real property pursuant to C.R.S. Section 24-6-402(4)(a)

ADJOURN

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act and other applicable laws, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 970-587-4664 no later than 48 hours before the meeting in order to request such assistance.

De conformidad con la Ley de Discapacitados Estadounidenses y otras leyes vigentes, los individuos que necesitan adaptaciones funcionales para asistir o participar en esta reunión deberán comunicarse con la Municipalidad marcando el 970 587- 4664 a lo más tardar 48 horas antes de dicha reunión para solicitarla.



450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

PROCLAMATION

WHEREAS, the Town of Johnstown celebrates our local small businesses and the contributions they make to our community, which include providing jobs, boosting the local economy, and preserving our town's unique character; and

WHEREAS, small businesses are the backbone of our community, contributing significantly to the growth and vibrancy of Johnstown and representing a vital part of the American economy; and

WHEREAS, the Town of Johnstown supports our local businesses and recognizes the importance of Small Business Saturday as a time to encourage residents to shop locally and invest in the success of our neighbors and community; and

WHEREAS, according to the U.S. Small Business Administration, there are 33.2 million small businesses in the United States, and they represent a significant portion of the workforce and economy, helping to drive innovation and community growth; and

WHEREAS, Small Business Saturday has been recognized as an annual event across the country to encourage residents to support the small businesses that create jobs, foster economic growth, and enhance the quality of life in our towns and cities.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JOHNSTOWN, COLORADO THAT:

I, Michael P. Duncan, Mayor of the Town of Johnstown, Colorado, on the 18th day of November, 2024, do hereby proclaim November 30, 2024 as:

SMALL BUSINESS SATURDAY

In the Town of Johnstown and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

By: _____
Michael P. Duncan, Mayor



450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

Item #2.

TOWN COUNCIL CONSENT AGENDA COMMUNICATIONS

AGENDA DATE: November 18, 2024

SUBJECT: 2024 Lien Certification for Larimer and Weld Counties

ATTACHMENTS: 1. Resolution 2024-50, Certifying the Liens to Larimer and Weld Counties

PRESENTED BY: Devon McCarty, Deputy Finance Director

AGENDA ITEM DESCRIPTION:

CRS 31–20–105 authorizes municipalities to collect all delinquent charges, assessments or taxes by certifying them to the county treasurer. The Town adopted Sections 7-11, 7-66, and 13-8 of the municipal code by ordinance, that address the rights of the Town to collect utility charges and to collect past due, unpaid balances by placing a lien with the county treasurer to be collected with the real estate taxes.

Each year, Larimer and Weld Counties accept worksheets containing property numbers, and outstanding amounts due from municipalities that wish to have the County Treasurer collect the past due amounts. The county then adds the delinquent charges, assessments or taxes along with a 10% fee for processing to the property tax bill associated with the outstanding debt.

Municipalities take advantage of this opportunity and use it to collect a variety of outstanding debt owed to the City/Town for things such as utility bills, property abatements, special assessments, permits, etc. The Town of Johnstown has used it in the past primarily for utility bill collection and for property abatement collections.

Currently, the Town does not have utility accounts in Larimer County that meet the criteria set for outstanding accounts. The Town has 12 utility accounts in Weld County that are outstanding with a collective balance owing of \$6,318.44. The Town also has 2 property abatement accounts that are outstanding with a total balance due of \$570.00. The Town has sent letters to the customers notifying them of the status of their accounts and encouraging them to remit payment to the Town to avoid the special assessment, so should customers make payments on their accounts prior to the date required for certification, those numbers could change.

The Community that Cares

Larimer and Weld County policies require that all municipalities provide a resolution in order to certify liens each year. The Resolution attached was written in response to that policy.

STRATEGIC PLAN ALIGNMENT:

Organizational Excellence & Public Trust

- *Strengthen public trust and confidence*

LEGAL ADVICE:

The Town Attorney drafted the Resolution.

FINANCIAL ADVICE:

Certifying the liens to the County Assessors will allow the Town to collect the cash for amounts owed on outstanding accounts, thus improving our cash flows.

RECOMMENDED ACTION: Approve Resolution 2024-50 as presented.

Reviewed and Approved for Presentation,



Town Manager

**TOWN OF JOHNSTOWN, COLORADO
RESOLUTION NO. 2024-50**

**A RESOLUTION CERTIFYING VARIOUS LIENS TO THE
LARIMER AND WELD COUNTY TREASURER'S OFFICE FOR
INCLUSION IN THE APPROPRIATE TAX BILL**

WHEREAS, the Town of Johnstown, Colorado (the "Town") is a Colorado home rule municipality, duly organized and existing under the laws of the State of Colorado and the Town's Home Rule Charter; and

WHEREAS, C.R.S. § 31-20-105 allows municipalities to "cause any or all delinquent charges, assessments, or taxes made or levied to be certified to the treasurer of the county and be collected and paid over by the treasurer of the county in the same manner as taxes are authorized" if authorized to do so by ordinance; and

WHEREAS, the Town adopted Section 7-11, Section 7-66, and Section 13-8 of the Johnstown Municipal Code by ordinance, addressing the rights of the Town to collect utility charges, hold the owner of the property responsible for unpaid utilities and collect unpaid balances by placing a lien with the county treasurer to be collected with the real estate taxes; and

WHEREAS, the Town has utility bills and property abatements that have not been paid and desires to place a lien upon the real estate taxes.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JOHNSTOWN, COLORADO, THAT:

Section 1. The Town Council certifies that the accounts submitted to the Larimer and Weld County Treasurer are delinquent and should become as assessment on the property served together with an additional 10% for costs of collection.

Section 2. The Finance Director is authorized to submit the data in any format requested by the Larimer County Treasurer by December 6, 2024, and to the Weld County Treasurer by December 1, 2024.

Section 3. Severability. In the event any title, section, paragraph, item, sentence, clause, phrase or word of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of the resolution which shall remain in full force and effect as if the portion so declared or adjudged invalid or unconstitutional were not originally a part of the resolution.

Section 4. Repealer. All resolutions, or parts of the same that are inconsistent with the provisions of this resolution, are hereby repealed to the extent of such inconsistency.

PASSED, SIGNED, APPROVED, AND ADOPTED THIS 18th day of November 2024.

ATTEST:

TOWN OF JOHNSTOWN, COLORADO

By: _____
Meghan Martinez, Town Clerk

By: _____
Michael P. Duncan, Mayor



450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

TOWN COUNCIL REGULAR MEETING

450 S. Parish, Johnstown, CO
Monday, November 4, 2024 @ 7:00 PM

MINUTES

CALL TO ORDER

At 7:00 Mayor Duncan called the meeting to order.

PLEDGE OF ALLEGIANCE

Mayor Duncan invited attendees to join in the Pledge of Allegiance.

ROLL CALL

Present:

Councilmember Berg
Councilmember Menzies
Councilmember Morris
Councilmember Paranto
Councilmember Young
Mayor Duncan

Absent:

Councilmember Molinar

AGENDA APPROVAL

Mayor Duncan noted that the following items should be removed from the agenda:

1. Small Business Day Proclamation
2. Lung Cancer Awareness Month
3. Item #11 Subdivision Case No. SUB23-0021 which includes a Preliminary Plat and Change of Zone for Waggoner Farm

Motion by Councilmember Paranto and seconded by Councilmember Berg to approve the amended agenda.

Upon vote, motion passed unanimously.

SPECIAL PRESENTATIONS

Mayor Duncan read a proclamation into the record recognizing Public Works Director Jason Elkins for his service to the Town.

PUBLIC COMMENT

Angie Swanson, 324 Maestes Street, asked for clarification on council needs from the Johnstown Colony neighborhood related to the Maestas Street project. She asked for further information related to termites in the area.

CONSENT AGENDA

Motion by Councilmember Berg and seconded by Mayor Pro Tem Young to approve the consent agenda which contained the following items:

- October 21, 2024 Meeting Minutes
- Second Reading: Ordinance 2024-261: An Ordinance Amending Section 7-149 of the Johnstown Municipal Code to Prohibit the Sale of Dogs and Cats in Public Places
- Second Reading: Ordinance 2024-260: Approving R-2 Zoning, with Modifications and Restrictions, for the Blue Spruce Ridge Annexation
- October 2024 List of Bills
- Contract to Buy and Sell Real Estate (Letford Property)

TOWN MANAGER REPORT

Town Manager Matt LeCerf provided a written report.

TOWN ATTORNEY REPORT

Town Attorney Avi Rocklin did not have a report but was available to answer any questions from Council.

NEW BUSINESS

Contract Award Little Thompson River Pedestrian Bridge Construction:

Brandon Torrez, Senior Project Manager, presented the proposed contract award.

Motion by Mayor Pro Tem Young and seconded by Councilmember Morris to approve the contract for the Little Thompson River Pedestrian Bridge as presented with RCD Construction, Inc. in the amount of \$332,558.66, as well as provide access to a 10% contingency by authorization of the Town Manager to approve the use of these funds for unforeseen construction expenses encountered on the project not to exceed the budgeted amount, and authorize the Town Manager to execute the contract.

Upon roll call vote, motion passed unanimously.

PUBLIC HEARING

2025 Proposed Budget: At 7:24 p.m. Mayor Duncan opened the public hearing.

Deputy Town Manager Mitzi McCoy provided an in-depth presentation of the proposed 2025 Budget.

Mayor Duncan asked if there was anyone present or online who wished to register a comment related to the 2025 Proposed Budget.

At: 7:48 Mayor Duncan closed the public hearing.

COUNCIL REPORTS AND COMMENTS

Councilmember Paranto: He mentioned that Northern Colorado EEPs Society is looking for participants. He mentioned the election and encouraged everyone to vote in tomorrow's election.

Councilmember Morris: She encouraged everyone to vote.

Mayor Pro Tem Young: No comments at this time

Councilmember Menzies: She asked about the Historical Society MOU. The Town is awaiting a response from the Historical Society. She thanked Chief, JPD, and Detective Carissa Cygan. She is very grateful for the diligence of JPD for pursuing the case. Detective Cygan has been so professional and so patient.

Councilmember Berg: He thanked the Town Staff for their attendance at Trick-or-Treat Street event. It was a great show of JPD, Town Staff, and Public Works. He also reminded everyone to Thank a Veteran on Veteran's Day (November 11th). The Veterans Post will be holding a breakfast event on Sunday, November 10th from 7-10:30 and Veteran's eat for free.

MAYOR'S COMMENTS

Mayor Duncan thanked the staff for all the work they do and Council for the long hours they put in. He thanked Jason Elkins for his service to the Town. He also took a moment to thank JPD for their presence at the meeting. He reminded everyone to vote and directed residents to the 24-hour drop box in Milliken.

EXECUTIVE SESSION

Motion by Councilmember Berg and seconded by Councilmember Paranto to go into executive session to discuss matters subject to negotiations and to instruct negotiators pursuant to C.R.S. Section 24-6-402(4)(e) for Project Leo, to receive legal advice from the Town Attorney pursuant to C.R.S. Section 24-6-402(4)(b) regarding termite, and to receive legal advice from the Town Attorney Pursuant to C.R.S. Section 24-6-402(4)(b) regarding eminent domain.

Upon vote, motion passed unanimously.

At 7:50 Mayor Duncan recessed the meeting to go into executive session

At 9:17 Mayor Duncan reconvened the meeting.

ADJOURNMENT

There being no further business of the Town Council, Mayor Duncan adjourned the meeting at 9:18 pm.

Approved by Town Council:

Michael P. Duncan, Mayor

Attest:

Meghan C. Martinez, MMC, Town Clerk

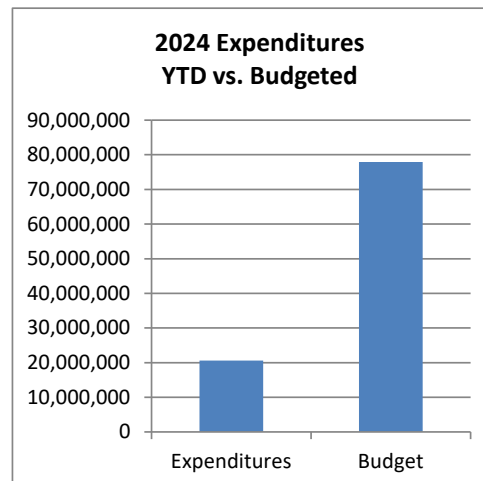
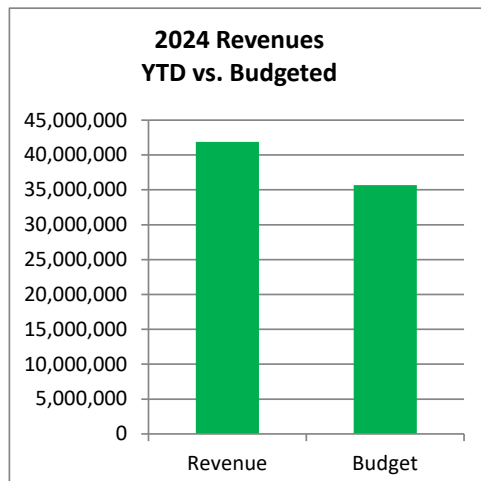
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - General Fund
Period Ending October 31, 2024
Unaudited

Item #4.

General Fund	2024 Actuals October	2024 Adopted Budget	% Complete
Beginning Fund Balance	62,349,169	62,349,169	
<u>Revenues:</u>			
Taxes & Fees	33,992,524	32,347,410	105.1%
Licenses & Permits	3,708,093	2,193,300	169.1%
Fines & Forfeitures	269,740	215,000	125.5%
Intergovernmental	251,919	50,000	503.8%
Earnings on Investment	2,649,700	500,000	529.9%
Miscellaneous Revenue	1,028,998	380,000	270.8%
<i>Transfers In</i>	-	-	
Total Operating Revenues	41,900,974	35,685,710	117.4%
<u>Expenditures:</u>			
Legislative	5,096,085	1,925,100	264.7%
Town Manager	1,406,750	2,117,435	66.4%
Town Clerk	368,322	542,300	67.9%
Events	19,065	282,050	6.8%
Finance	525,829	711,120	73.9%
Planning	462,474	696,050	66.4%
Reimbursements	565,594	350,000	161.6%
Engineering	534,589	1,313,495	40.7%
Inspections	283,959	403,400	70.4%
Police	6,369,937	12,513,883	50.9%
Public Works	556,354	686,100	81.1%
Buildings	329,728	1,003,300	32.9%
<i>Transfers Out</i>	4,114,208	55,356,967	7.4%
Total Expenditures	20,632,894	77,901,200	26.5%
Excess (Deficiency) of Revenues and Other Sources over Expenditures	21,268,081	(42,215,489)	
Prior Period Adjustment			
Ending Fund Balance*	83,617,250	20,133,680	

* - Unaudited

83% of the fiscal year has elapsed



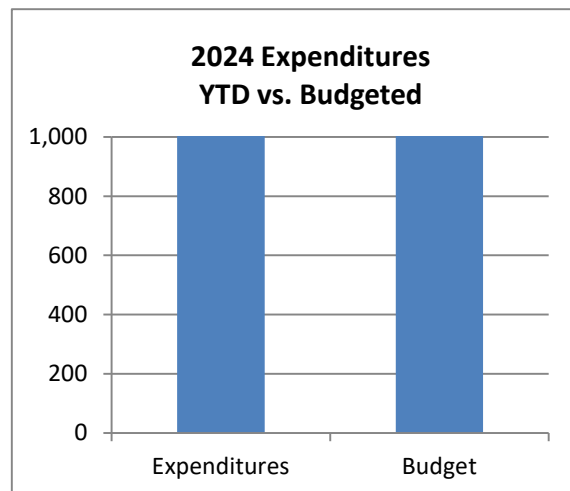
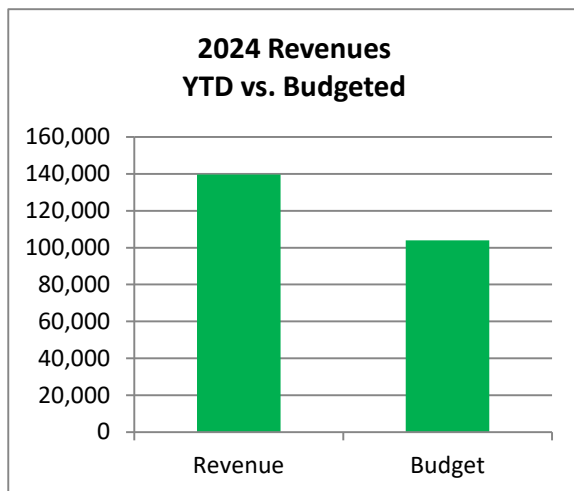
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Conservation Trust Fund
Period Ending October 31, 2024
Unaudited

Item #4.

Conservation Trust Fund	2024 Actuals October	2024 Adopted Budget	% Complete
Beginning Fund Balance	264,069	264,069	
<u>Revenues:</u>			
Intergovernmental	83,236	100,000	83.2%
Earnings on Investment	6,394	4,000	159.8%
Transfers In	50,000	-	
Total Operating Revenues	139,630	104,000	134.3%
<u>Expenditures:</u>			
Operations	-	-	
Capital Outlay	406,422	350,000	116.1%
Transfers Out	-	-	
Total Expenditures	406,422	350,000	
Excess (Deficiency) of Revenues and Other Sources over Expenditures	(266,792)	(246,000)	
Ending Fund Balance*	(2,723)	18,069	

* - Unaudited

83% of the fiscal year has elapsed



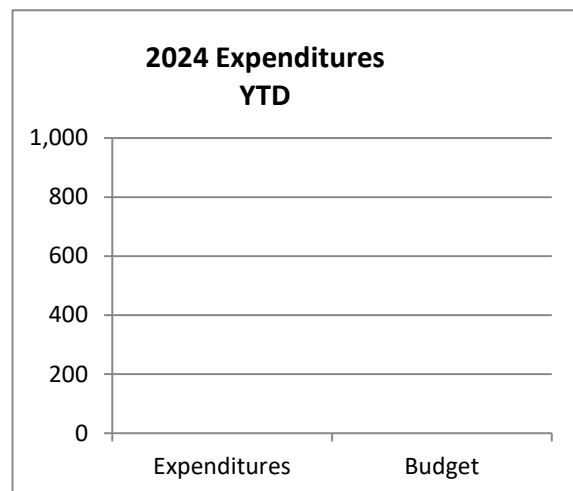
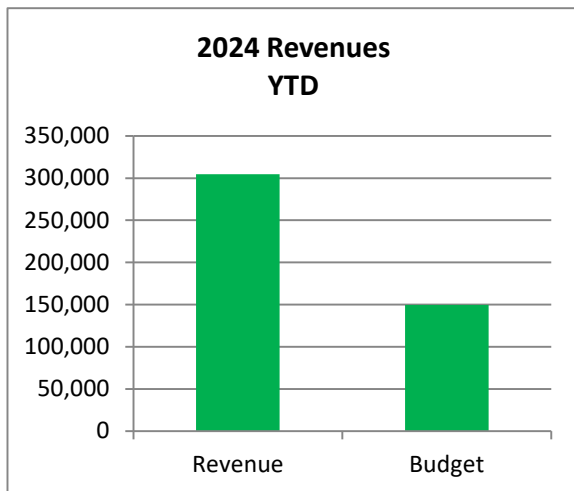
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Arts and Culture Fund
Period Ending October 31, 2024
Unaudited

Item #4.

Arts & Culture Fund	2024 Actuals October	2024 Adopted Budget	% Complete
Beginning Fund Balance	62,558	62,558	
<u>Revenues:</u>			
Intergovernmental	304,693	149,580	203.7%
Earnings on Investment	-	-	
Total Operating Revenues	304,693	149,580	
<u>Expenditures:</u>			
Operations	-	-	
Capital Outlay	-	-	
Total Expenditures	-	-	
Excess (Deficiency) of Revenues and Other Sources over Expenditures	304,693	149,580	
Ending Fund Balance*	367,251	212,138	

* - Unaudited

83% of the fiscal year has elapsed



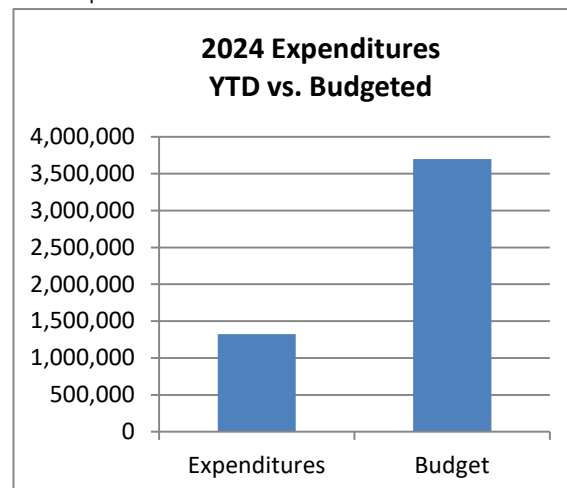
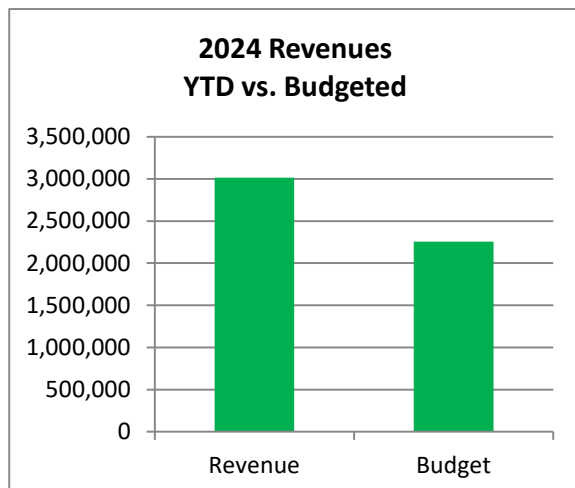
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Parks and Open Space Fund
Period Ending October 31, 2024
Unaudited

Item #4.

	2024 Actuals October	2024 Adopted Budget	% Complete
Parks and Open Space Fund			
Beginning Fund Balance	8,255,316	8,255,316	
<u>Revenues:</u>			
Taxes & Fees	1,403,201	1,024,950	136.9%
License & Permit	985	500	197.0%
Earnings on Investment	137,376	50,000	274.8%
Miscellaneous Revenue	182,444	41,000	445.0%
<i>Transfers In</i>	1,290,000	1,140,000	113.2%
Total Operating Revenues	3,014,007	2,256,450	133.6%
<u>Expenditures:</u>			
Operations	779,731	1,621,450	48.1%
Capital Outlay	543,810	2,076,000	26.2%
<i>Transfers Out</i>	-	-	
Total Expenditures	1,323,541	3,697,450	35.8%
Excess (Deficiency) of Revenues and Other Sources over Expenditures	1,690,465	(1,441,000)	
Ending Fund Balance*	9,945,781	6,814,316	

* - Unaudited

83% of the fiscal year has elapsed



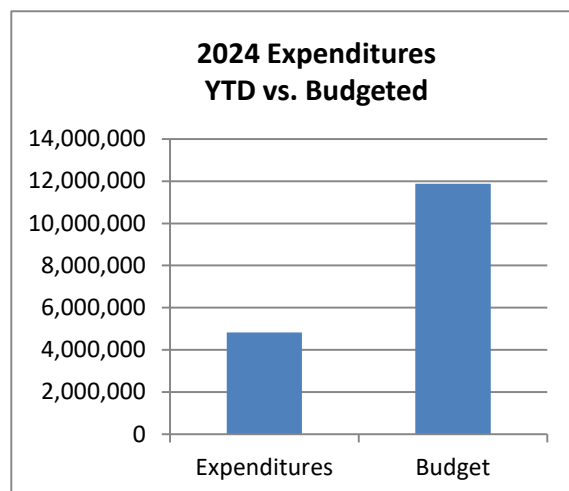
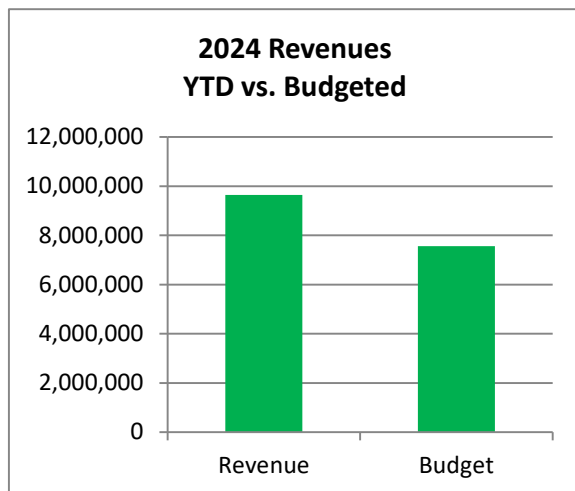
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Street and Alley Fund
Period Ending October 31, 2024
Unaudited

Item #4.

	2024 Actuals October	2024 Adopted Budget	% Complete
Street and Alley Fund			
Beginning Fund Balance	20,684,152	20,684,152	
<u>Revenues:</u>			
Taxes & Fees	5,878,519	5,080,000	115.7%
Intergovernmental	338,953	115,000	294.7%
Charges for Services	905,327	985,000	91.9%
Capital Investment Fees	2,104,159	1,276,375	164.9%
Earnings on Investment	420,469	100,000	420.5%
Miscellaneous Revenues	120	1,000	12.0%
Tranfers In	-	-	
Total Operating Revenues	9,647,547	7,557,375	127.7%
<u>Expenditures:</u>			
Operations & Maintenance	4,143,817	5,501,250	75.3%
Capital	678,954	6,384,000	10.6%
Total Expenditures	4,822,771	11,885,250	40.6%
Excess (Deficiency) of Revenues and Other Sources over Expenditures	4,824,777	(4,327,875)	
Ending Fund Balance*	25,508,929	16,356,277	

* - Unaudited

83% of the fiscal year has elapsed



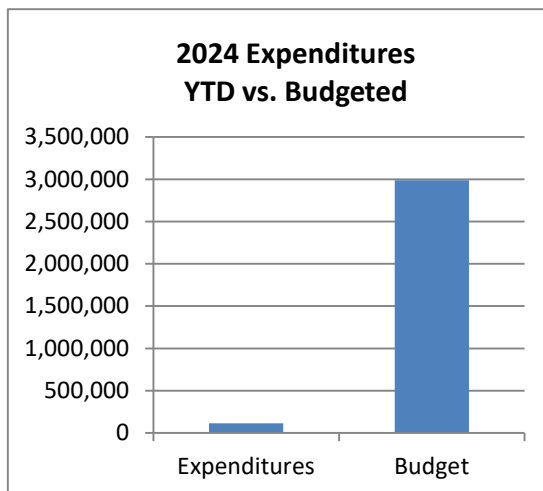
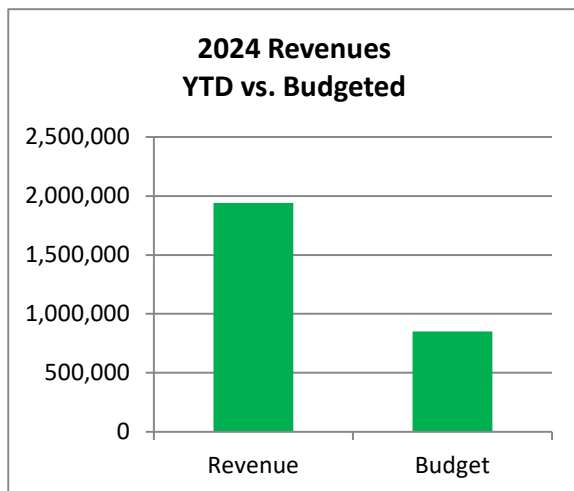
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Capital Projects Fund
Period Ending October 31, 2024
Unaudited

Item #4.

	2024 Actuals October	2024 Adopted Budget	% Complete
Capital Projects Fund			
Beginning Fund Balance	11,086,613	11,086,613	
<u>Revenues:</u>			
Taxes and Fees	1,632,695	800,000	204.1%
Miscellaneous Revenue	-	-	
Interest	508,605	100,000	508.6%
<i>Transfers In</i>	<u>(200,000)</u>	<u>(50,000)</u>	400.0%
Total Operating Revenues	<u>1,941,300</u>	<u>850,000</u>	228.4%
<u>Expenditures:</u>			
Capital Outlay	112,882	2,988,500	3.8%
<i>Transfers Out</i>	<u>-</u>	<u>-</u>	
Total Expenditures	<u>112,882</u>	<u>2,988,500</u>	3.8%
Excess (Deficiency) of Revenues and Other Sources over Expenditures	<u>1,828,418</u>	<u>(2,138,500)</u>	
Ending Fund Balance*	<u>12,915,031</u>	<u>8,948,113</u>	

* - Unaudited

83% of the fiscal year has elapsed



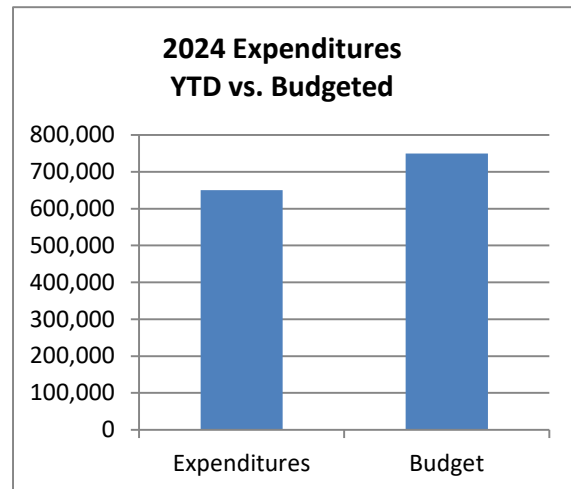
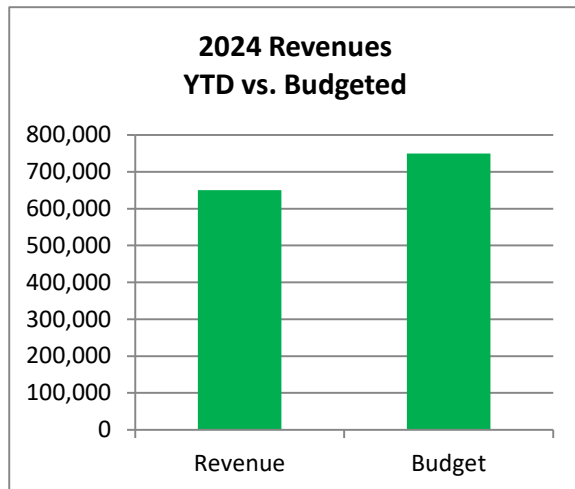
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Tax Allocation Fund
Period Ending October 31, 2024
Unaudited

Item #4.

Tax Allocation Fund	2024 Actuals October	2024 Adopted Budget	% Complete
Beginning Fund Balance*	41,435	41,435	
<u>Revenues:</u>			
Taxes & Fees	650,061	750,000	86.7%
Earnings on Investment	-	-	
Total Operating Revenues	650,061	750,000	86.7%
<u>Expenditures:</u>			
Miscellaneous	650,061	750,000	86.7%
Total Expenditures	650,061	750,000	86.7%
Excess (Deficiency) of Revenues and Other Sources over Expenditures	-	-	
Ending Fund Balance*	41,435	41,435	

* - Unaudited

83% of the fiscal year has elapsed



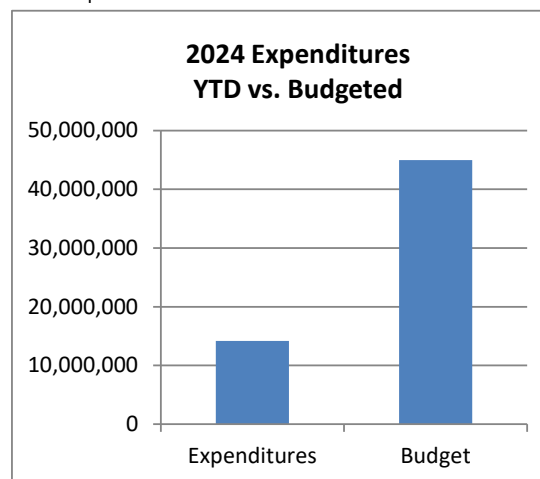
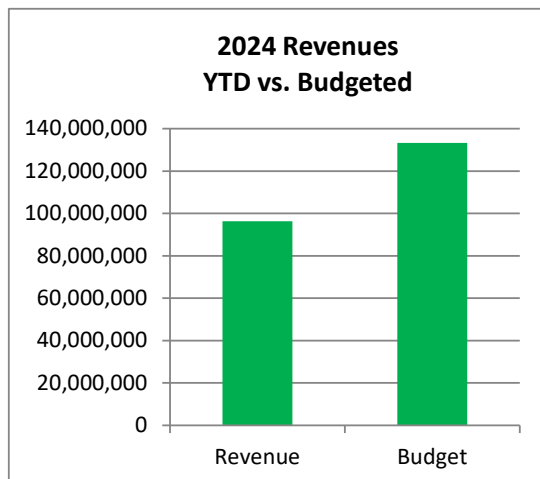
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Water Fund
Period Ending October 31, 2024
Unaudited

Item #4.

Water Fund	2024 Actuals October	2024 Adopted Budget	% Complete
Beginning Cash Balance*	23,450,653	23,450,653	
<u>Revenues:</u>			
Charges for Services	7,263,826	5,935,000	122.4%
Total Operating Revenues	7,263,826	5,935,000	122.4%
<u>Expenses:</u>			
Administration	231,795	304,100	76.2%
Operations	4,478,302	6,185,450	72.4%
Capital Outlay	8,754,598	37,477,500	23.4%
Depreciation	692,067	994,200	69.6%
Transfers Out	-	-	
Total Operating Expenses	14,156,762	44,961,250	31.5%
Operating Income (Loss)	(6,892,936)	(39,026,250)	
<u>Non-Operating Revenues (Expenses)</u>			
Tap Fees	3,468,144	1,397,933	248.1%
Capital Investment Fees	3,409,732	1,100,925	309.7%
Misc. Revenues	8,828,833	52,536,000	16.8%
Interest	1,358,742	250,000	543.5%
Debt Proceeds	72,007,832	72,000,000	100.0%
Total Non-Operating Revenues (Expenses)	89,073,282	127,284,858	70.0%
Excess (Deficiency) of Revenues and Other Sources over Expenses	82,180,347	88,258,608	
Ending Cash Balance*	105,631,000	\$ 111,709,261	

* - Unaudited

83% of the fiscal year has elapsed



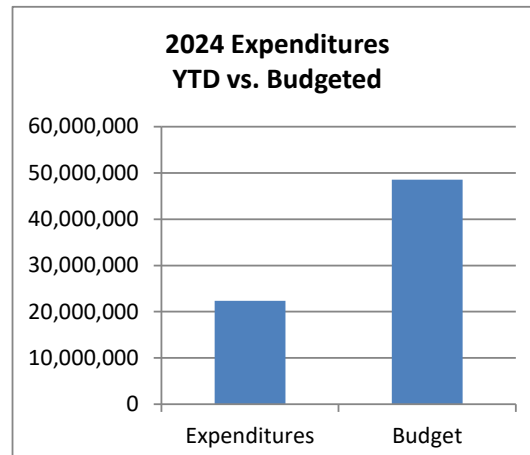
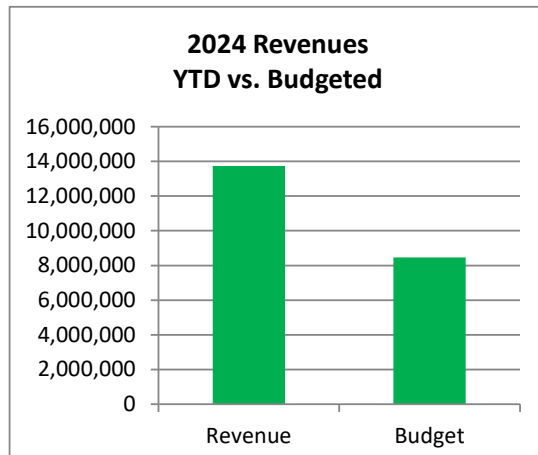
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Sewer Fund
Period Ending October 31, 2024
Unaudited

Item #4.

	2024 Actuals October	2024 Adopted Budget	% Complete
Sewer Fund			
Beginning Cash Balance*	66,814,600	66,814,600	
<u>Revenues:</u>			
Charges for Services	3,510,770	3,795,000	92.5%
Total Operating Revenues	3,510,770	3,795,000	92.5%
<u>Expenses:</u>			
Administration	219,985	292,100	75.3%
Operations	1,691,138	2,626,440	64.4%
Capital Outlay	18,393,288	41,722,500	44.1%
Depreciation	1,096,800	1,125,300	97.5%
Debt Service	956,325	2,767,650	34.6%
	-	-	
Total Operating Expenses	22,357,536	48,533,990	46.1%
Operating Income (Loss)	(18,846,766)	(44,738,990)	
<u>Non-Operating Revenues (Expenses)</u>			
Capital Improvement Fees	7,412,259	4,138,775	179.1%
Misc. Revenues	12,231	25,000	48.9%
Interest	2,793,479	500,000	558.7%
Transfers In/(Out)	-	-	
Total Non-Operating Revenues (Expenses)	10,217,969	4,663,775	219.1%
Excess (Deficiency) of Revenues and Other Sources over Expenses	(8,628,796)	(40,075,215)	
Ending Cash Balance*	58,185,804	26,739,385	

* - Unaudited

83% of the fiscal year has elapsed



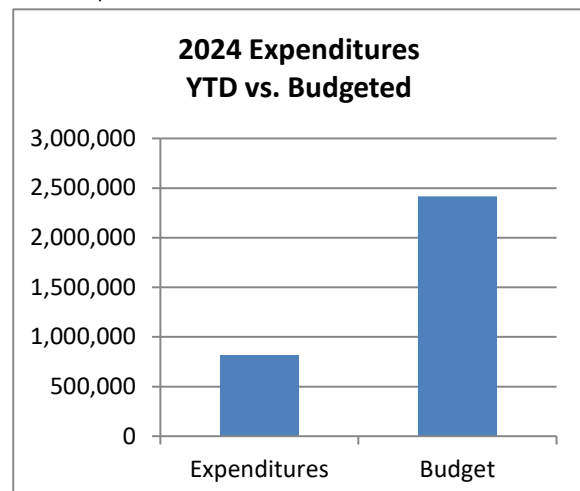
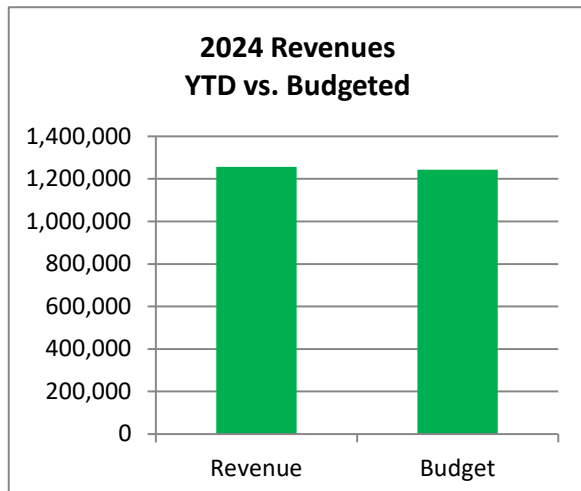
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Drainage Fund
Period Ending October 31, 2024
Unaudited

Item #4.

Drainage Fund	2024 Actuals October	2024 Adopted Budget	% Complete
Beginning Cash Balance*	4,384,176	4,384,176	
<u>Revenues:</u>			
Charges for Services	477,813	525,000	91.0%
Total Operating Revenues	477,813	525,000	91.0%
<u>Expenses:</u>			
Administration	122,928	164,390	74.8%
Operations	211,840	1,213,100	17.5%
Capital Improvements	482,300	1,038,400	46.4%
Transfer Out	-	-	
Total Operating Expenses	817,068	2,415,890	33.8%
Operating Income (Loss)	(339,255)	(1,890,890)	
<u>Non-Operating Revenues (Expenses)</u>			
Capital Revenues	654,333	220,000	297.4%
Misc. Revenues	27,258	457,560	6.0%
Interest	96,730	40,000	241.8%
Total Non-Operating Revenues (Expenses)	778,321	717,560	108.5%
Excess (Deficiency) of Revenues and Other Sources over Expenses	439,066	(1,173,330)	
Ending Cash Balance*	4,823,242	3,210,846	

* - Unaudited

83% of the fiscal year has elapsed



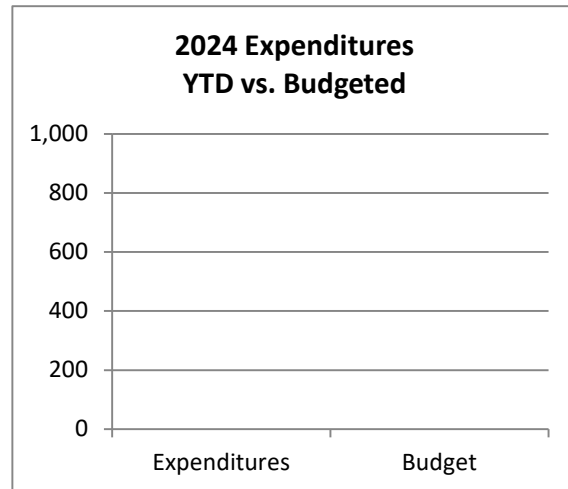
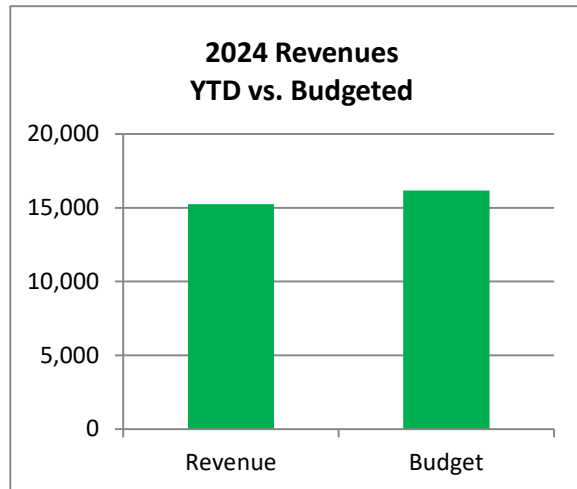
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Cemetery Perpetual Fund
Period Ending October 31, 2024
Unaudited

Item #4.

	2024 Actuals October	2024 Adopted Budget	% Complete
Cemetery Perpetual Fund			
Beginning Fund Balance*	186,210	186,210	
<u>Revenues:</u>			
Miscellaneous Revenue	9,589	12,560	76.3%
Earnings on Investment	5,656	3,600	157.1%
Total Operating Revenues	15,245	16,160	94.3%
<u>Expenditures:</u>			
Operations & Maintenance	-	-	
Capital Outlay	-	-	
Transfers Out	-	-	
Total Expenditures	-	-	
Excess (Deficiency) of Revenues and Other Sources over Expenditures	15,245	16,160	
Ending Fund Balance*	201,455	202,370	

* - Unaudited

83% of the fiscal year has elapsed



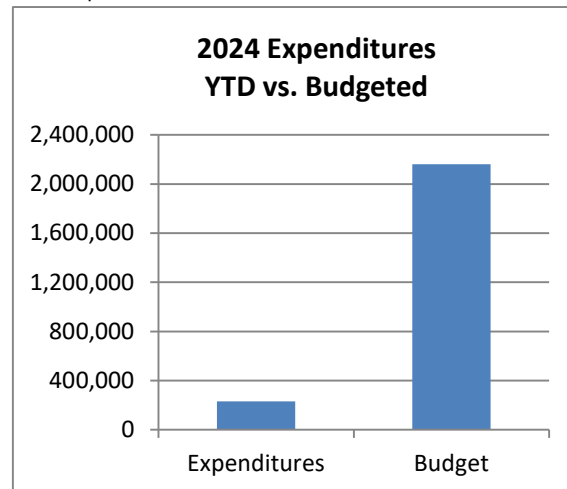
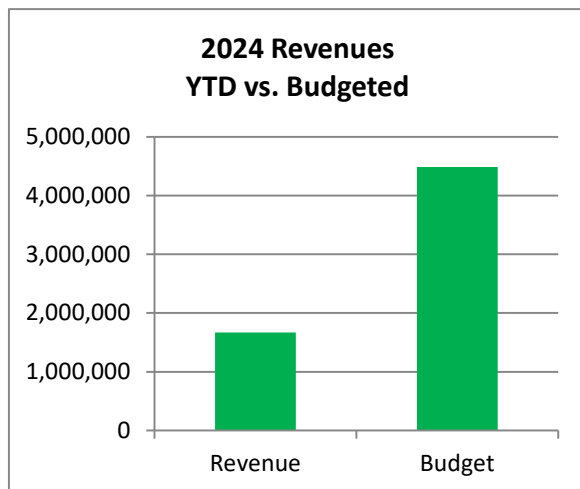
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Library Fund
Period Ending October 31, 2024
Unaudited

Item #4.

Library Fund	2024 Actuals October	2024 Adopted Budget	% Complete
Beginning Fund Balance*	10,610,421	10,610,421	
<u>Revenues:</u>			
Intergovernmental	175,802	1,292,842	13.6%
Miscellaneous Revenue	1,235	13,500	9.1%
Capital Investment Fees	761,733	373,950	203.7%
Interest	172,779	500,000	34.6%
<i>Transfers In</i>	<u>557,106</u>	<u>2,304,387</u>	24.2%
Total Operating Revenues	<u>1,668,654</u>	<u>4,484,679</u>	37.2%
<u>Expenditures:</u>			
Operations	229,480	2,161,500	10.6%
Capital Outlay	<u>-</u>	<u>-</u>	
Total Expenditures	<u>229,480</u>	<u>2,161,500</u>	10.6%
Excess (Deficiency) of Revenues and Other Sources over Expenditures	<u>1,439,175</u>	<u>2,323,179</u>	
Ending Fund Balance*	<u>12,049,596</u>	<u>12,933,600</u>	

* - Unaudited

83% of the fiscal year has elapsed



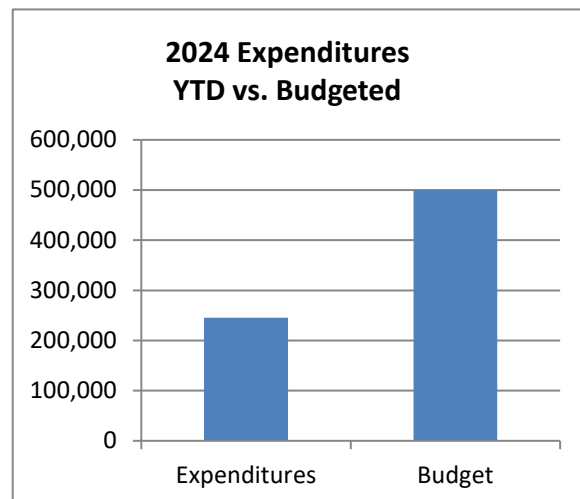
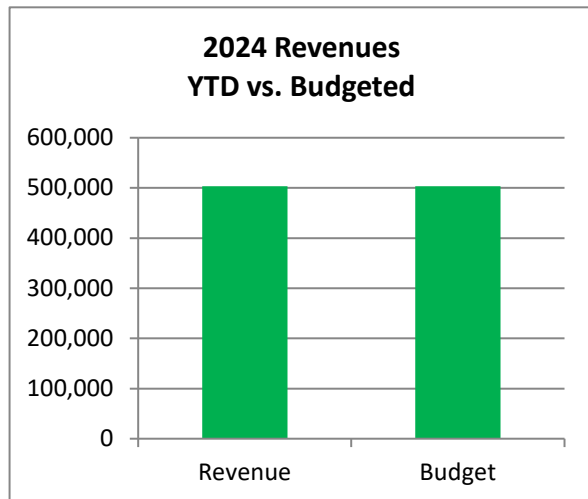
Town of Johnstown, Colorado
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Recreation Center Fund
Period Ending October 31, 2024
Unaudited

Item #4.

	2024 Actuals October	2024 Adopted Budget	% Complete
Recreation Center Fund			
Beginning Fund Balance*	23,587	23,587	
<u>Revenues:</u>			
State Grants	-	0	
Transfers In	503,000	503,000	100.0%
Earnings on Investment	-	-	
Total Operating Revenues	503,000	503,000	
<u>Expenditures:</u>			
Operations & Maintenance	245,553	500,000	49.1%
Capital Outlay	-	-	
Total Expenditures	245,553	500,000	49.1%
Excess (Deficiency) of Revenues and Other Sources over Expenditures	257,447	3,000	
Ending Fund Balance*	281,034	26,587	

* - Unaudited

83% of the fiscal year has elapsed





450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

Item #5.

TOWN COUNCIL CONSENT AGENDA COMMUNICATIONS

AGENDA DATE: November 18, 2024

SUBJECT: Johnstown Historical Society Memorandum of Understanding

ATTACHMENTS: 1. Memorandum of Understanding between the JHS and the Town

PRESENTED BY: Mitzi McCoy, Deputy Town Manager

AGENDA ITEM DESCRIPTION:

The Town owns the Historic Parish House and Museum located at 701 Charlotte St., and partners with the Johnstown Historical Society (JHS) to operate it. The JHS is a 501(c)(3) nonprofit organization, legally distinct and separate from the Town.

The relationship between the Town and JHS has generally been supportive and collaborative. In 2020, JHS began submitting budget requests to the Town and requested that one of their volunteers be made a part-time employee so they could be compensated for their contributions. Consequently, beginning in 2020, the Town started providing regular subsidies to the JHS and began paying wages and burden for this position. Over time, the relationship and requests have evolved, and the lines between the entities have greyed prompting several discussions between Town staff, the Museum Director, and JHS Board members.

On July 29, 2024, the Johnstown Town Council met with the Johnstown Historical Society Board of Directors to discuss the terms of a Memorandum of Understanding between the two entities. Currently, both entities wish to formalize the relationship and establish guidelines and expectations for the operation of the historic Parish House and Museum. The intent is, if the MOU is approved by Council, that it will go into effect beginning January 1, 2025.

STRATEGIC PLAN ALIGNMENT:

Organizational Excellence & Public Trust

- *Strengthen public trust and confidence*
- Safe & Welcoming community
 - *Partner in creating more community based, community service and action opportunities*
 - *Create arts and culture opportunities that connect the community*

The Community that Cares

LEGAL ADVICE:

The Town Attorney reviewed the Memorandum of Understanding.

FINANCIAL ADVICE:

NA

RECOMMENDED ACTION: Approve the Memorandum of Understanding between the Town of Johnstown and the Johnstown Historical Society.

Reviewed and Approved for Presentation,

A handwritten signature in blue ink, appearing to be 'WJL', is written over a horizontal line.

Town Manager

MEMORANDUM OF UNDERSTANDING
BETWEEN THE TOWN OF JOHNSTOWN
AND THE JOHNSTOWN HISTORICAL SOCIETY

THIS MEMORANDUM OF UNDERSTANDING (MOU) is entered into this ____ day of _____, 2024, by and between the Town of Johnstown, Colorado, a Colorado home-rule municipality (“Town”), and the Johnstown Historical Society, a Colorado non-profit corporation (“JHS”). The Town and JHS may collectively be referred to as the “parties” or singularly as a “party.”

RECITALS

WHEREAS, the JHS is a non-profit entity whose mission is to enrich the community through the preservation, interpretation, and dissemination of collected local culture; and

WHEREAS, the Town allows the JHS to utilize space in a Town owned facility, known as the “Parish House” and located at 701 Charlotte Street, Johnstown, CO 80534 (“Facility”), free of charge, for museum and historical events and for storage of JHS owned property; and

WHEREAS, despite the JHS’s use of the space in the Facility for many years, the Town and the JHS have not formalized their business association; and

WHEREAS, to memorialize their relationship, the Town and the JHS desire to enter into this MOU.

AGREEMENT

THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Operations. The JHS’s operations will be managed exclusively by the JHS and its Board of Directors. Upon the Town’s request, the JHS shall provide updates to the Town with respect to its operations.
2. Staff. The Town will assist the JHS in transitioning the Museum Director to employment with JHS begin January 1, 2025. On and after January 1, 2025, the Museum Director will be employed by JHS, and not by the Town, and the JHS shall thereafter be responsible for payment of all employment taxes, workers’ compensation and other taxes or benefits. Unless either party provides written notice to the other to cease such service, the Town agrees to continue to provide payroll processing services on behalf of the JHS. The Town shall issue monthly invoices to the JHS for all payroll-related expenditures, which shall be reimbursed to the Town by the JHS within thirty (30) days of receipt of the invoice.

3. Facility Use.

- a. The JHS shall be entitled to use the Facility for the museum and for historical events.
- b. The JHS shall be entitled to use the Facility for storage of personal property that is used to support the museum, and historical events. Within ten (10) days of termination of this MOU, the JHS property shall be removed from the Facility.
- c. The JHS shall not be entitled to use the Facility for any purpose not set forth herein absent the Town's written consent. If the JHS uses the Facility for an unauthorized purpose, the Town may take corrective action it deems necessary including, but not limited to termination of this MOU as provided in Paragraph 4 or Paragraph 5.
- d. The days and hours of operation of the Facility shall be agreed upon in writing by the JHS and the Town Council of the Town of Johnstown ("Town Council") and reviewed at least annually. At a minimum, the museum will have open hours both on weekdays and weekends.

4. Term. The term of this MOU shall commence on January 1, 2025, and terminate on December 31, 2025. Unless either party provides written notice to terminate on or before November 1 of a calendar year, this MOU shall automatically extend for additional one-year terms.

5. Termination. Notwithstanding the term of this MOU as provided in Paragraph 4 above, this MOU may be terminated if:

- a. After written notice from the Town to the JHS and a reasonable opportunity to cure, not exceeding thirty (30) days, the JHS is in default of any provision of this MOU;
- b. The Facility becomes damaged to such an extent that, at the Town's discretion, it would not be prudent or feasible to rebuild;
- c. The personal property inside the Facility is damaged, destroyed or removed from the Facility, in any manner, such that the operation of the Facility as a museum is not feasible or practicable;
- d. Upon thirty (30) days written notice from the Town to the JHS; or
- e. Upon thirty (30) days written notice from the JHS to the Town.

6. Personal Property. The Town shall have no liability or responsibility whatsoever for the JHS's personal property and shall not be responsible for loss, theft, or damage to the JHS's property while at the Town's Facility.

7. Utilities and Maintenance. The Town shall provide and pay for all utilities, including internet service, to the Facility and maintain the Facility in good condition and repair. Modifications of the utility services are only to be made by the Town. The Town's Public Works Director is responsible for maintaining the Facility and all decisions regarding maintenance and repairs and the timing of such maintenance and repairs at the Facility will be determined by the Public Works Director. The JHS shall, within a reasonable time of

discovery, not to exceed ten (10) days, report maintenance concerns to the Town's Public Works Director. All maintenance and repairs are subject to budget appropriations approved by the Town. The JHS shall be responsible for furnishing the Town with a detailed list of maintenance items that are beyond the scope of regularly scheduled maintenance. This list should be submitted with the annual budget. The Town maintains the Facility to ensure that it retains its historical use designation and the JHS shall not undertake any action that compromises such designation.

8. Insurance. The Town shall maintain liability insurance for the Facility. The Town shall maintain property insurance for the Facility. The Town shall not maintain property insurance for the JHS's personal property at the Facility. The JHS may, at its discretion, obtain adequate insurance coverage to protect its personal property. If the JHS obtains personal property insurance, the Town may request proof of such insurance coverage.
9. Financial Reporting Obligation. To ensure financial transparency, the JHS shall have an obligation to provide the Town with the following financial information:
 - a. Quarterly financial reports that include a balance sheet, income statement, and cash flow statement. These reports are due thirty (30) days after the completion of each month; and
 - b. Year-end financial statements, including a balance sheet, income statement and cash flow statements for the year. This report is due no later than February 1st of each year.

If the financial statements are not provided to the Town as set forth herein, the Town may, in addition to termination pursuant to Paragraph 5, suspend the JHS's access to the Facility.

10. Annual Budget. Prior to the adoption of the budget by the JHS's Board of Directors, the JHS shall prepare an annual budget and shall provide a copy to the Town for review and comment. The Town may propose amendments to the budget for the JHS's consideration. Consistent with general accounting practices, the budget shall set out the estimated revenues and expenditures for the following fiscal year and shall be submitted to the Town no later than July 31st of each year.
11. Audit. At any time during the term of this MOU and for three (3) years after the termination of this MOU, the Town may, at its sole discretion and expense, audit or have audited the JHS operations during such fiscal year and the JHS shall cooperate with any such audit by promptly making its financial records available to the auditor upon reasonable notice and during normal business hours.
12. Financial Commitment. On the condition that the JHS is in substantial compliance with the terms of this MOU, the Town agrees to provide the following:
 - a. Subject to annual appropriation by the Town Council, at its discretion, an annual stipend for employees and operations in the amount of \$71,150.00;
 - b. A one-time cash payment to the JHS in the amount of \$10,000.00. This payment is intended to support the JHS in enhancing its ability to operate independently;
 - c. Utilities for the Facility;

- d. Maintenance and repairs for the Facility; and
- e. A security system for the Facility. The Town shall have sole discretion in determining the appropriate system and setup for the property.

In addition, on an as needed basis, the Town agrees to consider providing funding for grant matches. These requests shall be presented to the Town Council and be considered as they occur with a preliminary request prior to the grant application submittal. Funding for grant applications will not be provided without the Town Council's consideration and approval.

13. Compliance. The JHS shall comply with all applicable laws, rules and regulations. The JHS shall not do or permit any action to be done that might result in a breach of this MOU. The JHS shall not permit, cause or allow others to cause anything in the Facility to be done that might result in:
- a. A violation of the law, civil or criminal;
 - b. A breach of the peace;
 - c. An increase in insurance rates;
 - d. Negative publicity for the Facility or the Town; or
 - e. A decrease in the value of the Facility.

If the JHS is found to violate any provision of the law or fines or penalties are assessed against the JHS, the JHS shall provide prompt written notice to the Town.

14. Colorado Historical Society Covenant Property Protection. The parties recognize and agree that, for as long as it is in effect, they are bound by, and subject to, the Covenant Property Protection attached hereto and incorporated herein by reference as Exhibit A.
15. Indemnification. The JHS agrees to indemnify, protect and save harmless the Town from and against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including, without limitation, reasonable attorneys' and experts' fees, expenses and disbursements) of any kind or nature whatsoever which may at any time be imposed upon, incurred by or asserted or awarded against the Town, relating to or arising from the JHS's use of the Facility.
16. Assignment. The JHS may not assign its rights or duties under this MOU without receiving the prior written consent of the Town.
17. No Third-Party Beneficiaries. This MOU is not intended and shall not be deemed to confer any rights on any person or entity not named as a party hereto.
18. Notices. All notices, consents or other instruments provided for under this MOU shall be deemed properly given when: (1) hand-delivered; 2) sent by registered or certified mail, return receipt requested, postage prepaid, to the addresses of the parties herein set forth; or (3) sent by electronic mail return receipt requested and received. Either party, by notice to be given, may change the address to which future notices shall be sent.

TO JHS:

Johnstown Historical Society
Attention: Clair Hull
701 Charlotte St.
Johnstown, CO 80534

Email: clairhull@msn.com

TO TOWN:

Town of Johnstown
Attention: Town Manager
450 S. Parish
P. O. Box 609
Johnstown, CO 80534
Email: mlecerf@johnstownco.gov

19. Waiver. No consent or waiver, express or implied, by the Town to or of any breach or default by the JHS in the performance by the JHS of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default by the Town. Failure on the part of the Town to complain of any act or failure to act or to declare the JHS in default, irrespective of how long such failure continues, shall not constitute a waiver by the Town of its rights hereunder.

20. Governing Law and Venue. This MOU and the interpretation thereof shall be governed by the laws of the State of Colorado and the Johnstown Municipal Code. Venue for any claim, proceeding or action arising out of this MOU shall be in Weld County, Colorado.

21. Costs and Attorney's Fees. If any judicial proceedings may hereafter be brought to enforce any of the provisions of this MOU, the Town, if the prevailing party, shall be entitled to recover the costs of such proceedings, including reasonable attorney's fees and reasonable expert witness fees.

22. Mediation. In the event of any dispute arising under this Agreement, except in the case of an action for injunctive relief, the parties shall submit the matter to mediation prior to commencing legal action and shall share equally in the cost of the mediation.

23. Entire Agreement and Amendments. This MOU constitutes the entire agreement and understanding between the parties and supersedes all prior agreements or understandings. Any amendment to this MOU must be in writing and signed by the parties. Unless the Town agrees to waive the notice period, the JHS shall provide the Town with at least sixty (60) days' notice of request for an amendment to this MOU.

24. No Presumption. Each party acknowledges that it has carefully read and reviewed the terms of this MOU. Each party acknowledges that the entry into and execution of this MOU is of its own free and voluntary act and deed, without compulsion. Each party acknowledges that it has obtained, or has had the opportunity to obtain, the advice of legal counsel of its own choosing in connection with the negotiation and execution of this MOU and with respect to all matters set forth herein. The parties agree that this MOU reflects the joint drafting efforts of all parties and in the event of any dispute, disagreement or controversy arising from this MOU, the parties shall be considered joint authors and no provision shall be interpreted against any party because of authorship.

25. Headings. The paragraph headings herein are for the convenience and reference of the parties and are not intended to define or limit the scope or intent of this MOU

This MOU is entered into on the ____ day of _____, 2024, and upon signature of the authorized representatives of each party, shall become effective and binding on each party.

TOWN OF JOHNSTOWN

ATTEST:

By: _____
Meghan Martinez, Town Clerk

By: _____
Matt LeCerf, Town Manager

JOHNSTOWN HISTORICAL SOCIETY

ATTEST:

_____, Secretary

By: _____
Name: _____
Title: _____

EXHIBIT A
Covenant Property Protection

[Attached]

Johnstown Historical Society Ltd
Retaining Wall Reconstruction
Project #2023-01-028

Exhibit E

COVENANT PROPERTY PROTECTION

I. Parties: This Agreement is by and between the State of Colorado for the use and benefit of the Department of Higher Education, History Colorado, the Colorado Historical Society, 1200 Broadway, Denver, Colorado 80203 and **Town of Johnstown**, Property Owner, PO Box 609, Johnstown, Colorado 80534.

II. Property: the Harvey J. Parish House-Parish House Museum located at 701 Charlotte Street, Johnstown, Colorado, in Weld County, which has been listed in the National Register of Historic Places, and is more particularly described as follows:

JOH 21730 E65' L4-5-6 BLK3 1ST ADD TO PARISH HEIGHTS

III. Preservation of Property:

A. EASEMENT: If required, in the sole discretion of the State, the provisions in the following paragraph are hereby incorporated into this agreement:

Easement Required: ☐ Yes ☒ No

- i. Property Owner shall place or cause to be placed on the property title a perpetual easement, which easement shall be transferred to an organization qualified to hold easements of this kind under Section 170(h)(3) of the Internal Revenue Code and Internal Revenue Service Regulations, Section 1.170A-14(c).
 - ii. The easement shall, at a minimum, prohibit any alteration of the premises, which would affect the exterior appearance of the property unless first authorized by the easement holding organization with appropriate exceptions to permit routine maintenance. Other necessary language shall protect the interests of the easement holding organization in the event of damage to the property, and shall further require that the easement be transferred to a similar organization in the event that the selected organization becomes unable for any reason to perform its obligations pursuant to the easement agreement.
 - iii. Property Owner agrees that the easement form and any associated costs shall be subject to the approval of the State. State shall pay the costs for the easement in the amount(s) set forth in Exhibit B.
- B. COVENANT: The Property Owner hereby agrees to the following for a period of 20 years commencing on the date it is filed with the County Recorder.
- i. Without the express written permission of History Colorado, no construction, alteration, movement, relocation or remodeling or any other activity shall be undertaken or permitted to be undertaken on the Property which would alter the architectural appearance of the Property, adversely affect the structural soundness of the Property, encroach on the open

Johnstown Historical Society Ltd
Retaining Wall Reconstruction
Project #2023-01-028

Exhibit E

land area of the Property, or adversely affect such prominent landscape features as trees, hedges, fences, walls or paths. Such work, when permitted shall be performed according to the Secretary of the Interior's *Standards for the Treatment of Historic Properties and the Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings*, issued and as may from time to time be amended by the U.S. Secretary of the Interior, hereinafter collectively referred to as the "*Standards*". In all events, the Property Owner further agrees at all times to maintain the Property in a good and sound state of repair and to maintain the Property according to the *Standards* so as to prevent deterioration of the Property.

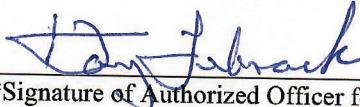
- ii. In the event of severe damage or total destruction to the Property (defined, for the purpose of this provision, as sudden damage or loss caused by fire, earthquake, inclement weather, acts of the public enemy, riot or other similar casualty) not due to the fault of the Property Owner this provision shall terminate as of the date of such damage or destruction.
- iii. History Colorado, or a duly appointed representative of History Colorado, shall be permitted to inspect the Property at all reasonable times in order to ascertain if the above conditions are being observed.
- iv. When Section B is for COVENANT, within sixty (60) days of the completion of this Award, Property Owner covenants and agrees that History Colorado will record this Exhibit with the county clerk and recorder for the county in which the property is located. Property Owner further covenants and agrees that this Exhibit will constitute a binding covenant that will run with the land.
- v. When section B is for LETTER OF AGREEMENT, History Colorado will maintain record of this Exhibit until the expiration of the letter of agreement period.
- vi. The provisions of this Paragraph will cease to be effective upon the conveyance of an approved easement if such is required pursuant to EASEMENT Paragraph above.

Johnstown Historical Society Ltd
Retaining Wall Reconstruction
Project #2023-01-028

Exhibit E

SIGNATURE PAGE

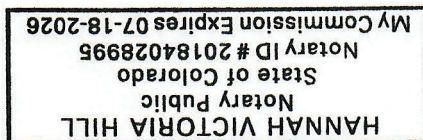
*Persons signing for Owner hereby swear and affirm that they are authorized to act on Parties' behalf and acknowledge that the State is relying on their representations to that effect.

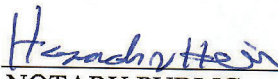
OWNER Town of Johnstown  *Signature of Authorized Officer for Owner Date: <u>1-11-23</u>
<u>Gary Lebsack</u> Printed Name of Authorized Officer <u>Mayor</u> Title of Authorized Officer

PROPERTY OWNER NOTARIZATION:

STATE OF COLORADO, Weld COUNTY:

On this 11 day of January, 2023, before me the undersigned, a Notary Public for said State, personally appeared Gary Lebsack, to me personally known, who stated that he/she is Mayor, that no seal has been procured by said Town, and that the foregoing instrument was signed on behalf of said Town by authority of its Town Council, and that as such officer, he/she acknowledged that he/she executed the foregoing instrument as his/her voluntary act and the voluntary act of the Town.




NOTARY PUBLIC

Johnstown Historical Society Ltd
Retaining Wall Reconstruction
Project #2023-01-028

Exhibit E

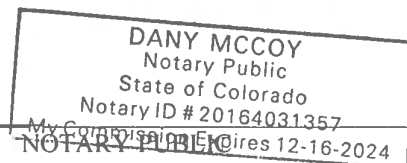
STATE OF COLORADO
Jared S. Polis, Governor
History Colorado
Dawn DiPrince, Executive Director or Designee


By: Dawn DiPrince, Executive Director or Designee

Date: 12/6/2022

STATE OF COLORADO, CITY & COUNTY OF DENVER:

On this 6 day of December, 2022, before me the undersigned, a Notary Public for said State, personally appeared **Dawn DiPrince**, to me personally known, who stated that she is **Executive Director of History Colorado**, that no seal has been procured by said organization, and that the foregoing instrument was signed on behalf of said organization by authority of its Board of Directors, and that as such officer, she acknowledged that she executed the foregoing instrument as her voluntary act and the voluntary act of the State of Colorado-Department of Higher Education, History Colorado, the Colorado Historical Society.





450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

TOWN COUNCIL AGENDA COMMUNICATIONS

AGENDA DATE: November 18, 2024

SUBJECT: Targeted Retail Activation Policy & Program

ACTION PROPOSED: Consider adoption of Resolution 2024-49 Re: The Targeted Retail Activation Policy & Program

ATTACHMENTS:

1. Resolution 2024-49
2. Targeted Retail Activation Policy & Program

PRESENTED BY: Sarah Crosthwaite, Economic Development Manager

AGENDA ITEM DESCRIPTION:

Enclosed for your review is the Targeted Retail Activation Policy & Program. For reference, Town Staff provided a draft of the proposed policy and program in October for Council to review and provide feedback. The purpose of the policy and program is to attract desired uses (i.e. dining establishments and entertainment users) within key corridors throughout the Town.

The corridors that are outlined in the policy include:

- Downtown Core
 - Includes Parish Avenue, E/W Charlotte Street, and Johnstown Shopping Center along with singular properties located to the east of Parish Avenue that are prime for redevelopment.
- North Downtown
 - Collectively known as the Reider and Held properties.
- Gateway Center
 - Collectively known as the Gateway Center Industrial Park.

The programs that are outlined in the policy include:

1. Food & Beverage Establishment Grant Program (FBE Grant Program)
 - The FBE Grant Program focuses on revitalizing and enhancing existing buildings within the Downtown Core and Gateway Center in order to attract desired establishments.

- The program is designed to be a reimbursement grant for qualifying expenses/improvements to the interior of a building that secures the use of establishment types as outlined on Table 1 (page 1) in the policy. Table 2 (page 2) determines the reimbursement amounts based on the establishment types.
- 2. Food & Beverage Establishment Sales Tax Program (FBE Sales Tax Program)
 - The FBE Sales Tax Program focuses on incentivizing the attraction of desired establishments within existing or newly developed properties and/or buildings within the Downtown Core, North Downtown, and Gateway Center.
 - The program is designed to be a sales tax rebate for qualifying establishment types as outlined on Table 1 (page 1) in the policy. Table 2 determines the rebate amounts based on establishment types.

STRATEGIC PLAN ALIGNMENT:

Healthy & Resilient Economy

- *Drive projects and initiatives that promote Johnstown as a premier destination for business*

LEGAL ADVICE:

The resolution has been reviewed by the Town Attorney.

FINANCIAL ADVICE:

The Town currently does not have any funding appropriated specifically to the Food & Beverage Grant Program in FY 2025. Should Town Staff receive inquiries/applications for the grant, we will bring at a later date, a budget amendment to appropriate funds for the program.

RECOMMENDED ACTION:

Staff supports approval of Resolution 2024-49.

SUGGESTED MOTIONS:

For Approval: I move to approve approval of Resolution 2024-49.

For Denial: I move to deny approval of Resolution 2024-49.

Reviewed and Approved for Presentation,



Town Manager

TOWN OF JOHNSTOWN, COLORADO
RESOLUTION NO. 2024-49

ADOPTING THE TARGETED RETAIL ACTIVATION POLICY AND PROGRAM

WHEREAS, the Town of Johnstown, Colorado (the "Town") is a Colorado home rule municipality, duly organized and existing under the laws of the State of Colorado and the Town's Home Rule Charter; and

WHEREAS, the Town supports economic development to sustain the fiscal health of the community, promote employment opportunities and enhance the quality of life in the Town; and

WHEREAS, the Town desires to create tools to assist economic development in order to attract new businesses to the community, retain and promote the expansion of existing businesses in the community and diversify the local economy; and

WHEREAS, to further the Town's economic development goals, the Town desires to adopt a Targeted Retail Activation Policy and Program; and

WHEREAS, the Town Council hereby finds that adoption of a Targeted Retail Activation Policy and Program is in the best interest of the Town and the citizens of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JOHNSTOWN, COLORADO, THAT:

1. The Targeted Retail Activation Policy and Program, attached hereto and incorporated herein by reference as Exhibit A, is hereby approved and adopted.
2. The Targeted Retail Activation Policy and Program shall be in effect from the date hereof and shall remain in effect until amended or rescinded by further action of Town Council.

PASSED, SIGNED, APPROVED, AND ADOPTED this 18th day of November, 2024.

ATTEST:

TOWN OF JOHNSTOWN, COLORADO

By: _____
 Meghan Martinez, Town Clerk

By: _____
 Michael P. Duncan, Mayor



450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

TARGETED RETAIL ACTIVATION POLICY & PROGRAM

TARGETED RETAIL ACTIVATION POLICY

The purpose of the Targeted Retail Activation policy is to create dining & entertainment opportunities within key corridors of the Town of Johnstown. The programs available within the Targeted Retail Activation policy are the *Food & Beverage Establishment Grant Program* and the *Food & Beverage Establishment Sales Tax Program*. Both programs aim to incentivize the investment and clustering of food and beverage establishments within targeted corridors of the Town.

These corridors once activated will provide the lifestyle connectivity and amenities that residents seek. It will also promote small businesses by cultivating vibrant retail districts that will attract visitors. Further, by encouraging the location of restaurants and beverage establishments within these specific corridors, patrons and business owners alike will benefit from the variety of options and the unique, walkable, and visually connected areas.

The following types of establishments qualify within the Targeted Retail Activation Policy.

Establishment Types	Minimum Hours of Operation	Minimum Days of Operation
Fine Dining Restaurant	Open at least until 9pm	5 days per week
Casual & Fast Casual Restaurant	Open at least until 9pm	5 days per week
Coffee Shop/Pastry Shop/Bakery/Dessert/Cafe	Open at least until 6pm	5 days per week
Multi-Vendor Food Hall (no less than 3)	Open at least until 8pm	4 days per week
Entertainment Venue (arcade, music hall, movie theater, or experienced based)	To be determined based on venue type	To be determined based on venue type
Craft Brewery/Distillery/Winery	Open at least until 10pm	5 days per week
Cocktail Lounge & Bars/Nostalgia Bars & Pubs	Open at least until 11pm	5 days per week

*Table 1

The following Key Corridors qualify within the Targeted Retail Activation Policy.





TARGETED RETAIL ACTIVATION PROGRAMS

Food & Beverage Establishment Grant Program (FBE Grant Program)

The FBE Grant Program seeks to revitalize and enhance key corridors and underutilized or vacant buildings. The key corridors that qualify for the FBE Grant Program include:

- Downtown Core



- Gateway Center



The FBE Grant Program is a reimbursement grant program for eligible interior improvements to existing buildings within the ground floor that are being renovated and/or improved to facilitate the use of a qualified establishment (see Table 1). Table 2 (below) provides the potential reimbursement amounts based on ground floor square footage and qualified use.

Establishment Types	Reimbursement per Square Foot	Cap of Eligible Cost
Fine Dining Restaurant	Currently Set At \$50/ SQ FT	50% of eligible cost, not to exceed \$40,000
Casual & Fast Casual Restaurant	Currently Set At \$40/ SQ FT	50% of eligible cost, not to exceed \$35,000
Coffee Shop/Pastry Shop/Bakery/Dessert/Cafe	Currently Set At \$20/ SQ FT	50% of eligible cost, not to exceed \$20,000
Multi-Vendor Food Hall (no less than 3)	Currently Set At \$30/ SQ FT	50% of eligible cost, not to exceed \$30,000
Entertainment Venue (arcade, music hall, movie theater, or experienced based)	Currently Set At \$50/ SQ FT	50% of eligible cost, not to exceed \$40,000
Craft Brewery/Distillery/Winery	Currently Set At \$50/ SQ FT	50% of eligible cost, not to exceed \$40,000
Cocktail Lounge & Bars/Nostalgia Bars & Pubs	Currently Set At \$30/ SQ FT	50% of eligible cost, not to exceed \$30,000

**Table 2. The reimbursement rate, based on a dollar-per-square-foot model, is aligned with current market trends to offer a competitive and relevant incentive. Designed with flexibility, this rate allows Town Staff to adjust it as needed to respond to market changes, ensuring the program stays attractive and competitive. The cap rate and maximum reimbursement, however, are fixed and can only be modified by Town Council.*

The following list is not exhaustive but illustrates the eligible improvements for reimbursement for the FBE Grant Program

- Interior demolition and site preparation performed by a licensed contractor/business
- Code compliance, life safety and ADA
- Electrical, utility, and mechanical improvements (i.e. lighting, HVAC, grease trap)
- Exterior improvements only related to creating outdoor dining options, must be semi-permanent fixtures
- Cooking, refrigeration, and ventilation systems but not small appliances (i.e. microwaves), fixtures
- Other construction or improvements that would be commonly recognized as permanent or part of the interior of the tenant space that help facilitate the qualified use

The following list is not exhaustive but is illustrative of the ineligible improvements that would not be considered for reimbursement for the FBE Grant Program

- Any non-permanent improvements or improvements that do not directly relate to food or beverage operation

- Any improvement made without the necessary permits and inspections are not eligible for grant funds
- Temporary or moveable furniture such as tables, chairs
- Dinnerware, tablecloths, silverware, etc.
- Small kitchen appliances (i.e. microwave, toaster)
- Office equipment
- Moving expenses
- Working capital
- Refinancing existing debts for prior improvements
- General periodic maintenance
- Soft costs (i.e. engineering and design, developer fees, Town impact and permits fees, other review fees, etc.)
- New building construction or new building additions. Existing buildings that are expanding the square footage of useable space may be reviewed on a case-by-case basis
- Enhancements or improvements that are generally considered out of scale with the intended establishment type. For example, an ice cream parlor would not generally require a wine cellar.
- Any improvements started or completed prior to grant award determination

TARGETED RETAIL ACTIVATION PROGRAMS CONT.

Food & Beverage Establishment Sales Tax Program (FBE Sales Tax Program)

The FBE Sales Tax Program seeks to incentivize the attraction and cluster of desired establishments within existing or newly developed properties and/or buildings. The key corridors that qualify for the FBE Sales Tax Program include:

- Downtown Core



- North Downtown



- Gateway Center



The FBE Sales Tax Program is a sales tax reimbursement program for eligible establishment types that are looking to establish their first location within the designated key corridors. Existing eligible establishments within any key corridor that are relocating or expanding do not qualify for the FBE Sales Tax Program. Table 3 (below) provides the potential reimbursement percentages based on qualified use.

Establishment Types	Reimbursement Percentage	Term Cap
Fine Dining Restaurant	1.5%	5 years
Casual & Fast Casual Restaurant	1%	5 years
Coffee Shop/Pastry Shop/Bakery/Dessert/Cafe	.50%	2 years
Multi-Vendor Food Hall (no less than 3)	1%	2 years
Entertainment Venue (arcade, music hall, movie theater, or experienced based)	1.5%	10 years
Craft Brewery/Distillery/Winery	1.5%	5 years
Cocktail Lounge & Bars/Nostalgia Bars & Pubs	1%	2 years

**Table 3*



450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

Item #7.

TOWN COUNCIL AGENDA COMMUNICATIONS

AGENDA DATE: November 18, 2024

SUBJECT: Public Hearing – New Retail Liquor Store (city) for Woods Supermarket Inc.

ACTION PROPOSED: Consider the Liquor License Application

ATTACHMENTS:

1. Application for a New Retail Liquor Store License
2. Results of the Neighborhood Petition
3. Report from Police Department
4. Order Granting License
5. Vicinity Map
6. Preliminary Findings

PRESENTED BY: Meghan Martinez, Town Clerk

AGENDA ITEM DESCRIPTION:

This item is a public hearing to receive comments regarding the proposed Retail Liquor Store from Woods Supermarket Inc Doing business as Woods, located at 4320 Ledge Rock Drive. When approving or deny an application, the Council acts as the local licensing authority and must consider if the reasonable requirements of the defined neighborhood are not presently being met by existing establishments, the desires of the adult inhabitants, and the number, type and availability of other similar liquor establishments located in or near the petitioned neighborhood as well as the moral character of the applicants.

Staff received the application on October 4, 2024, which is included in Council's packet. The application is a concurrent review and there have been no concerns noted from the State Department of Revenue. The Needs and Desires Petition was received from the Applicant on November 8, 2024 and Council can review the report in Attachment 2.

Should Council approve the license, Staff will continue working with the Department of Revenue and various Town departments to ensure all approvals and permits are met prior to the Applicant receiving the license.

STRATEGIC PLAN ALIGNMENT:

Healthy & Resilient Economy

The Community that Cares

- *Drive projects and initiatives that promote Johnstown as a premier destination for business*
- *Cultivate local and regional partnerships that ensure the long-term success and growth of Northern Colorado*
- *Support the local labor market and work with partners to grow diverse employment opportunities*

LEGAL ADVICE:

The Town Attorney has reviewed the documents submitted and prepared the order attached to this item.

FINANCIAL ADVICE:

N/A

RECOMMENDED ACTION:

Consider issuing a Retail Liquor Store Liquor License to Woods Supermarket Inc dba Woods Supermarket

SUGGESTED MOTIONS:**For Approval:**

I move to approve the Retail Liquor Store Liquor License to Woods Supermarket Inc dba Woods Supermarket.

For Denial:

I move to deny the Retail Liquor Store Liquor License to Woods Supermarket Inc dba Woods Supermarket.

Reviewed and Approved for Presentation,



Town Manager

DR 8404 (03/26/24)
COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Colorado Liquor Retail License Application

* Note that the Division will not accept cash ☒ Paid by Check Date Uploaded to MoveIt

☐ Paid Online

☐ New License ☒ New-Concurrent ☐ Transfer of Ownership ☐ State Property Only ☐ Master file

- All answers must be printed in black ink or typewritten
- Applicant must check the appropriate box(es)
- Applicant should obtain a copy of the Colorado Liquor and Beer Code: SBG.Colorado.gov/Liquor

Applicant is applying as a/an ☐ Individual ☐ Limited Liability Company ☐ Association or Other
☒ Corporation ☐ Partnership (includes Limited Liability and Husband and Wife Partnerships)

Applicant Name If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation

WOODS SUPERMARKET INC.

FEIN Number

State Sales Tax Number

Trade Name of Establishment (DBA)

Business Telephone

WOODS SUPERMARKET

970-541-9080

Address of Premises (specify exact location of premises, include suite/unit numbers)

4320 LEDGE ROCK DR.

City

County

State

ZIP Code

JOHNSTOWN

WELD

CO

80534

Mailing Address (Number and Street)

City or Town

State

ZIP Code

703 EAST COLLEGE P.O. BOX 880

BOLIVAR

MO

65611

Email Address

dshultz@woodssupermarket.com

If the premises currently has a liquor or beer license, you **must** answer the following questions.

Present Trade Name of Establishment (DBA)

New Business

Present State License Number

Present Class of License

Present Expiration Date

Section A Nonrefundable application fees*

☐	Application Fee for New License	\$1,100.00
☒	Application Fee for New License with Concurrent Review	\$1,200.00
☐	Application Fee for Transfer.....	\$1,100.00

Section B Liquor License Fees*

☐	Add Optional Premises to H & R	\$100.00 X		Total	
☐	Add Sidewalk Service Area.....				\$75.00
☐	Arts License (City).....				\$308.75
☐	Arts License (County)				\$308.75
☐	Beer and Wine License (City).....				\$351.25
☐	Beer and Wine License (County).....				\$436.25
☐	Brew Pub License (City)				\$750.00
☐	Brew Pub License (County).....				\$750.00
☐	Campus Liquor Complex (City)				\$500.00
☐	Campus Liquor Complex (County)				\$500.00
☐	Campus Liquor Complex (State)				\$500.00
☐	Club License (City)				\$308.75
☐	Club License (County)				\$308.75
☐	Distillery Pub License (City).....				\$750.00
☐	Distillery Pub License (County)				\$750.00
☐	Hotel and Restaurant License (City).....				\$500.00
☐	Hotel and Restaurant License (County)				\$500.00
☐	Hotel and Restaurant License with one optional premises (City).....				\$600.00
☐	Hotel and Restaurant License with one optional premises (County).....				\$600.00

Section B Liquor License Fees* (Continued)

☐ Liquor-Licensed Drugstore (City).....	\$227.50
☐ Liquor-Licensed Drugstore (County).....	\$312.50
☐ Lodging & Entertainment - L&E (City)	\$500.00
☐ Lodging & Entertainment - L&E (County)	\$500.00
☐ Manager Registration - H & R	\$30.00
☐ Manager Registration - Tavern	\$30.00
☐ Manager Registration - Lodging & Entertainment	\$30.00
☐ Manager Registration - Campus Liquor Complex	\$30.00
☐ Optional Premises License (City)	\$500.00
☐ Optional Premises License (County)	\$500.00
☐ Racetrack License (City)	\$500.00
☐ Racetrack License (County)	\$500.00
☐ Resort Complex License (City).....	\$500.00
☐ Resort Complex License (County).....	\$500.00
☐ Related Facility - Campus Liquor Complex (City).....	\$160.00
☐ Related Facility - Campus Liquor Complex (County)	\$160.00
☐ Related Facility - Campus Liquor Complex (State)	\$160.00
☐ Retail Gaming Tavern License (City).....	\$500.00
☐ Retail Gaming Tavern License (County).....	\$500.00
☐ Retail Liquor Store License - Additional (City).....	\$227.50
☐ Retail Liquor Store License - Additional (County).....	\$312.50
☒ Retail Liquor Store (City)	\$227.50

Section B Liquor License Fees* (Continued)

☐ Retail Liquor Store (County).....	\$312.50
☐ Tavern License (City).....	\$500.00
☐ Tavern License (County).....	\$500.00
☐ Vintners Restaurant License (City).....	\$750.00
☐ Vintners Restaurant License (County).....	\$750.00

Questions? Visit: SBG.Colorado.gov/Liquor for more information

Do not write in this space - For Department of Revenue use only

Liability Information

License Account Number

Liability Date

License Issued Through (Expiration Date)

Total

\$

Application Documents Checklist and Worksheet

Instructions: This checklist should be utilized to assist applicants with filing all required documents for licensure. **All** documents must be properly signed and correspond with the name of the applicant exactly. **All** documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable.

Questions? Visit: SBG.Colorado.gov/Liquor for more information

Items submitted, please check all appropriate boxes completed or documents submitted

I. Applicant information

- ☒ Applicant/Licensee identified
- ☒ State sales tax license number listed or applied for at time of application
- ☒ License type or other transaction identified
- ☒ Return originals to local authority (additional items may be required by the local licensing authority)
- ☒ All sections of the application need to be completed
- ☒ Master file applicants must include the Application for Master File form DR 8415 and applicable fees to this Retail License Application

II. Diagram of the premises

- ☒ No larger than 8½" X 11"
- ☒ Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.)
- ☒ Separate diagram for each floor (if multiple levels)
- ☒ Return originals to local authority (additional items may be required by the local licensing authority)
- ☐ Kitchen - identified if Hotel and Restaurant
- ☒ Bold/Outlined Licensed Premises

III. Proof of property possession (One Year Needed)

- ☐ Deed in name of the applicant (or) (matching Applicant Name provided on page 1) date stamped / filed with County Clerk
- ☒ Lease in the name of the applicant (or) (matching Applicant Name provided on page 1)
- ☐ Lease assignment in the name of the applicant with proper consent from the landlord and acceptance by the applicant
- ☐ Other agreement if not deed or lease. (matching Applicant Name provided on page 1)

IV. Background information (DR 8404-I) and financial documents

- ☒ Complete DR 8404-I for each principal (individuals with more than 10% ownership, officers, directors, partners, members)
- ☒ Fingerprints taken and submitted to the appropriate Local Licensing Authority through an approved State Vendor. Master File applicants submit results to the State

Do not complete fingerprint cards prior to submitting your application.

The Vendors are as follows:

IdentoGO

Appointment Scheduling Website: <https://uenroll.identogo.com/workflows/25YQHT>

Phone: 844-539-5539 (toll-free)

IdentoGO FAQs: <https://www.colorado.gov/pacific/cbi/identification-faqs>

State Liquor Code for IdentoGO: 25YQHT

Colorado Fingerprinting

Appointment Scheduling Website: <http://www.coloradofingerprinting.com/cabs/>

Phone: 720-292-2722 833-224-2227 (toll free)

State Liquor Code for Colorado Fingerprinting: C030LIQI

- ☒ Purchase agreement, stock transfer agreement, and/or authorization to transfer license
- ☒ List of all notes and loans (Copies to also be attached)

V. Sole proprietor/husband and wife partnership (if applicable)

- ☐ Form DR 4679 Lawful Presence Affidavit N/A
- ☐ Copy of State issued Driver's License or Colorado Identification Card for each applicant

VI. Corporate applicant information (if applicable)

- ☒ Certificate of Incorporation
- ☒ Certificate of Good Standing
- ☒ Certificate of Authorization if foreign corporation (out of state applicants only)

VII. Partnership applicant information (if applicable)

- ☐ Partnership Agreement (general or limited).
- ☐ Certificate of Good Standing

VIII. Limited Liability Company applicant information (if applicable)

- ☐ Copy of articles of organization N/A
- ☐ Certificate of Good Standing
- ☐ Copy of Operating Agreement (if applicable)
- ☐ Certificate of Authority if foreign LLC (out of state applicants only)

IX. Manager registration for Hotel and Restaurant, Tavern, Lodging & Entertainment, and Campus Liquor Complex licenses when included with this application

- ☐ \$30.00 fee N/A
- ☐ If owner is managing, no fee required

1. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years?..... ☐ Yes ☒ No
2. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):
- a. Been denied an alcohol beverage license?..... ☐ Yes ☒ No
- b. Had an alcohol beverage license suspended or revoked?..... ☐ Yes ☒ No
- c. Had interest in another entity that had an alcohol beverage license suspended or revoked?..... ☐ Yes ☒ No

If you answered yes to a, b or c above, explain in detail on a separate sheet.

3. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years?..... ☐ Yes ☒ No

If "yes", explain in detail.

4. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?..... ☐ Yes ☒ No

or

Waiver by local ordinance? ☐ Yes ☐ No

Other

5. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,000? **NOTE:** The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS..... ☐ Yes ☒ No

6. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,000? **NOTE:** The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS..... ☐ Yes ☒ No

For additional Retail Liquor Store only.

- a. Was your Retail Liquor Store License issued on or before January 1, 2016?.... ☐ Yes ☒ No
- b. Are you a Colorado resident?..... ☐ Yes ☒ No

7. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any **current** financial interest in said business including any loans to or from a licensee... See Attachment ☒ Yes ☐ No

8. Does the applicant, as listed on line 2 of this application, **have legal possession of the premises by ownership**, lease or other arrangement?..... ☒ Yes ☐ No

☐ Ownership ☒ Lease ☐ Other (Explain in detail)

Lease Attached

- a. If leased, list name of landlord and tenant, and date of expiration, **exactly** as they appear on the lease:

Landlord

CARSON DEVELOPMENT

Tenant

WOODS SUPERMARKET

Expires

2045

- b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question on page 9..... ☐ Yes ☒ No
- c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8½" X 11".

Question #7 DR8404 Woods Supermarket.

Woods Supermarket currently holds Liquor licenses in the state of Missouri.

Ten grocery store licenses including sampling licenses.

Two convenience store locations.

The Managing Officer for all locations is Daniel Shultz V.P. of Merchandising for Woods Supermarkets inc.

9. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.

Last Name		First Name	
N/A			
Date of Birth (MM/DD/YY)	FEIN or SSN Number	Interest/Percentage	
Last Name		First Name	
Date of Birth (MM/DD/YY)	FEIN or SSN Number	Interest/Percentage	
Last Name		First Name	
Date of Birth (MM/DD/YY)	FEIN or SSN Number	Interest/Percentage	

Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.

10. Optional Premises or Hotel and Restaurant Licenses with Optional Premises:

Has a local ordinance or resolution authorizing optional premises been adopted?.... ☐ Yes ☒ No

Number of additional Optional Premise areas requested. (See license fee chart)

For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include a diagram of the service area and documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.

11. Liquor Licensed Drugstore (LLDS) applicants, answer the following:

a. Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise?.....

☐ Yes ☒ No

If "yes" a copy of license must be attached.

N/A

12. Club Liquor License applicants answer the following: **Attach a copy of applicable documentation**

- a. Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain?..... ☐ Yes ☒ No
- b. Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain?..... ☐ Yes ☒ No

c. How long has the club been incorporated?.....

N/A

- d. Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above?..... ☐ Yes ☒ No

13. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following: N/A

- a. Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached)..... ☐ Yes ☒ No

14. Campus Liquor Complex applicants answer the following: N/A

- a. Is the applicant an institution of higher education?..... ☐ Yes ☒ No
- b. Is the applicant a person who contracts with the institution of higher education to provide food services?..... ☐ Yes ☒ No

If "yes" please provide a copy of the contract with the institution of higher education to provide food services.

15. For all on-premises applicants.

- a. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit an Manager Permit Application - DR 8000 and fingerprints.

Last Name of Manager

First Name of Manager

Pending

16. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number..... ☐ Yes ☒ No

Name

Type of License

Account Number

17. Related Facility - Campus Liquor Complex applicants answer the following: N/A

- a. Is the related facility located within the boundaries of the Campus Liquor Complex?..... ☐ Yes ☒ No

If yes, please provide a map of the geographical location within the Campus Liquor Complex.

If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex.

b. Designated Manager for Related Facility - Campus Liquor Complex

Last Name of Manager

First Name of Manager

N/A

18. Tax Information.

- a. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... ☐ Yes ☒ No
- b. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... ☐ Yes ☒ No

If applicant is a corporation, partnership, association or limited liability company, applicant must list all **Officers, Directors, General Partners, and Managing Members**. In addition, applicant must list any stockholders, partners, or members with **ownership of 10% or more in the applicant**. All persons listed below must also attach form DR 8404-I (Individual History Record), and make an appointment with an approved State Vendor through their website. See application checklist, Section IV, for details.

Name				Date of Birth (MM/DD/YY)	
DON WOODS JR.				[REDACTED]	
Street Address					
[REDACTED]					
City	State	ZIP Code	Position	%Owned	
[REDACTED]	[REDACTED]	[REDACTED]	PRESIDENT	19.01%	
Name				Date of Birth (MM/DD/YY)	
JOAN WOODS				[REDACTED]	
Street Address					
[REDACTED]					
City	State	ZIP Code	Position	%Owned	
[REDACTED]	[REDACTED]	[REDACTED]	SECRETARY/TREASURER	21.58%	
Name				Date of Birth (MM/DD/YY)	
DONALD WOODS J				[REDACTED]	
Street Address					
[REDACTED]					
City	State	ZIP Code	Position	%Owned	
[REDACTED]	[REDACTED]	[REDACTED]	VICE PRESIDENT	8.32%	
Name				Date of Birth (MM/DD/YY)	
[REDACTED]				[REDACTED]	
Street Address					
[REDACTED]					
City	State	ZIP Code	Position	%Owned	
[REDACTED]	[REDACTED]	[REDACTED]			
Name				Date of Birth (MM/DD/YY)	
[REDACTED]				[REDACTED]	
Street Address					
[REDACTED]					
City	State	ZIP Code	Position	%Owned	
[REDACTED]	[REDACTED]	[REDACTED]			

** If applicant is owned 100% by a parent company, please list the designated principal officer on above.

** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable)

** If total ownership percentage disclosed here does not total 100%, applicant must check this box:

☒ Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer and Wine Code which affect my license.

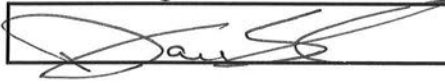
Printed Name

DANIEL JAMES SHULTZ

Title

V.P. MARKETING

Authorized Signature



Date (MM/DD/YY)

7/24/24

Report and Approval of Local Licensing Authority (City/County)

Date application filed with local authority

Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application)

For Transfer Applications Only - Is the license being transferred valid?..... ☐ Yes ☐ No

The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been:

☐ Fingerprinted

☐ Subject to background investigation, including NCIC/CCIC check for outstanding warrants

That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license

(Check One)

☐ Date of inspection or anticipated date

☐ Will conduct inspection upon approval of state licensing authority

- ☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,0000? ☐ Yes ☐ No
- ☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,0000? ☐ Yes ☐ No

NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.

- ☐ Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period? ☐ Yes ☐ No

The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S., and Liquor Rules. **Therefore, this application is approved.**

Local Licensing Authority for

Telephone Number

☐ Town, City

☐ County

Printed Name

Title

Signature

Date (MM/DD/YY)

Printed Name

Title

Signature

Date (MM/DD/YY)



STATE of MISSOURI

JAMES C. KIRKPATRICK, Secretary of State

Corporation Department

Certificate of Incorporation

WHEREAS, duplicate originals of Articles of Incorporation of
WOODS SUPER MARKETS, INC.

have been received and filed in the office of the Secretary of State and which Articles, in all respects, comply with the requirements of The General and Business Corporation Law:

NOW, THEREFORE, I, JAMES C. KIRKPATRICK, Secretary of State of the State of Missouri, by virtue of the authority vested in me by law, do hereby certify and declare
WOODS SUPER MARKETS, INC.

a body corporate, duly organized this day and that it is entitled to all rights and privileges granted corporations organized under The General and Business Corporation Law; that the address of its initial Registered Office in Missouri is
Main Street, Buffalo;

that its period of existence is perpetual; and that the amount of its Authorized Shares is FIVE HUNDRED THOUSAND Dollars.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the GREAT SEAL of the State of Missouri, at the City of Jefferson, this 18th day of June, 1970.



James C. Kirkpatrick
Secretary of State
T R Cloud
Deputy Secretary of State

RECEIVED OF: WOODS SUPER MARKETS, INC.
Two Hundred Eighty-eight and no/100 Dollars, \$ 288.00

For Credit of General Revenue Fund, on Account of Incorporation Tax and Fee.

NO. for DONALD C. WOODS SUPER MARKETS, INC. *Donna Miller*
IS 142480.

No. 142479

CORP. No. 13

Donna Miller
Deputy Collector of Revenue

STATE OF MISSOURI



John R. Ashcroft
Secretary of State

CORPORATION DIVISION
CERTIFICATE OF GOOD STANDING

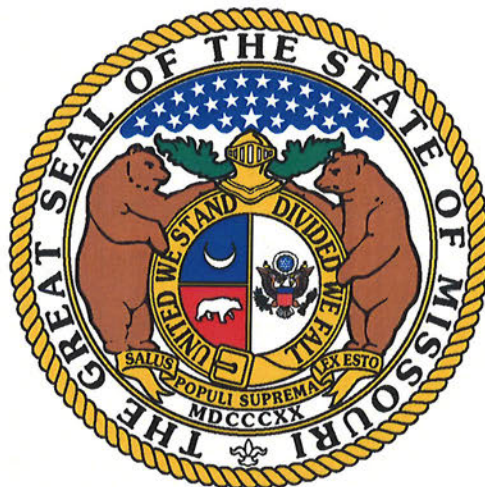
I, JOHN R. ASHCROFT, Secretary of State of the State of Missouri, do hereby certify that the records in my office and in my care and custody reveal that

WOODS SUPER MARKETS, INC.
00142479

was created under the laws of this State on the 18th day of June, 1970, and is in good standing, having fully complied with all requirements of this office.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the GREAT SEAL of the State of Missouri. Done at the City of Jefferson, this 4th day of June, 2024.


Secretary of State



Certification Number: CERT-06042024-0064

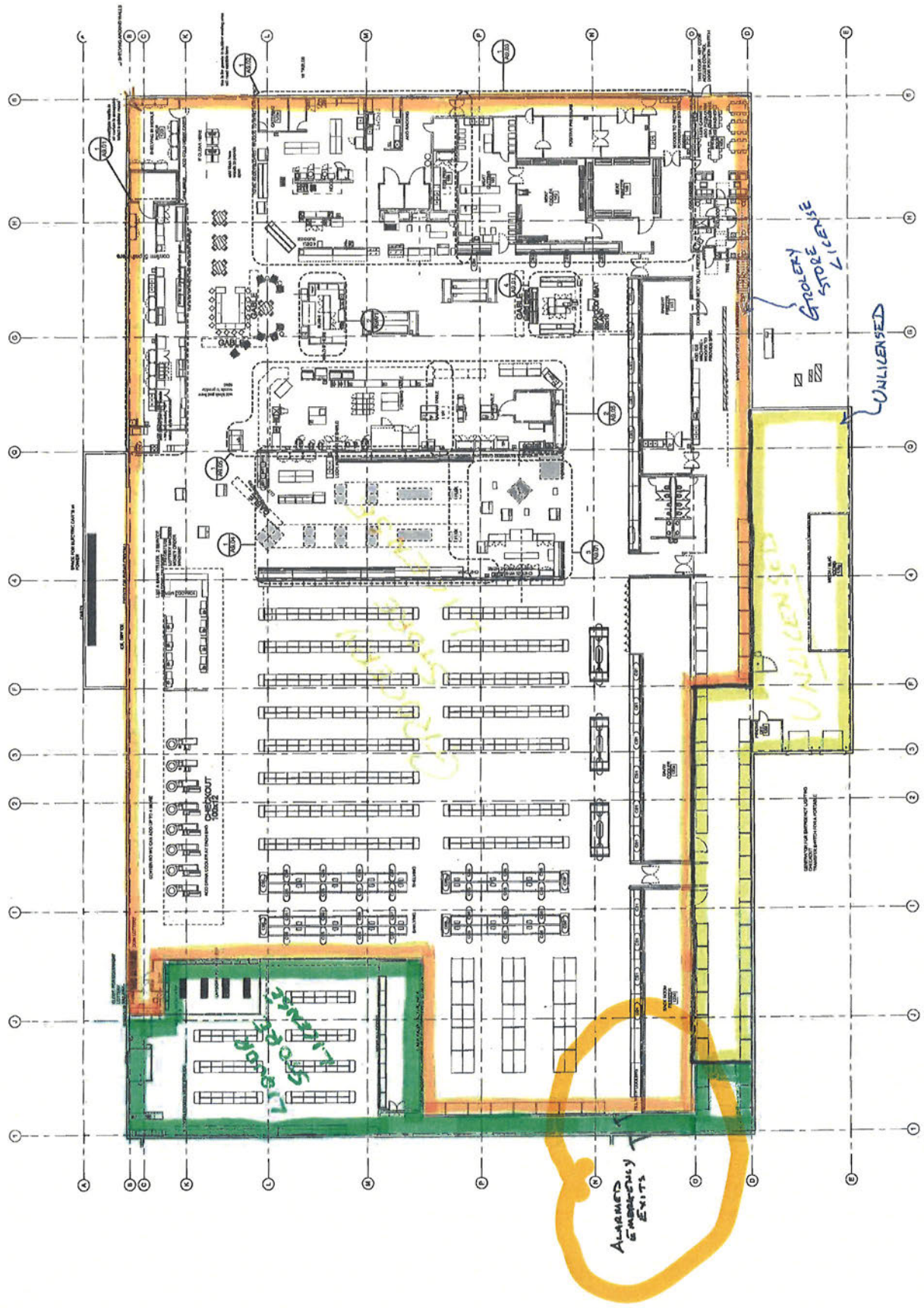


WOODS SUPERMARKET
PROJECT ADDRESS

WOODS SUPERMARKET
PROJECT ADDRESS

DATE	2/2/07
BY	W/S
ISSUE	ISSUE
REVISION	

Item #7.



Tax Check Authorization, Waiver, and Request to Release Information

I, Donald C Woods, Jr am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Wood Supermarket (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Donald C Woods, Jr</u>		Social Security Number/Tax Identification Number [REDACTED]	
Address [REDACTED]			
City [REDACTED]		State [REDACTED]	Zip [REDACTED]
Home Phone Number [REDACTED]		Business/Work Phone Number [REDACTED]	
Printed name of person signing on behalf of the Applicant/Licensee <u>Don Woods Jr</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Donald C Woods Jr</u>			Date signed <u>2-28-2024</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

IMPORTANT INFORMATION

Now that you have your license, here's what you need to know:

- Use the letter ID above and go to **Colorado.gov/RevenueOnline** to set up your online access, manage your account, file electronic returns and submit payments. Paper returns will NOT be mailed to you.
- Both your sales tax return AND payments are due by the 20th day of the month following the end date of the reporting period in order to avoid any penalty and/or interest. Be sure you know what your filing frequency is in order to avoid missing due dates.
 - *Monthly filer* due dates: On the 20th day of the month following the reporting period end date.
 - *Quarterly filer* due dates: April 20th, July 20th, October 20th and January 20th.
 - *Annual filer* due dates: January 20th following the reporting period end date.
- If no sales were made during the reporting period, you are still required to file a return to report zero sales were made during the reporting period. Otherwise, the Department of Revenue will assess a non-filer estimate for tax.
- All licensed retailers are required to collect and remit all state-collected sales taxes based on the location where their products are delivered.
- State law requires you to collect sales tax from your customers solely for the purpose of remitting those taxes to the Colorado Department of Revenue. Businesses are entrusted with collecting and remitting taxes that belong to the State of Colorado and local jurisdictions.
- Your Colorado Sales Tax License must be displayed in a conspicuous place at your physical location.
- Your license must be renewed and the renewal fee paid at the end of the license period ending December 31 of odd-numbered years in order to maintain a valid license. Failure to renew your license will invalidate your license, but it won't automatically close your account. In order to close your account and cease any future liability, you must file form DR 1102 with the Department of Revenue.
- Having a Colorado Sales Tax License gives you the privilege to purchase non-taxable items-for-resale. Items that you consume in the course of your business are not included in this privilege.

We strongly recommend that you set up your Revenue Online account as soon as possible in order to remain compliant.

If you have any questions regarding sales tax in Colorado, then please visit our website Colorado.gov/tax and click on "Education and Legal Research" for helpful FYIs, Regulations, Letter Rulings and Statutes. While there, you can also sign up for free Public Sales Tax Classes.

Thank you for registering with the Colorado Department of Revenue.





Alcohol Petitioning Services
P.O. Box 998
Johnstown, CO 80534
(303) 710-3424

November 7, 2024

TO: Town of Johnstown
Liquor Licensing Authority
450 South Parish Avenue
Johnstown, CO 80534

REF: Neighborhood Survey for a New Liquor License

Survey Overview

Survey of the Reasonable Requirements and Desires of the Neighborhood for the following:

New Retail Liquor Store (City) Liquor License

Applicant:

Wood's Supermarket Inc.
Db a Wood's Market

Applicant's Proposed Licensed Premises Location:

4320 Ledge Rock Dr.
Johnstown, CO 80534

Survey Methodology

The circulators were over 18 years old.

Each circulator had a clipboard with the following:

1. A map of the designated area provided by the Town of Johnstown Liquor Licensing Authority describing the boundaries of the defined neighborhood.
2. A petition/signature page where people contacted could indicate their support for each license.
3. A tally sheet to record the results of those who did not sign.

People were shown the petition, the neighborhood map, and were verbally told of the new Retail Liquor Store License (City) being applied for, site location, and applicant's name.

Each person who signed the petition indicated they were either an owner/manager of a business or resident located within designated area and were 21 years of age or older.

Each signature was freely and voluntarily given without any influence of the circulator.

Survey Circulators and Dates

Circulators conducted the survey on the following dates:

- 4 Circulators – Thursday, October 24, 2024
- 2 Circulators – Saturday, October 26, 2024
- 1 Circulator – Thursday, November 7, 2024

Survey Statistics**Summary of Signatures Obtained**

Businesses..... 8
 Residences..... 49
Total 57

Details of Signatures Obtained

	Businesses	Residents	Total
Signatures in Favor - "Yes"	7	45	52
Signatures in Opposition – "No"	1	4	5
Total	8	49	57

Statistical Analysis of Signatures

In Favor..... 91.2%
 In Opposition..... 8.8%

Details of Opposition

Reason Opposed	Business	Residents	Total
Alcoholism/Addiction	0	1	1
Competition	0	1	1
No need for alcohol, available elsewhere	0	1	1
No alcohol	0	1	1
None	1	0	1
Total	1	4	5

Details of Contact Attempts

	Total	% of Total Attempts
Signatures Obtained	57	13.7%
Not at Home	288	69.4%
Not Willing to Sign	63	15.2%
Business Owner/Manager Not Available	7	1.7%
Closed or vacant (business)	0	0.0%
Total Knocks	415	100.0%

Reason for Contacts Not Willing To Sign

No Opinion	21
Not Interested	37
Too Busy	5
Total	63

Summary of Ratio of Signatures to Contact Attempts

	Signatures	Attempts	Percent
Business	8	16	43.8%
Residents	49	398	12.3%
Total	57	410	22.9% (overall)

- An average of **22.9%** of attempts to contact people obtained a signature for the petition.

Actual People Contacts (Not including Business Closed/Vacant, Owner or Manager Not Available and Not at Home)

	Signatures	Contacts	Percent
Business	8	10	80.0%
Residents	49	110	44.5%
Total	57	120	47.5% (overall)

- An average of **47.5%** of eligible people contacted provided a signature for the petition.

Disqualified Signatures

There were two disqualifying signatures – two residents did not provide a printed name on the petition.

Details of Signatures Obtained (Not Including Disqualifiers)

	Business	Residents	Total
Signatures in Favor - "Yes"	7	43	50
Signatures in Opposition – "No"	1	4	5
Total	8	47	55

In Favor..... 93.2%

In Opposition.....6.8%

Statistical Analysis For Needs and Desires

There were five signatures in opposition to the liquor license (mentioned earlier). In order to show "needs and desires," it should consider whether there are enough same license types in the designed neighborhood. In my opinion, one of the reasons would reasonably fit the definition of "needs and desires."

Details of Signatures Obtained Not Including Disqualifying Reasons

	Business	Residents	Total
Signatures in Favor - "Yes"	7	43	50
Signatures in Opposition – "No"	0	1	1
Total	7	44	51

In Favor..... **98.0%**

In Opposition..... **2.0%**

Therefore, **between 93.2% and 98.0%** of the people who signed the petition are in favor of the issuance of a new retail liquor license for Wood's Supermarket, Inc., dba Wood's Market.

Report Attachments

Included in this report are the following:

1. A copy of the map provided by the Town of Johnstown Liquor Licensing Authority describing the boundaries for petitions.
2. A map indicating the area where circulators petitioned.
3. A copy of the petitions where signatures were obtained in favor or opposition of the Retail Liquor Store (City) Liquor License.
4. Affidavits of Circulators for signatures obtained.

Report Prepared and Submitted by:



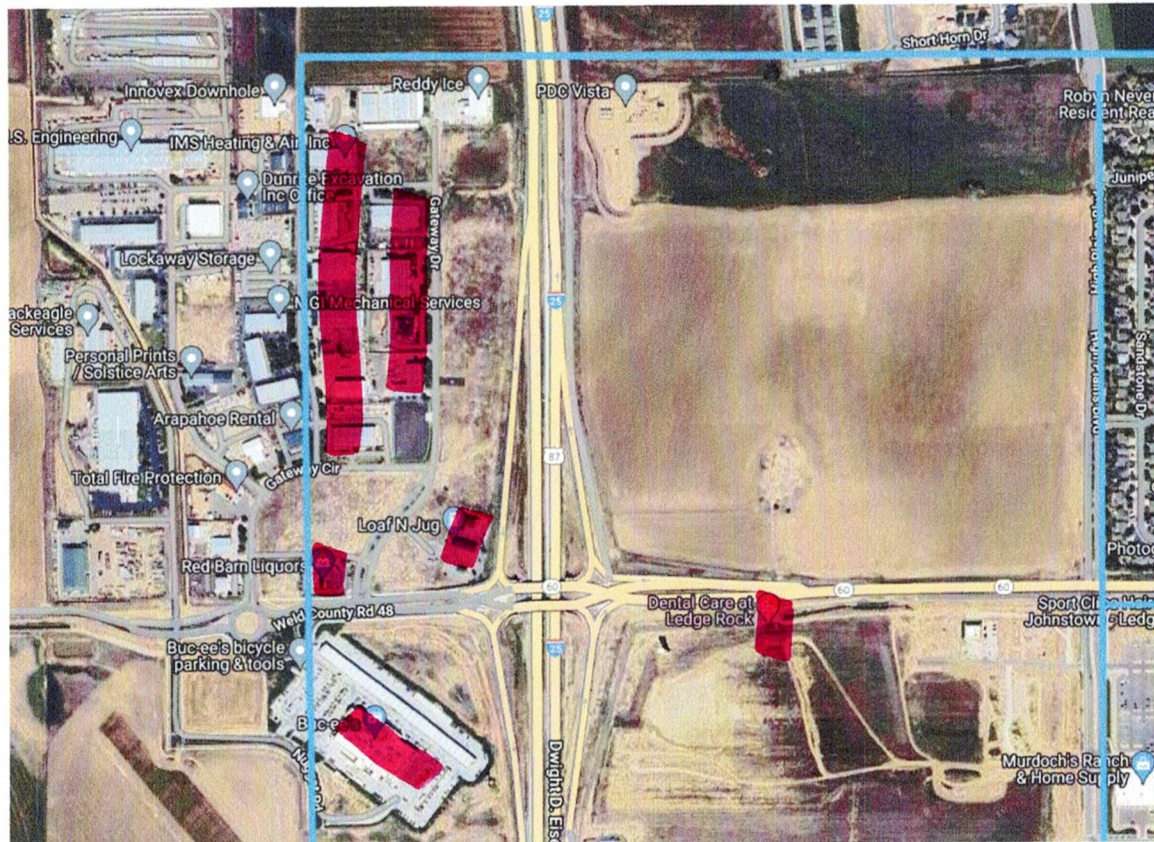
Patrick Maroney
President
Alcohol Petitioning Services



Wood's Market
4320 Ledge Rock Dr.
Johnstown, CO 80534



Wood's Market
4320 Ledge Rock Dr.
Johnstown, CO 80534



Wood's Market
4320 Ledge Rock Dr.
Johnstown, CO 80534



Wood's Market
4320 Ledge Rock Dr.
Johnstown, CO 80534

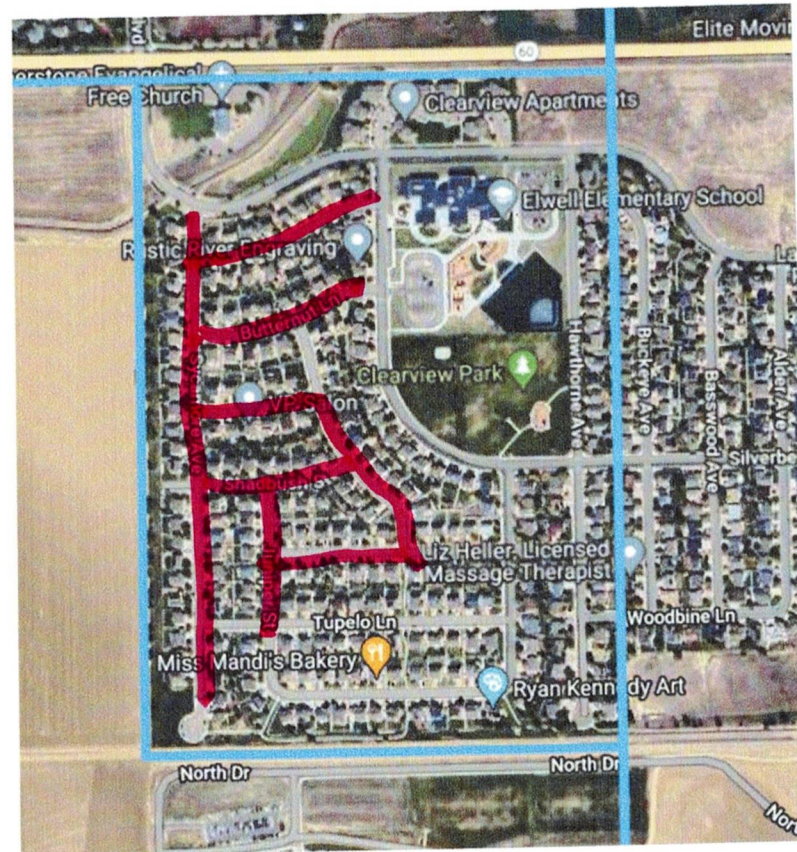


Wood's Market
4320 Ledge Rock Dr.
Johnstown, CO 80534



Wood's Market
4320 Ledge Rock Dr.
Johnstown, CO 80534

Item #7.



Affidavit of Circulator

I, Laura S. Lunn, circulated the attached petition

pertaining to the application of Wood's Supermarket Inc., dba Wood's Market for licensing by the Local Licensing Authority of the Town of Johnstown, Colorado. The petition was circulated from

10/24/24 to 10/24/24, and only within the defined neighborhood boundaries established by the Local Licensing Authority on the map provided here. I hereby certify that the persons whose signatures and addresses appear signed this petition in my presence after indicating they were at least twenty-one (21) years of age and after having read the petition. I further certify that, to the best of my knowledge, each signature appearing on the petition is who it purports to be and that and the address given with each name indicated is the true business or residence of the person signing the petition.



Signature of Circulator

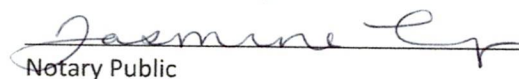
STATE OF COLORADO)
) ss
 COUNTY OF Weid)

Subscribed and sworn to before me this 6th day of November, 20 24. By the person known to me to be

Laura Lunn

My commission expires:

June 29, 2027



Notary Public

JASMINE TAPIA
 NOTARY PUBLIC
 STATE OF COLORADO
 NOTARY ID# 20234024498
 MY COMMISSION EXPIRES JUNE 29, 2027



APPLICANT: Wood's Supermarket Inc., dba Wood's Market
APPLICATION TYPE: Retail Liquor Store (City)
LOCATION: 4320 Ledge Rock Dr., Johnstown, CO 80534

PUBLIC HEARING BEFORE THE AUTHORITY:
DATE & TIME: November 18, 2024 at 6:30 p.m.
LOCATION: 450 S. Parish, Johnstown, CO 80534

Please print and sign your name: First Name, Middle Initial, Last Name.

DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:	B
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE		
1 10/24/24	<u>M. S.</u> <u>Niribel Salido</u>	<u>3636 claycomb Ln</u>	<u>42</u>		<u>X</u>	<u>Alcoholism / Addiction</u> (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER	
2 10/24/2024	<u>JANELLE WEYER</u> <u>Janelle</u>	<u>3345 TAMARAC LN</u>	<u>54</u>		<u>X</u>	<u>NO NEED ALCOHOL AVAILABLE ELSEWHERE</u> (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER	
3 10/24	<u>BASILIO GARCIA</u> <u>[Signature]</u>	<u>3326 TAMARAC LN</u>	<u>46</u>	<u>X</u>		<u>[Signature]</u> (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER	
4						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
5						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
6						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
7						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
8						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	

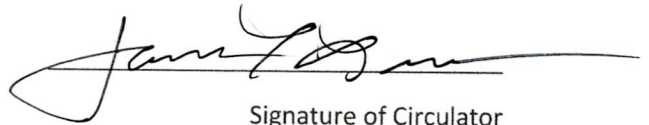
Initials: WV

Affidavit of Circulator

I, JAMES LUNN, circulated the attached petition

pertaining to the application of Wood's Supermarket Inc., dba Wood's Market for licensing by the Local Licensing Authority of the Town of Johnstown, Colorado. The petition was circulated from

10/24/24 to 10/24/24, and only within the defined neighborhood boundaries established by the Local Licensing Authority on the map provided here. I hereby certify that the persons whose signatures and addresses appear signed this petition in my presence after indicating they were at least twenty-one (21) years of age and after having read the petition. I further certify that, to the best of my knowledge, each signature appearing on the petition is who it purports to be and that and the address given with each name indicated is the true business or residence of the person signing the petition.



Signature of Circulator

STATE OF COLORADO)
) ss
COUNTY OF Weld)

Subscribed and sworn to before me this 24th day of Oct., 20 24 By the person known to me to be James Lunn.

My commission expires:

01-23-2028



Notary Public

LAURA LUNN
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20244003246
MY COMMISSION EXPIRES JANUARY 23, 2028



APPLICANT: Wood's Supermarket Inc., dba Wood's Market
 APPLICATION TYPE: Retail Liquor Store (City)
 LOCATION: 4320 Ledge Rock Dr., Johnstown, CO 80534

PUBLIC HEARING BEFORE THE AUTHORITY:
DATE & TIME: November 18, 2024 at 6:30 p.m.
LOCATION: 450 S. Parish, Johnstown, CO 80534

Please print and sign your name: First Name, Middle Initial, Last Name.

DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:	B
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE		
1 10/24	TOMAS FAVARIS <i>[Signature]</i>	3640 BARWARD	73		☒	REASON: <u>AT NO ALCAHOL</u> (CIRCLE ONE) RESIDENT OWNER MANAGER	
2 10.24	Heather McCann <i>[Signature]</i>	229 Graham Ln.	43	☒		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
3 10/24	Brandy Black <i>[Signature]</i>	307 Graham Ln	37	☒		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
4 10/24	Wendy [Signature] <i>[Signature]</i>	307 Graham Ln	59	☒		REASON: <u>JOE NADLITANO</u> (CIRCLE ONE) RESIDENT OWNER MANAGER	
5 10/24	Rikard Wind <i>[Signature]</i>	294 Alden Ln	49	☒		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
6 10/24	Ken Lobbs <i>[Signature]</i>	276 Alden Ln	57	☒		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
7 10/24	Gony Bed <i>[Signature]</i>	240 Graham Lane	53	☒		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
8 10/24	Daryl Horton <i>[Signature]</i>	130 Sycamore Ave.	40	☒		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	

Initials: *[Signature]*



APPLICANT: Wood's Supermarket Inc., dba Wood's Market
APPLICATION TYPE: Retail Liquor Store (City)
LOCATION: 4320 Ledge Rock Dr., Johnstown, CO 80534

PUBLIC HEARING BEFORE THE AUTHORITY:
DATE & TIME: November 18, 2024 at 6:30 p.m.
LOCATION: 450 S. Parish, Johnstown, CO 80534

Please print and sign your name: First Name, Middle Initial, Last Name.

DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:	B
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE		
1 10-24-24	Heidi Mazur Heidi Mazur	136 Sycamore Ave Johnstown	52	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
2 10/24/24	Brandon Pol [Signature]	208 Sycamore Ave	44	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
3 10/24/24	Trevor Von Seggern [Signature]	232 Sycamore ave	29	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
4 10/24/24	Sarah Nane [Signature]	332 Sycamore Ave	29	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
5						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
6						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
7						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
8						REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	

Initials: [Signature]

Affidavit of Circulator

I, JENNA STADUCHAR, circulated the attached petition

pertaining to the application of Wood's Supermarket Inc., dba Wood's Market for licensing by the Local Licensing Authority of the Town of Johnstown, Colorado. The petition was circulated from

10-24th-24 to 10-26-24, and only within the defined neighborhood

boundaries established by the Local Licensing Authority on the map provided here. I hereby certify that the persons whose signatures and addresses appear signed this petition in my presence after indicating they were at least twenty-one (21) years of age and after having read the petition. I further certify that, to the best of my knowledge, each signature appearing on the petition is who it purports to be and that and the address given with each name indicated is the true business or residence of the person signing the petition.


Signature of Circulator

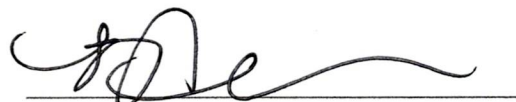
STATE OF COLORADO)
) ss
COUNTY OF Weld)

Subscribed and sworn to before me this 26th day of Oct., 2024 By the person known to me to be

Jenna Staduchar.

My commission expires:

01-23-2028


Notary Public



APPLICANT: Wood's Supermarket Inc., dba Wood's Market
APPLICATION TYPE: Retail Liquor Store (City)
LOCATION: 4320 Ledge Rock Dr., Johnstown, CO 80534

PUBLIC HEARING BEFORE THE AUTHORITY:
DATE & TIME: November 18, 2024 at 6:30 p.m.
LOCATION: 450 S. Parish, Johnstown, CO 80534

Please print and sign your name: **First Name, Middle Initial, Last Name.**

DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:	B
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE		
1 10/24/24	Jawn Medinger <i>Jawn Medinger</i>	3566 Dilley Cir Johnstown CO 80534	47	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
2 10/24/24	Brian Baron <i>Brian Baron</i>	3572 Dilley Cir	40	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
3 10/24/2024	John Bruno <i>John Bruno</i>	3578 Dilley Cir.	70	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
4 10/24/24	Russ Jones <i>Russ Jones</i>	3597 Dilley Cir	71	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
5 10/24/24	Tara Andrews <i>Tara Andrews</i>	3555 Dilley Circle	51	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
6 10/24/2024	Randall Kramer-Schmidt <i>Randall Kramer-Schmidt</i>	3682 Wittaker Cir	52	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
7 10/24/2024	Angela Gallagher <i>Angela Gallagher</i>	3677 Wittaker Cir Johnstown, CO 80534	48	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
8 10/24/24	Lois Brown <i>Lois H. Brown</i>	3655 Wittaker Cir Johnstown, CO 80534	66	✓		(CIRCLE ONE) RESIDENT OWNER MANAGER	

Initials: *[Signature]*



APPLICANT: Wood's Supermarket Inc., dba Wood's Market
 APPLICATION TYPE: Retail Liquor Store (City)
 LOCATION: 4320 Ledge Rock Dr., Johnstown, CO 80534

PUBLIC HEARING BEFORE THE AUTHORITY:
 DATE & TIME: November 18, 2024 at 6:30 p.m.
 LOCATION: 450 S. Parish, Johnstown, CO 80534

Please print and sign your name: First Name, Middle Initial, Last Name.

DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:	B
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE		
10/24	Kathleen Kichin <i>Kathleen Kichin</i>	Johnstown, CO 3390 Bayberry Ln	77	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
10/24	GARY ROESMEIER <i>Gary Roesmeier</i>	JOHNSTOWN, CO 3390 BAYBERY LN	66	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
10/24	Savannah Duran <i>Savannah Duran</i>	3371 Bayberry LN Johnstown CO	39	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
10/24	George Collins <i>George Collins</i>	3388 Bayberry Ln Johnstown CO 805	43	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
10/24	Stephanie Berkins <i>Stephanie Berkins</i>	3372 BAYBERY LN CO 80534	38	X		(CIRCLE ONE) RESIDENT OWNER MANAGER	
6						REASON:	
						(CIRCLE ONE) RESIDENT OWNER MANAGER	
7						REASON:	
						(CIRCLE ONE) RESIDENT OWNER MANAGER	
8						REASON:	
						(CIRCLE ONE) RESIDENT OWNER MANAGER	

Initials: *KS*



APPLICANT: Wood's Supermarket Inc., dba Wood's Market
 APPLICATION TYPE: Retail Liquor Store (City)
 LOCATION: 4320 Ledge Rock Dr., Johnstown, CO 80534

PUBLIC HEARING BEFORE THE AUTHORITY:

DATE & TIME: November 18, 2024 at 6:30 p.m.

LOCATION: 450 S. Parish, Johnstown, CO 80534

Please print and sign your name: First Name, Middle Initial, Last Name.

DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:	B
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE		
1 10-20-24	<i>Elisha Ninkley</i>	41 Alabaster Way Johnstown CO 80534	41	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
2 10/26/24	<i>Wilson Branch</i>	42 Alabaster Way Johnstown CO 80534	53	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
3 10-26-24	<i>Brian Nesby</i> <i>Brian Ninkley</i>	53 Alabaster Way Johnstown CO 80534	64	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
4 10/26/24	<i>Clint Williams</i>	146 Alabaster Way Johnstown, CO 80534	45	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
5 10/26/24	<i>SYDNEY BAEBHE</i>	152 ALABASTER WAY JOHNSTOWN	42	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
6 10/26/24	<i>Dustin Absher</i>	127 Alabaster Way Johnstown	48	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
7 10/26/24	<i>Mike Koury</i> <i>Mike Koury</i>	218 Alabaster Way Johnstown	84	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
8 10/26/24	<i>Molly King</i>	223 Alabaster Way Johnstown, CO 80534	36	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	

Initials: *DS*

APPLICANT: Wood's Supermarket Inc., dba Wood's Market
APPLICATION TYPE: Retail Liquor Store (City)
LOCATION: 4320 Ledge Rock Dr., Johnstown, CO 80534

PUBLIC HEARING BEFORE THE AUTHORITY:
DATE & TIME: November 18, 2024 at 6:30 p.m.
LOCATION: 450 S. Parish, Johnstown, CO 80534

Please print and sign your name: First Name, Middle Initial, Last Name.

DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:	B
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE		
1 10/26/24	Jeremy Staruck <i>[Signature]</i>	230 ALABASTER WAY JOHNSTOWN CO 80534	52	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
2 10/26/24	Karen Jones <i>[Signature]</i>	30 Alabaster way Johnstown	69		X	REASON: Competition (CIRCLE ONE) RESIDENT OWNER MANAGER	
3 10-26	Mark Regal <i>[Signature]</i>	333 Alabaster	48	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
4 10/26	Emily Major <i>[Signature]</i>	333 Alabaster Johnstown CO 80534	45	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
5 10/24	Bill Luce <i>[Signature]</i>	3549 Cobblestone Johnstown, Colorado	49	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
6 10/26	Loren Longm <i>[Signature]</i>	307 Granite way	41	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
7 10/26	Isaac Johnson <i>[Signature]</i>	249 Granite way	21	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
8 10/24	Chad Killcreas <i>[Signature]</i>	243 GRANITE WAY	39	X		REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	

Initials: 18

Affidavit of Circulator

I, Courtland Ray Lunn Jr., circulated the attached petition

pertaining to the application of Wood's Supermarket Inc., dba Wood's Market for licensing by the Local Licensing Authority of the Town of Johnstown, Colorado. The petition was circulated from

10/24 to 10/26, and only within the defined neighborhood boundaries established by the Local Licensing Authority on the map provided here. I hereby certify that the persons whose signatures and addresses appear signed this petition in my presence after indicating they were at least twenty-one (21) years of age and after having read the petition. I further certify that, to the best of my knowledge, each signature appearing on the petition is who it purports to be and that and the address given with each name indicated is the true business or residence of the person signing the petition.



Signature of Circulator

STATE OF COLORADO)
) ss
COUNTY OF Weld)

Subscribed and sworn to before me this 26th day of Oct., 2024. By the person known to me to be
Courtland Lunn Jr.

My commission expires:

01-23-2028


Notary Public



APPLICANT: Wood's Supermarket Inc., dba Wood's Market
APPLICATION TYPE: Retail Liquor Store (City)
LOCATION: 4320 Ledge Rock Dr., Johnstown, CO 80534

PUBLIC HEARING BEFORE THE AUTHORITY:
DATE & TIME: November 18, 2024 at 6:30 p.m.
LOCATION: 450 S. Parish, Johnstown, CO 80534

Please print and sign your name: *First Name, Middle Initial, Last Name.*

	DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"			B
		SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE		
1	10/24/24	Kristin Kang	126 kits Pl.	40	X		REASON:	
		<i>Kristin Kang</i>					(CIRCLE ONE) RESIDENT OWNER MANAGER	
2	10/24/24	Greg P. Smith	3389 Hackberry	36	X		REASON:	
		<i>Greg P. Smith</i>					(CIRCLE ONE) RESIDENT OWNER MANAGER	
3	10/24	Rick ToFF	251 Honeysuckle way	61	X		REASON:	
		<i>Rick ToFF</i>					(CIRCLE ONE) RESIDENT OWNER MANAGER	
4	10/24	Tamir Thompson	3249 Tamarac Ln	34	X		REASON:	
		<i>Tamir Thompson</i>					(CIRCLE ONE) RESIDENT OWNER MANAGER	
5							REASON:	
							(CIRCLE ONE) RESIDENT OWNER MANAGER	
6							REASON:	
							(CIRCLE ONE) RESIDENT OWNER MANAGER	
7							REASON:	
							(CIRCLE ONE) RESIDENT OWNER MANAGER	
8							REASON:	
							(CIRCLE ONE) RESIDENT OWNER MANAGER	

Initials: CL



APPLICANT: Wood's Supermarket Inc., dba Wood's Market
APPLICATION TYPE: Retail Liquor Store (City)
LOCATION: 4320 Ledge Rock Dr., Johnstown, CO 80534

PUBLIC HEARING BEFORE THE AUTHORITY:
DATE & TIME: November 18, 2024 at 6:30 p.m.
LOCATION: 450 S. Parish, Johnstown, CO 80534

Please print and sign your name: First Name, Middle Initial, Last Name.

	DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"			B
		SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE		
1	10/24/24	Drew Theis <i>[Signature]</i>	4306 Onyx Pl	34	X		REASON: (CIRCLE ONE) <u>RESIDENT</u> OWNER MANAGER	
2							REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
3							REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
4							REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
5							REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
6							REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
7							REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	
8							REASON: (CIRCLE ONE) RESIDENT OWNER MANAGER	

Initials: CL

Affidavit of Circulator

I, Courtland Ray Lunn Jr., circulated the attached petition

pertaining to the application of Wood's Supermarket Inc., dba Wood's Market for licensing by the Local Licensing Authority of the Town of Johnstown, Colorado. The petition was circulated from

11/7 to 11/7, and only within the defined neighborhood boundaries established by the Local Licensing Authority on the map provided here. I hereby certify that the persons whose signatures and addresses appear signed this petition in my presence after indicating they were at least twenty-one (21) years of age and after having read the petition. I further certify that, to the best of my knowledge, each signature appearing on the petition is who it purports to be and that and the address given with each name indicated is the true business or residence of the person signing the petition.

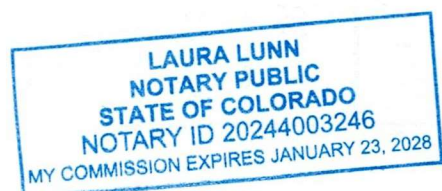


Signature of Circulator

STATE OF COLORADO)
) ss
COUNTY OF Weld)

Subscribed and sworn to before me this 7th day of Nov, 2024. By the person known to me to be Courtland Lunn Jr.

My commission expires:
01.23.2028


Notary Public




APPLICANT: Woods's Supermarket Inc., dba Wood's Market
 APPLICATION TYPE: Retail Liquor Store (City)
 LOCATION: 4320 Ledge Rock Dr., Johnstown, CO 80534

PUBLIC HEARING BEFORE THE AUTHORITY:

DATE & TIME: November 18, 2024 at 6:30 p.m.

LOCATION: 450 S. Parish, Johnstown, CO 80534

Please print and sign your name: First Name, Middle Initial, Last Name.

DATE	PRINT NAME	BUSINESS NAME (IF APPLICABLE)	AGE	MARK ONE "X"		REASON:	B
	SIGNATURE	STREET ADDRESS		FAVOR	OPPOSE		
1 11/7/24	Keltin Diesing <i>Keltin Diesing</i>	180 ledge rock Domino's	23	✓		(CIRCLE ONE) RESIDENT OWNER <u>MANAGER</u>	X
2 11/7/24	Brittany Downing <i>Brittany Downing</i>	4395 ledge rock dr Sportclips	34	✓		(CIRCLE ONE) RESIDENT OWNER <u>MANAGER</u>	X
3 11/07/24	Ashley Combs <i>Ashley Combs</i>	4450 Ledge Rock Dr Murdoch's	28	✓		(CIRCLE ONE) RESIDENT OWNER <u>MANAGER</u>	X
4 11/7/24	Ashley Snodgrass <i>Ashley Snodgrass</i>	30 Gateway Dr. Red Barn Liquor	40		✓	(CIRCLE ONE) RESIDENT OWNER <u>MANAGER</u>	X
5 11/7/24	KEVIN Kujala <i>KEVIN Kujala</i>	5213 Long peak rd. Bartholomew CO 80513	60	✓		(CIRCLE ONE) RESIDENT OWNER <u>MANAGER</u>	X
6 11-7-24	Jerad Alworth <i>Jerad Alworth</i>	5213 Long peak Rd unit 12 Columbine Precinct	47	✓		(CIRCLE ONE) RESIDENT OWNER <u>MANAGER</u>	X
7 11-7-24	Brian Woods <i>Brian Woods</i>	188 Gateway Circle Pioneer materials west Bartholomew, CO 80513	58	✓		(CIRCLE ONE) RESIDENT OWNER <u>MANAGER</u>	X
8 11-7-24	Janica Johnston <i>Janica Johnston</i>	4585 Ledge Rock Dr. Johnstown, CO 80534	53	✓		(CIRCLE ONE) RESIDENT OWNER <u>MANAGER</u>	X

Initials: CL



450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

DATE: October 9, 2024

TOWN OF JOHNSTOWN POLICE DEPARTMENT

Retail Liquor Store Liquor License

- Name and address of Applicant} Woods Supermarket Inc
4320 Ledge Rock Drive
Johnstown, CO 80534
1. Trade Name and Address} Woods Supermarket
703 East College PO BOX 880
Bolivar MO 65611
2. Date of Application: October 4, 2024
3. Type of Application: Retail Liquor Store
4. Documents Accompanying Application
- A. Local and State License Fees} Submitted with application
 - B. Evidence of Correct Zoning} Complete
 - C. Building Plans and or Sketch of Interior} N/A
 - D. Distance from School as per State} Confirmed
 - E. Deed or Lease or Assignment of Lease or Ownership: Lease expires 2045.
5. Evidence of Public Notice
- A. Posting of Premises} Provided to Town Clerk's Office
 - B. Legal Publication } Provided by Town Clerk
6. Investigation: Police Department Case#}
- A. Applicant has made application for renewal of their liquor license.
 - B. Applicant has operated legally during its last license period.
 - C. Cooperation with law enforcement has been good.
8. Findings of fact:
- A. The required fees were submitted.
 - B. It is my recommendation that the license be approved.

J Strossner

Digitally signed by J Strossner
Date: 2024.10.09 09:10:01
-06'00'

CHIEF OF POLICE

DATE

TOWN OF JOHNSTOWN LIQUOR LICENSING AUTHORITY 450 S. Parish Avenue Johnstown, CO 80534 Phone No. (970) 587-4664 IN THE MATTER OF: WOODS SUPER MARKETS, INC. 4320 Ledge Rock Lane Johnstown, CO 80534	Δ AUTHORITY USE ONLY Δ
ORDER GRANTING RETAIL LIQUOR STORE LICENSE TO WOODS SUPER MARKETS, INC.	

THIS MATTER came before the Town of Johnstown Liquor Licensing Authority (“Authority”) on the Application of Woods Super Markets, Inc., a Missouri corporation (“Applicant”), d/b/a Woods Supermarket, for a Retail Liquor Store License for the premises located at 4320 Ledge Rock Lane, Johnstown, Colorado 80534 (“Application”).

The Authority, having conducted a public hearing on November 18, 2024, after due notice, reviewed the Application and considered the evidence adduced by Town staff’s investigation and the evidence presented by the Applicant and parties in interest, as the term is defined in C.R.S. §44-3-311(5)(b), including but not limited to the petition circulated by the Applicant, hereby FINDS AS FOLLOWS:

1. The Applicant paid the appropriate fees;
2. The Applicant is entitled to possession of the premises where the Retail Liquor Store License is to be exercised;
3. The Applicant is of good moral character and entitled to hold a Retail Liquor Store License;
4. The location of the premises complies with the Town of Johnstown zoning requirements; and
5. The reasonable requirements of the designated neighborhood, the desires of the adult inhabitants of the designated neighborhood and the number, type and availability of alcohol beverage outlets support the issuance of the Retail Liquor Store License.

Based on the foregoing, the Authority hereby ORDERS that Woods Super Markets, Inc.'s application for a Retail Liquor Store License is GRANTED.

Done and dated this ____ day of November, 2024.

BY THE AUTHORITY:

Michael P. Duncan
Mayor, Town of Johnstown
Chairperson, Liquor Licensing Authority

ATTEST:

Hannah Hill, Town Clerk

CERTIFICATE OF SERVICE

I hereby certify that on this ____ day of _____, 2024, a true and correct copy of the foregoing Order was sent by certified mail to:

Woods Super Markets, Inc.
703 E. College Street
Bolivar, MO 65611

Hannah Hill



- LEGEND:**
- OPEN SHOPS
 - EXISTING - AVAILABLE
 - EXISTING - SIGNED LEASE
 - FUTURE - SIGNED LEASE
 - FUTURE - AVAILABLE
 - APARTMENTS

Ledge Rock Center

SEC of State Hwy 60 & I-25, Johnstown, Colorado



450 S. Parish Av
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

Item #7.

TOWN OF JOHNSTOWN LIQUOR LICENSING AUTHORITY, JOHNSTOWN, COLORADO NOVEMBER 18,
2024 PRELIMINARY FINDINGS AND REPORT UPON APPLICATION FOR A RETAIL LIQUOR
LICENSE FOR WOODS SUPERMARKET INC DBA WOODS SUPERMARKET AT 4320 LEDGE ROCK DR

TO THE APPLICANT NAMED ABOVE AND OTHER INTERESTED PARTIES;

Pursuant to Colorado Revised Statutes Section 44-3-312, as amended, you are hereby advised that with regard to your application for a Retail Liquor License, a preliminary investigation has been made, and based on the results thereof the following has been determined:

- 1) The application was filed on October 4, 2024.
- 2) The Notice of Public Hearing on this matter was or will be published in the Johnstown Breeze on November 7, 2024. The applicant shall or has posted for 10 consecutive days the notice of public hearing beginning no later than October 15, 2024. Both postings and publishing were within the manner prescribed by state law.
- 3) That it appears from the application materials submitted that the applicant is/will be entitled to possession of the premises where the license is proposed to be exercised.
- 4) A criminal history background investigation was conducted and approved.
- 5) Selling/Serving alcohol beverages in the manner proposed in the application is not in violation of the zoning and land use code or regulations of the Town.
- 7) A public hearing on the application will be held November 18, 2024 at 7:00 pm. At said hearing, you shall have an opportunity to be heard regarding all matters related to the application, including all matters set forth herein.
- 8) At the public hearing pursuant to C.R.S Section 44-3-307 as amended, the applicant has the burden of proving that they are qualified to hold the license applied for and their character, record and reputation are satisfactory
- 9) The building where you propose to exercise the privilege of selling liquor is not within 500 feet from either public or parochial school

You are also advised to obtain and read a copy of the State of Colorado Liquor and Beer Codes and Regulations. These can be found at [Colorado.gov/enforcement/liquor](https://colorado.gov/enforcement/liquor)



450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

Item #8.

TOWN COUNCIL AGENDA COMMUNICATIONS

AGENDA DATE: November 18, 2024

SUBJECT: **Public Hearing** – Ordinance 2024-264, an Ordinance Amending Section 10-191 and Section 10-196 of the Johnstown Municipal Code Concerning Carrying Firearms in Public Spaces

ACTION PROPOSED: Consider Ordinance No. 2024-264

ATTACHMENTS: 1. Ordinance Amending Section 10-191 and Section 10-196 of the Johnstown Municipal Code Concerning Carrying Firearms in Public Spaces

PRESENTED BY: Avi Rocklin, Town Attorney
Jeff Strossner, Chief of Police
Matt LeCerf, Town Manager

AGENDA ITEM DESCRIPTION: During the 2024 legislative session, the Colorado General Assembly enacted Senate Bill 24-131 prohibiting, with limited exception, the carrying of firearms, including concealed handguns, on property and in buildings where, among others: (i) the chambers of a local government’s governing body is located; (ii) a meeting of the local government’s governing body is located; (iii) the office of the Mayor, a Town Councilmember or the Town Manager is located and (iv) judicial proceedings are located (collectively, “Public Spaces”). The legislation, codified at §§ 18-12-105.3 and 18-12-214, C.R.S., allows a local government to opt out of the restrictions with respect to all the Public Spaces except for where judicial proceedings are located. Based on conferral with the Town Council, the Town Council requested that the Town Attorney draft an ordinance to opt out of the prohibitions for persons with valid concealed carry permits. Following a draft of the ordinance to opt out of the prohibition, Town Council held a work session to review and discuss the ordinance. From this work session, additional modifications were made to the ordinance that were generally receptive to Council.

Article X of Chapter 10 of the Johnstown Municipal Code regulates offenses related to weapons and Section 10-196 contained therein regulates the carrying of concealed weapons. The proposed ordinance, Ordinance 2024-264, an Ordinance Amending Section 10-191 and Section 10-196 of the Johnstown Municipal Code Concerning Carrying Firearms in Public Spaces, adds a definition of firearm and handgun and modifies section 10-196 to accomplish the foregoing.

The Community that Cares

STRATEGIC PLAN ALIGNMENT:

- Organizational Excellence & Public Trust
 - *Strengthen public trust and confidence*
 - *Engage, inform and involve the community*

LEGAL ADVICE:

The Town attorney drafted Ordinance No. 2024-264.

FINANCIAL ADVICE:

NA

RECOMMENDED ACTION: Approve Ordinance No. 2024-264, An Ordinance Amending Section 10-191 and Section 10-196 of the Johnstown Municipal Code Concerning Carrying Firearms in Public Spaces on first reading.

SUGGESTED MOTIONS:

For Approval: I move to approve Ordinance 2024-264, an Ordinance Amending Section 10-191 and Section 10-196 of the Johnstown Municipal Code Concerning Carrying Firearms in Public Spaces.

For Approval with Conditions: I move to approve Ordinance 2024-264, an Ordinance Amending Section 10-191 and Section 10-196 of the Johnstown Municipal Code Concerning Carrying Firearms in Public Spaces, with the following modifications _____.

For Denial: I move to deny approval of Ordinance 2024-264, an Ordinance Amending Section 10-191 and Section 10-196 of the Johnstown Municipal Code Concerning Carrying Firearms in Public Spaces.

Reviewed and Approved for Presentation,



Town Manager

TOWN OF JOHNSTOWN, COLORADO
ORDINANCE NO. 2024-264

**AN ORDINANCE AMENDING SECTION 10-191 AND SECTION 10-196
OF THE JOHNSTOWN MUNICIPAL CODE CONCERNING CARRYING
FIREARMS IN PUBLIC SPACES**

WHEREAS, the Town of Johnstown, Colorado (“Town”) is a Colorado home rule municipality, duly organized and existing under the laws of the State of Colorado and the Town’s Home Rule Charter; and

WHEREAS, the Town Council is vested with authority to administer the affairs of the Town; and

WHEREAS, Article X of Chapter 10 of the Johnstown Municipal Code (“Code”) regulates offenses related to weapons and Section 10-196 contained therein regulates the carrying of concealed weapons; and

WHEREAS, during the 2024 legislative session, the Colorado General Assembly enacted Senate Bill 24-131 prohibiting, with limited exception, the carrying of firearms, including concealed handguns, on property and in buildings where, among others: (i) the chambers of a local government’s governing body is located; (ii) a meeting of the local government’s governing body is located; (iii) the office of the Mayor, a Councilmember or the Town Manager is located; and (iv) judicial proceedings are located (collectively, “Public Spaces”); and

WHEREAS, the legislation, codified at §§ 18-12-105.3 and 18-12-214, C.R.S., allows a local government to opt out of the restrictions with respect to all the Public Spaces except for where judicial proceedings are located; and

WHEREAS, as permitted by the legislation, the Town Council desires to amend Section 10-196 of the Code to opt-out, with exception, of the prohibition on the carrying of firearms in Public Spaces for persons with valid concealed carry permits; and

WHEREAS, the Town Council finds, determines and declares that this Ordinance is promulgated under the general police power of the Town and is in the best interests of the Town.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JOHNSTOWN, COLORADO, AS FOLLOWS:

Section 1. Section 10-191 of the Johnstown Municipal Code shall be amended to add the definition of *Firearm* and *Handgun* in alphabetical order as follows:

Sec. 10-191. Definitions.

The following definitions apply to this Article:

...

Firearm shall have the meaning set forth in § 18-12-101, C.R.S., as amended from time to time, and shall include handguns.

...

Handgun shall have the meaning set forth in § 18-12-202(4), C.R.S., as amended from time to time.

...

Section 2. Section 10-196 of the Johnstown Municipal Code shall be repealed and readopted in full to read as follows:

Sec. 10-196. Carrying a weapon.

- (a) It is unlawful for any person to knowingly carry a concealed knife or a concealed firearm; provided, however, that it shall be an affirmative defense that the defendant was:
 - (1) A person in his or her own dwelling or place of business or on property owned or under his or her control at the time of the act of carrying;
 - (2) A person in a private automobile or other private means of conveyance who carries a firearm or knife for lawful protection of his, her or another's person or property while traveling or for any legal purpose; or
 - (3) A person who, prior to the time of carrying a concealed handgun, had been issued a valid concealed handgun permit pursuant to state law.
- (b) It is unlawful for any person to carry a firearm on property and in a building where: (i) the Town Council chambers is located; (ii) a meeting of the Town Council is occurring; or (iii) the office of the Mayor, a Town Councilmember or the Town Manager is located, except that:
 - (1) A person who has been issued a valid concealed handgun permit pursuant to state law may carry a concealed handgun on property and in the public portion of a building where the Town Council chambers is located or where a meeting of the Town Council is occurring; and
 - (2) An employee who has been issued a valid concealed handgun permit pursuant to state law may carry a concealed handgun in the secure portion of the building where employee offices are located on the condition that such employee complies with rules and regulations promulgated by the Town Manager related to the carrying of such concealed handgun.
- (c) It is unlawful for any person to carry a firearm in a building where Johnstown Municipal Court proceedings or other judicial proceedings are conducted at any time during, and for one hour before and after, such proceedings, except that:
 - (1) An employee who has been issued a valid concealed handgun permit pursuant to state law may carry a concealed handgun in the secure portion of the building where employee offices are located on the condition that such employee complies with rules and regulations promulgated by the Town Manager related to the carrying of such concealed handgun.
- (d) This section does not apply to law enforcement personnel, peace officers certified by the peace officers standards and training board, members of the United States armed forces or Colorado National Guard, security personnel retained by the Town, defense counsel

personnel or court officials if such persons are carrying or possessing a firearm in the performance of their official duties.

Section 3. Severability. If any part or provision of this Ordinance, or its application to any person or circumstance, is adjudged to be invalid or unenforceable, the invalidity or unenforceability of such part, provision, or application shall not affect any of the remaining parts, provisions or applications of this Ordinance that can be given effect without the invalid provision, part or application, and, to this end, the provisions and parts of this Ordinance are declared to be severable.

Section 4. Publication; Effective Date. This Ordinance, after its passage on final reading, shall be numbered, recorded, published and posted as required by the Home Rule Charter of the Town of Johnstown, Colorado ("Charter") and the adoption, posting and publication shall be authenticated by the signature of the Mayor and the Town Clerk. This Ordinance shall become effective upon final passage as provided by the Charter. Copies of the entire Ordinance are available at the office of the Town Clerk.

INTRODUCED, AND APPROVED on first reading by the Town Council of the Town of Johnstown, Colorado, this _____ day of _____, 2024.

TOWN OF JOHNSTOWN, COLORADO

ATTEST:

By: _____
Meghan Martinez, Town Clerk

By: _____
Michael P. Duncan, Mayor

PASSED UPON FINAL APPROVAL AND ADOPTED on second reading by the Town Council of the Town of Johnstown, Colorado, this _____ day of _____, 2024.

TOWN OF JOHNSTOWN, COLORADO

ATTEST:

By: _____
Meghan Martinez, Town Clerk

By: _____
Michael P. Duncan, Mayor



450 S. Parish Avenue
Johnstown, CO 80534
970.578.4664
JohnstownCO.gov

Item #9.

TOWN COUNCIL AGENDA COMMUNICATIONS

AGENDA DATE: November 18, 2024

SUBJECT: Second Public Hearing: Amended Proposed 2025 Budget

ACTION PROPOSED: No Action – Public Hearing Only

ATTACHMENTS:

- 1. Exhibit A – FY 2025 Proposed Budget
- 2. Exhibit B – FY 2025 Proposed Changes
- 3. Exhibit C – 10 Year CIP

PRESENTED BY: Mitzi McCoy, Deputy Town Manager

AGENDA ITEM DESCRIPTION:

The Town of Johnstown Home Rule Charter, Section 12.5, and Colorado Revised Statutes 29-1-108(1) require that a public hearing be held at a regular meeting of the Town Council to give interested citizens an opportunity to file or register objections or suggestions thereto at any time prior to the adoption of the 2025 Budget.

The original proposed 2025 budget was presented to the Town Council on September 30, 2024, and October 15, 2024. The first public hearing was held on November 4, 2024. No changes have been made to the document since the first public hearing.

The amended 2025 Proposed Budget includes several important features including the continuation of core services provided by the Town, including police services, planning services, water, sewer, and storm utility services, parks and open space maintenance, cemetery maintenance, municipal courts, transportation networks, infrastructure, building and construction oversight, and various administrative duties including human resources, finance and administration.

In addition to the core services, a number of capital items that will produce significant outcomes for the community are also addressed in the budget. These improvements are a result of the Council goals and objectives and implementation of the various plans that have been developed with the Council, Staff and most importantly, the Community. Some of the more notable items that have been included in the budget are as follows:

The Community that Cares

- General Fund
 - Completion of the Police Department expansion project
 - Design of a new Senior Center
 - Construction of a Development Services building
 - Pond improvements
- Arts& Culture Fund
 - Art Project for community
- Parks and Open Space Fund
 - Trail development
 - Playground improvements
 - Completion of the Parks Master Plan
 - Pioneer Ridge irrigation replacement
 - Tree program
- Street and Alley Fund
 - Street maintenance program
 - Alley resurfacing program
 - Street improvements at SH60 and CR13
 - Roosevelt Roundabout construction
- Capital Projects Fund
 - EV charger installation
 - Alleyway improvements downtown
 - Park development
 - Historic improvements
 - LED signage
- Water Fund
 - Construction of the water treatment plant expansion
 - Installation of a raw water transmission line
- Storm Water Fund
 - Maestas Street drainage improvements
 - Stormwater Master Plan
 - MS4 permit plans and standards
- Sewer Fund
 - Construction on Central Wastewater Treatment Plant
 - Infrastructure expansion

While service delivery is either maintained at a consistent level or improved, we expect expenditures to increase when measured across all funds. Managing this increase is only possible when revenues and existing fund balance exceed the project expenditures. Should revenues not come in as expected, it is possible that these expenditures could change and be decreased. As always, we will monitor these on a continuous basis for any abnormalities.

The budget parallels the methods of accounting used for the Town's funds. Modified accrual basis is used for all governmental fund operations. Proprietary and fiduciary funds use full accrual basis. Under the modified accrual basis of accounting, revenues are recognized as soon as they are both

measurable and available and expenditures are recorded when a liability is incurred except for debt service and compensated absences. Under the full accrual basis of accounting, revenues are recorded when earned and that expenditures are recorded when a liability is incurred without consideration of the timing of related cash flows. The basis of accounting used in the budget is the same basis of accounting used in the financial statements. The figures presented in the budget represent the estimated cash balances for the budget year 2025.

STRATEGIC PLAN ALIGNMENT:

Organizational Excellence & Public Trust

- *Strengthen public trust and confidence*
- *Engage, inform and involve the community*
- *Be an employer of choice that attracts dedicated team members, passionate about Johnstown*
- **Safe & Welcoming community**
 - *Provide and maintain public safety services and awareness in our community*
 - *Partner in creating more community based, community service and action opportunities*
 - *Create arts and culture opportunities that connect the community*
 - *Grow an open, inclusive environment where all residents have the opportunity to flourish*
- **Healthy & Resilient Economy**
 - *Invest in the development of a vibrant and interconnected downtown*
 - *Drive projects and initiatives that promote Johnstown as a premier destination for business*
 - *Cultivate local and regional partnerships that ensure the long-term success and growth of Northern Colorado*
 - *Support the local labor market and work with partners to grow diverse employment opportunities*
- **Natural & Built Environment**
 - *Invest in, enhance, and conserve our parks, open spaces, agricultural areas and natural environment*
 - *Expect and encourage community centered design*
 - *Support a broad range of housing options*
- **Quality Infrastructure & Facilities**
 - *Establish and maintain levels of service*
 - *Ensure future viability of infrastructure and facilities*
 - *Repair and maintain existing infrastructure, facilities and equipment*

LEGAL ADVICE:

A public hearing is required per state and local law.

FINANCIAL ADVICE:

This public hearing will maintain our compliance with both state and local regulations.

RECOMMENDED ACTION: No action is necessary this is a public hearing only.

Reviewed and Approved for Presentation,



Town Manager

**TOWN OF JOHNSTOWN
ANNUAL BUDGET
FY 2025**

GENERAL FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Impact Outlay	Debt Service	Total
Council	40,300	369,200	7,000	510,160	926,660	2,500,000	-	-	3,426,660
Events	136,350	23,720	4,800	161,250	326,120	-	-	-	326,120
Town Manager	2,230,600	510,580	176,495	156,860	3,074,535	-	-	-	3,074,535
Town Clerk	506,800	114,700	40,100	9,600	671,200	-	-	-	671,200
Finance	681,100	286,330	24,800	5,100	997,330	-	-	-	997,330
Planning	784,000	380,945	43,800	8,600	1,217,345	-	-	-	1,217,345
Engineering	1,119,800	40,150	45,790	32,800	1,238,540	-	-	-	1,238,540
Police	5,670,850	457,910	372,600	237,600	6,738,960	365,000	3,338,000	-	10,441,960
Public Works	683,200	78,100	90,200	33,600	885,100	-	-	-	885,100
Buildings	-	441,300	8,000	69,900	519,200	4,875,000	-	-	5,394,200
Reimbursements	-	350,000	-	-	350,000	-	-	-	350,000
Totals	11,853,000	3,052,935	813,585	1,225,470	16,944,990	7,740,000	3,338,000	-	28,022,990
Total Cash Available									\$ 62,098,018
Ending Fund Balance									\$ 34,075,028
% of Total Budget	42.30%	10.89%	2.90%	4.37%	60.47%	27.62%	11.91%	0.00%	100.00%

General Fund

Exhibit A

Item #9.

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
	<u>GENERAL FUND REVENUES</u>	<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
	Advalorem Taxes			Budget		
10.01.3110.00	Property Taxes - Weld	4,269,954	11,771,320	11,772,423	11,771,320	8,827,189
10.01.3112.00	Property Taxes - Larimer	4,750,213	6,242,221	6,229,987	6,242,221	5,853,949
	Subtotal	9,020,167	18,013,541	18,002,410	18,013,541	14,681,138
	Sales Tax					
10.01.3120.00	Sales Tax - State	13,963,348	10,057,163	12,500,000	14,500,000	15,000,000
10.01.3122.00	Use Tax - Building	2,062,341	2,965,718	1,000,000	3,005,035	1,000,000
	Subtotal	16,025,689	13,022,881	13,500,000	17,505,035	16,000,000
	Excise Tax					
10.01.3130.00	Lodging Tax	169,037	117,961	100,000	139,500	105,000
10.01.3150.00	Tobacco Tax	42,158	19,020	20,000	20,000	20,000
10.01.3160.00	Severance Tax	702,525	390,970	150,000	390,970	150,000
	Subtotal	913,719	527,951	270,000	550,470	275,000
	Franchise Tax					
10.01.3180.00	Franchise Tax-Cable	31,204	16,213	25,000	25,000	25,000
10.01.3182.00	Franchise Tax - Electric & Gas	612,336	452,429	550,000	550,000	550,000
	Subtotal	643,539	468,642	575,000	575,000	575,000
	Licenses, Permits, & Service Charges					
10.01.3210.00	Business Licenses	17,896	18,235	12,000	18,235	18,000
10.01.3215.00	Contractors Licenses	37,125	44,400	25,000	45,000	30,000
10.01.3220.00	Dog License/Fees	1,105	1,201	1,500	1,210	1,000
10.01.3230.00	Liquor License	6,096	6,093	4,500	6,093	6,000
10.01.3510.00	Abatement Fees	170	-	2,000	-	-
10.01.3515.00	Plastic Bag Fees	12,323	8,130	5,000	9,000	4,000
10.01.3520.00	Administrative Fees	2,377	2,728	2,000	2,750	2,000
10.01.3530.00	Building Permits	1,906,355	1,847,529	1,100,000	1,990,000	1,400,000
10.01.3548.00	Zoning/Subdivision Fees	-	2,000	-	2,000	-

General Fund

Exhibit A Item #9.

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
		<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
<u>GENERAL FUND REVENUES</u>						
10.01.3565.00	Facility Rental Fees	9,330	4,810	3,500	5,200	4,000
10.01.3750.00	Police Facilities Development Fees	611,659	452,500	324,725	475,600	334,190
10.01.3760.00	Public Facilities Impact Fees	1,284,700	981,759	713,075	1,021,030	734,110
	Subtotal	3,889,137	3,369,385	2,193,300	3,576,118	2,533,300
<u>Fines, Forfeitures, & Pd Fees</u>						
10.01.3310.00	Court Revenues	242,578	204,216	190,000	250,000	240,000
10.01.3320.00	Court Surcharge	38,221	32,415	25,000	38,000	35,000
10.01.3330.00	Restitution	-	25	-	25	-
	Subtotal	280,799	236,656	215,000	288,025	275,000
<u>Other Revenues</u>						
10.01.3960.00	Interest Income	2,454,865	2,323,278	500,000	2,500,000	900,000
10.01.3970.00	Misc Revenue	19,883	22,653	10,000	23,000	10,000
10.01.3985.00	Refund Of Expenditures	1,149,076	716,435	350,000	720,000	350,000
10.01.3990.00	Rent Income	7,800	5,850	-	7,800	7,800
10.01.3995.00	Unrealized Gain	795,532	-	-	-	-
	Subtotal	4,427,156	3,068,216	860,000	3,250,800	1,267,800
<u>Revenue From Other Agencies</u>						
10.01.3410.00	Grants - Federal	956,915	-	-	-	-
10.01.3420.00	Royalties	216,374	246,808	50,000	246,808	50,000
10.01.3440.00	State Grants	89,843	19,933	-	1,000,000	-
	Subtotal	1,263,132	266,741	50,000	1,246,808	50,000
<u>Events & Community Activities</u>						
10.01.3953.00	Donations/Community Activities	507	250,087	20,000	255,000	40,000
10.01.3955.00	Insurance Proceeds	2,368	-	-	-	-
	Subtotal	2,875	250,087	20,000	255,000	40,000
Total Fund Revenues		36,466,214	39,224,100	35,685,710	45,260,797	35,697,238

General Fund

Exhibit A Item #9.

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
		<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
GENERAL FUND REVENUES			<u>Actuals</u>	<u>Budget</u>		
Intragovernmental Revenues						
10.01.3999.00	To Library	(1,370,248)	(1,793,079)	(2,491,362)	(2,491,362)	(2,023,124)
10.01.3999.00	To Sewer Fund	(50,000,000)	-	-	3,000,000	1,000,000
10.01.3999.00	To Water Fund	-	-	(50,700,000)	-	(50,700,000)
10.01.3999.00	To Parks	-	(1,000,000)	(1,000,000)	(1,000,000)	(2,000,000)
10.01.3999.00	To Rec Center	(329,929)	(513,700)	(503,000)	(530,967)	(505,000)
10.01.3999.00	To Tax Fund	(501,027)	(650,061)	(700,000)	(1,200,000)	(1,750,000)
10.01.3999.00	From Library	15,640	38,793	37,395	50,800	-
10.01.3999.00	To Arts Fund	-	-	-	-	-
Subtotal		(52,185,565)	(3,918,047)	(55,356,967)	(2,171,529)	(55,978,124)
TOTAL FUND REVENUES W/TRANSFERS		(15,719,351)	35,306,053	(19,671,256)	43,089,268	(20,280,886)
UNRESTRICTED CASH BALANCE FORWARD						82,378,903
TOTAL ANTICIPATED FUNDS AVAILABLE						62,098,018

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
10.10.4001.00	Salaries	38,977	33,868	60,500	60,500	36,500
10.10.4010.00	Payroll Taxes	2,982	3,112	4,500	4,500	2,600
10.10.4025.00	Workers Compensation	38	403	400	420	1,200
	Total Personnel Services	41,997	37,382	65,400	65,420	40,300
	<u>Contractual Services</u>					
10.10.4100.00	Audit	9,000	8,500	40,000	8,980	40,000
10.10.4135.00	Other Contractual Services	8,294	4,951	40,000	35,000	50,000
10.10.4145.00	Printing & Advertising	12,281	10,962	7,000	12,000	10,000
10.10.4150.00	Professional Services	161,449	72,319	260,000	250,000	250,000
10.10.4170.00	Telephone	-	691		1,100	1,200
10.10.4180.00	Travel & Training	6,120	14,977	18,000	16,000	\$18,000
	Total Contractual Services	197,144	112,398	365,000	323,080	369,200
	<u>Commodities</u>					
10.10.4310.00	Computers & Software	3,171	14,122	5,000	16,000	3,000
10.10.4385.00	Supplies - General	4,264	1,192	1,500	1,500	1,500
10.10.4400.00	Supplies - Office	2,134	347	2,500	2,500	2,500
	Total Commodities	9,568	15,661	9,000	20,000	7,000
	<u>Other Charges</u>					
10.10.4520.00	Donations - Community Programs	-	-	-	-	100,000
10.10.4530.00	Election Expenses	-	49,609	46,000	49,609	160
10.10.4540.00	Insurance	113,481	90,191	90,200	90,200	134,000
10.10.4560.00	Memberships & Subscriptions	38,949	44,194	77,000	77,000	92,000
10.10.4570.00	Miscellaneous	157,276	198,389	272,500	272,500	184,000
	Total Other Charges	309,707	382,383	485,700	489,309	510,160
	<u>Capital - \$5,000/item min.</u>					
10.10.4850.00	Land	-	3,858,195	-	3,957,000	-
10.10.4890.00	Other Improvements	665,309	650,000	1,000,000	650,000	2,500,000
	Total Capital	665,309	4,508,195	1,000,000	4,607,000	2,500,000

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	Total Budget Request	1,223,725	5,056,020	1,925,100	5,504,809	3,426,660

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
Town Manager - Combined						
	<u>Personnel Services</u>					
10.20.4001.00	Salaries	643,333	396,285	893,300	893,300	1,097,500
10.20.4002.00	Overtime	-	495	-	1,300	-
10.20.4010.00	Payroll Taxes	46,115	28,841	68,650	68,650	83,900
10.20.4020.00	Unemployment Taxes	-	1,790	7,700	6,900	9,400
10.20.4025.00	Workers Compensation	2,793	7,189	9,700	12,000	14,200
10.20.4030.00	Group Insurance	93,879	46,082	119,125	119,125	151,000
10.20.4035.00	Retirement Contribution	59,370	41,614	107,500	107,500	131,700
10.20.4040.00	Automobile Allowance	5,200	2,875	6,000	6,000	6,000
10.20.4045.00	Cell Phone Allowance	1,669	288	1,900	1,900	1,900
	Total Personnel Services	852,358	525,459	1,213,875	1,216,675	1,495,600
	<u>New Personnel</u>					
10.20.4001.00	Salaries	-	-	-	-	500,500
10.20.4010.00	Payroll Taxes	-	-	-	-	38,300
10.20.4020.00	Unemployment Taxes	-	-	-	-	4,500
10.20.4025.00	Workers Compensation	-	-	-	-	3,900
10.20.4030.00	Group Insurance	-	-	-	-	127,700
10.20.4035.00	Retirement Contribution	-	-	-	-	60,100
	Total New Personnel	-	-	-	-	735,000
	<u>Contractual Services</u>					
10.20.4135.00	Other Contractual Services	\$118,131	\$11,567	\$146,000	\$115,000	\$192,300
10.20.4140.00	Postage	840	32	6,550	1,160	1,150
10.20.4145.00	Printing & Advertising	83,229	36,007	86,600	85,000	79,000
10.20.4150.00	Professional Services	146,676	97,649	165,000	166,010	157,500
10.20.4170.00	Telephone & Internet	2,670	2,826	15,800	15,000	24,730
10.20.4180.00	Travel & Training	28,461	27,198	54,850	41,250	55,900
	Total Contractual Services	380,008	175,280	474,800	423,420	510,580

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Commodities</u>					
10.20.4310.00	Computers & Software	27,570	134,174	145,150	169,450	136,240
10.20.4330.00	Fuel & Lubricants	504	413	4,250	3,450	3,550
10.20.4385.00	Supplies - General	1,900	1,107	4,000	3,250	21,255
10.20.4400.00	Supplies - Office	10,480	7,127	11,900	8,750	14,450
10.20.4440.00	Supplies - Fleet	-	-	-	-	1,000
	Total Commodities	40,454	142,821	165,300	184,900	176,495
	<u>Other Charges</u>	17,419	7,216	9,000	9,000	19,000
10.20.4540.00	Insurance					
10.20.4560.00	Memberships & Subscriptions	5,921	17,529	25,160	25,160	9,960
10.20.4570.00	Miscellaneous	54,868	50,652	153,300	135,700	127,900
	Total Other Charges	78,208	75,396	187,460	169,860	156,860
	<u>Capital - \$5,000/item min.</u>					
10.20.4830.00	Equipment	6,385	-	-	-	-
10.20.4840.00	Infrastructure	53,052	-	-	-	-
10.20.4860.00	Vehicles	-	33,384	76,000	76,000	-
	Total Capital	59,437	33,384	76,000	76,000	-
Total Combined Budget Request		1,410,465	952,340	2,117,435	2,070,855	3,074,535

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
10.30.4001.00	Salaries	228,772	184,485	269,400	269,400	280,300
10.30.4002.00	Overtime	-	88	500	500	500
10.30.4010.00	Payroll Taxes	16,360	13,392	20,600	20,600	21,400
10.30.4020.00	Unemployment Taxes	-	-	2,750	2,750	2,800
10.30.4025.00	Workers Compensation	782	2,694	4,600	4,600	4,800
10.30.4030.00	Group Insurance	40,380	21,324	56,700	56,268	40,550
10.30.4035.00	Retirement Contribution	19,623	19,756	31,600	31,600	34,100
	Total Personnel Services	305,916	241,739	386,150	385,718	384,450
	<u>New Personnel</u>					
10.30.4001.00	Salaries	-	-	-	-	77,000
10.30.4010.00	Payroll Taxes	-	-	-	-	5,900
10.30.4020.00	Unemployment Taxes	-	-	-	-	1,100
10.30.4025.00	Workers Compensation	-	-	-	-	750
10.30.4030.00	Group Insurance	-	-	-	-	28,300
10.30.4035.00	Retirement Contribution	-	-	-	-	9,300
	Total New Personnel	-	-	-	-	122,350
	<u>Contractual Services</u>					
10.30.4135.00	Other Contractual Services	16,160	8,699	9,000	13,561	14,000
10.30.4140.00	Postage	4,424	2,923	2,000	3,000	2,500
10.30.4145.00	Printing & Advertising	1,023	1,633	1,050	1,800	2,000
10.30.4150.00	Professional Services	59,819	42,562	80,000	70,000	80,000
10.30.4160.00	Rents	530	230	1,000	300	500
10.30.4170.00	Telephone & Internet	1,441	1,568	2,100	1,834	6,200
10.30.4180.00	Travel & Training	3,982	1,913	5,000	2,200	9,500
	Total Contractual Services	87,379	59,528	100,150	92,695	114,700
	<u>Commodities</u>					
10.30.4310.00	Computers & Software	29,825	19,061	41,000	36,800	36,250

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
10.30.4330.00	Fuel & Lubricants	126	36	200	100	200
10.30.4400.00	Supplies - Office	2,833	629	3,000	2,800	3,650
	Total Commodities	32,784	19,726	44,200	39,700	40,100
	Other Charges					
10.30.4540.00	Insurance	9,980	2,568	2,600	2,600	3,800
10.30.4560.00	Memberships & Subscriptions	417	777	700	800	800
10.30.4570.00	Miscellaneous	27	8,117	8,500	8,260	5,000
	Total Other Charges	10,425	11,462	11,800	11,660	9,600
	Total Budget Request	436,504	332,455	542,300	529,773	671,200

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
10.40.4001.00	Salaries	150,124	161,408	263,150	263,150	484,800
10.40.4002.00	Overtime	11	300	1,200	1,000	500
10.40.4010.00	Payroll Taxes	10,702	11,265	20,300	20,300	37,300
10.40.4020.00	Unemployment Taxes	-	-	2,420	2,420	4,800
10.40.4025.00	Workers Compensation	670	2,270	4,400	3,400	5,000
10.40.4030.00	Group Insurance	31,573	30,680	64,450	45,000	90,100
10.40.4035.00	Retirement Contribution	14,074	17,947	31,800	31,800	58,300
10.40.4045.00	Cell Phone Allowance	300	219	300	300	300
	Total Personnel Services	207,454	224,088	388,020	367,370	681,100
	<u>Contractual Services</u>					
10.40.4135.00	Other Contractual Services	158,721	252,091	285,000	285,000	270,300
10.40.4140.00	Postage	1,681	419	200	2,000	2,500
10.40.4145.00	Printing & Advertising	-	-	2,500	1,800	2,500
10.40.4150.00	Professional Services	15,719	4	100	100	100
10.40.4170.00	Telephone & Internet	1,813	1,642	4,200	2,500	4,430
10.40.4180.00	Travel & Training	3,454	88	6,000	3,000	6,500
	Total Contractual Services	181,389	254,244	298,000	294,400	286,330
	<u>Commodities</u>					
10.40.4310.00	Computers & Software	13,203	12,359	16,400	15,000	20,800
10.40.4400.00	Supplies - Office	4,259	1,657	3,500	3,500	4,000
	Total Commodities	17,462	14,015	19,900	18,500	24,800
	<u>Other Charges</u>					
10.40.4540.00	Insurance	1,452	2,069	2,100	2,100	4,000
10.40.4560.00	Memberships & Subscriptions	65	190	600	600	600
10.40.4570.00	Miscellaneous	176	2,864	2,500	1,500	500
	Total Other Charges	1,693	5,122	5,200	4,200	5,100

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	Total Budget Request	407,997	497,469	711,120	684,470	997,330

General Fund - Events

Exhibit A

Item #9.

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
10.35.4001.00	Salaries	-	-	78,950	-	88,500
10.35.4010.00	Payroll Taxes	-	-	6,150	-	6,600
10.35.4020.00	Unemployment Taxes	-	-	700	-	850
10.35.4025.00	Workers Compensation	-	-	1,000	-	1,100
10.35.4030.00	Group Insurance	-	-	28,900	-	28,300
10.35.4035.00	Retirement Contribution	-	-	9,600	-	10,700
10.35.4045.00	Cell Phone Allowance	-	-	300	-	300
	Total Personnel Services	-	-	125,300	-	136,350
	<u>Contractual Services</u>					
10.35.4135.00	Other Contractual Services	-	-	11,250	-	320
10.35.4140.00	Postage	-	-	50	-	-
10.35.4145.00	Printing & Advertising	-	349	3,000	500	18,500
10.35.4170.00	Telephone	-	-	700	-	900
10.35.4180.00	Travel & Training	-	-	4,000	-	4,000
	Total Contractual Services	-	349	19,000	500	23,720
	<u>Commodities</u>					
10.35.4310.00	Computers & Software	-	-	4,700	4,700	3,300
10.35.4385.00	Supplies - General	-	-	1,000	-	1,000
10.35.4400.00	Supplies - Office	-	-	500	-	500
	Total Commodities	-	-	6,200	4,700	4,800
	<u>Other Charges</u>					
10.35.4540.00	Insurance	-	613	700	700	700
10.35.4560.00	Memberships & Subscriptions	-	-	550	550	550
10.35.4570.00	Miscellaneous	-	16,919	100,000	35,000	160,000
	Total Other Charges	-	17,532	101,250	36,250	161,250
	<u>Capital - \$5,000/item min.</u>					

General Fund - Events

Exhibit A

Item #9.

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
10.35.4860.00	Vehicles	-	-	30,000	-	-
	Total Capital	-	-	30,000	-	-
	Total Budget Request	-	17,880	281,750	41,450	326,120

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
10.50.4001.00	Salaries	329,667	309,151	508,100	461,400	558,300
10.50.4002.00	Overtime	10	85	1,500	1,500	1,000
10.50.4010.00	Payroll Taxes	23,300	22,003	38,650	38,650	42,700
10.50.4020.00	Unemployment Taxes	-	-	5,250	5,250	5,300
10.50.4025.00	Workers Compensation	1,186	4,964	8,950	8,950	11,500
10.50.4030.00	Group Insurance	70,220	51,696	103,900	103,900	98,300
10.50.4035.00	Retirement Contribution	27,826	23,023	53,600	53,600	66,900
	Total Personnel Services	452,209	410,922	719,950	673,250	784,000
	<u>Contractual Services</u>					
10.50.4120.00	Employee Education	-	-	-	-	1,425
10.50.4135.00	Other Contractual Services	308,395	202,962	303,000	303,000	317,120
10.50.4137.00	Contractual - Restricted Bill Back	-	259	-	300	-
10.50.4140.00	Postage	1,238	569	-	600	-
10.50.4145.00	Printing & Advertising	356	188	5,000	200	-
10.50.4150.00	Professional Services	611	-	-	-	45,000
10.50.4170.00	Telephone & Internet	2,107	2,157	4,900	3,200	4,400
10.50.4180.00	Travel & Training	947	3,092	10,000	5,500	13,000
	Total Contractual Services	313,654	209,227	322,900	312,800	380,945
	<u>Commodities</u>					
10.50.4310.00	Computers & Software	27,713	31,034	37,200	37,200	40,400
10.50.4400.00	Supplies - Office	1,857	3,876	3,400	4,100	3,400
	Total Commodities	29,570	34,910	40,600	41,300	43,800
	<u>Other Charges</u>					
10.50.4540.00	Insurance	4,502	4,000	4,100	4,002	3,700
10.50.4560.00	Memberships & Subscriptions	756	1,488	2,650	2,500	2,650
10.50.4570.00	Miscellaneous	853	2,668	2,000	2,250	2,250
	Total Other Charges	6,111	8,156	8,750	8,752	8,600

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	Total Budget Request	801,544	663,215	1,092,200	1,036,102	1,217,345

General Fund - Reimbursements

Exhibit A

Item #9.

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Contractual Services</u>					
10.51.4137.00	Contractual - Restricted Bill Back	805,774	491,772	350,000	750,000	350,000
	Total Contractual Services	805,774	491,772	350,000	750,000	350,000
	Total Budget Request	805,774	491,772	350,000	750,000	350,000

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Jan - Aug Actuals</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
10.55.4001.00	Salaries	-	233,097	738,005	538,005	761,200
10.55.4002.00	Overtime	-	4,379	1,000	5,000	5,000
10.55.4010.00	Payroll Taxes	-	16,940	56,600	41,000	58,700
10.55.4020.00	Unemployment Taxes	-	-	6,800	6,800	7,200
10.55.4025.00	Workers Compensation	-	8,118	24,000	17,000	18,900
10.55.4030.00	Group Insurance	-	44,093	177,300	157,000	175,600
10.55.4035.00	Retirement Contribution	-	25,709	86,200	66,200	92,900
10.55.4045.00	Cell Phone Allowance	-	213	300	300	300
	Total Personnel Services	-	332,547	1,090,205	831,305	1,119,800
	<u>Contractual Services</u>					
10.55.4130.00	Maintenance - Vehicles	-	366	4,000	2,000	3,000
10.55.4135.00	Other Contractual Services	-	-	-	-	4,600
10.55.4145.00	Printing & Advertising	-	1,049	-	1,500	1,250
10.55.4150.00	Professional Services	-	90	-	100	10,000
10.55.4170.00	Telephone & Internet	-	2,333	5,340	7,000	4,800
10.55.4180.00	Travel & Training	-	1,563	10,000	9,000	16,500
	Total Contractual Services	-	5,401	19,340	19,600	40,150
	<u>Commodities</u>					
10.55.4310.00	Computers & Software	-	16,428	35,200	35,200	17,860
10.55.4330.00	Fuel & Lubricants	-	-	5,000	8,250	13,500
10.55.4385.00	Supplies - General	-	35	1,000	1,000	500
10.55.4390.00	Supplies - Janitorial	-	-	500	-	250
10.55.4400.00	Supplies - Office	-	909	12,000	9,000	1,700
10.55.4410.00	Supplies - Operational	-	5,139	10,000	10,000	5,730
10.55.4440.00	Supplies - Fleet	-	-	3,000	1,000	2,500
10.55.4460.00	Uniforms	-	1,475	2,250	3,450	3,750
	Total Commodities	-	23,986	68,950	67,900	45,790
	<u>Other Charges</u>					
10.55.4540.00	Insurance	-	6,272	8,000	7,000	12,800
10.55.4560.00	Memberships & Subscriptions	-	633	7,000	6,000	20,000

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Jan - Aug Actuals</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
10.55.4570.00	Miscellaneous	-	198	-	-	-
	Total Other Charges	-	7,103	15,000	13,000	32,800
	Capital - \$5,000/item min.					
10.55.4830.00	Equipment	-	6,452	20,000	10,000	-
10.55.4860.00	Vehicles	-	100,501	100,000	100,600	-
	Total Capital	-	106,953	120,000	110,600	-
	Total Budget Request	-	475,990	1,313,495	1,042,405	1,238,540

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
10.70.4001.00	Salaries	2,539,962	2,128,905	3,345,400	3,261,705	3,465,250
10.70.4002.00	Overtime	80,946	100,616	67,000	133,200	70,000
10.70.4004.00	Compensatory Time	5,530	2,355	-	3,200	4,000
10.70.4010.00	Payroll Taxes	204,683	171,365	261,520	261,520	268,000
10.70.4020.00	Unemployment Taxes	-	-	30,400	30,400	32,000
10.70.4025.00	Workers Compensation	22,062	81,382	156,000	156,000	165,000
10.70.4030.00	Group Insurance	348,810	279,872	517,300	517,300	615,700
10.70.4035.00	Retirement Contribution	269,933	260,304	403,500	403,500	417,300
	Total Personnel Services	3,471,926	3,024,799	4,781,120	4,766,825	5,037,250
	<u>New Personnel</u>					
10.70.4001.00	Salaries	-	-	-	-	418,000
10.70.4002.00	Overtime	-	-	-	-	8,000
10.70.4010.00	Payroll Taxes	-	-	-	-	32,800
10.70.4020.00	Unemployment Taxes	-	-	-	-	3,900
10.70.4025.00	Workers Compensation	-	-	-	-	7,500
10.70.4030.00	Group Insurance	-	-	-	-	113,100
10.70.4035.00	Retirement Contribution	-	-	-	-	50,300
	Total New Personnel	-	-	-	-	633,600
	<u>Contractual Services</u>					
10.70.4120.00	Employee Education	-	-	-	-	4,000
10.70.4122.00	Maintenance - Buildings	890	150	-	1,000	3,000
10.70.4125.00	Maintenance - Equipment	2,177	480	-	500	-
10.70.4130.00	Maintenance - Vehicles	35,997	47,732	30,000	50,000	45,000
10.70.4135.00	Other Contractual Services	207,460	193,366	167,100	205,000	284,540
10.70.4140.00	Postage	940	659	2,000	850	750
10.70.4145.00	Printing & Advertising	1,711	1,547	1,500	26,000	2,000
10.70.4150.00	Professional Services	18,057	900	29,000	20,000	30,220
10.70.4170.00	Telephone & Internet	41,715	39,986	44,300	44,000	52,900

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
10.70.4180.00	Travel & Training	25,506	20,789	32,500	26,000	35,500
	Total Contractual Services	334,453	305,610	306,400	373,350	457,910
	<u>Commodities</u>					
10.70.4310.00	Computers & Software	144,708	38,397	195,750	150,000	151,400
10.70.4330.00	Fuel & Lubricants	67,725	47,688	107,600	65,000	80,000
10.70.4385.00	Supplies - General	122,670	92,697	138,300	120,000	95,600
10.70.4395.00	Supplies - Lab	8,007	4,286	7,000	4,860	7,500
10.70.4400.00	Supplies - Office	8,607	3,466	11,000	9,000	10,000
10.70.4460.00	Uniforms	17,173	13,830	20,650	20,000	28,100
	Total Commodities	368,888	200,365	480,300	368,860	372,600
	<u>Other Charges</u>					
10.70.4520.00	Donations - Community Programs	3,952	2,908	4,500	4,500	4,500
10.70.4540.00	Insurance	110,815	196,395	198,000	198,000	230,000
10.70.4560.00	Memberships & Subscriptions	130	630	500	1,000	3,100
10.70.4570.00	Miscellaneous	(2,448)	5,101	-	8,700	-
	Total Other Charges	112,448	205,034	203,000	212,200	237,600
	<u>Capital - \$5,000/item min.</u>					
10.70.4830.00	Equipment	1,697	-	-	-	25,000
10.70.4860.00	Vehicles	623,177	340,810	495,000	500,000	340,000
	Total Capital	624,874	340,810	495,000	500,000	365,000

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<u>Impact</u>						
	<u>Capital - \$5,000/item min.</u>					
10.70.4860.00	Vehicles	-	-	-	-	340,000
10.70.4890.00	Other Improvements	242,496	577,199	4,000,000	3,500,000	2,998,000
	Total Capital	242,496	577,199	4,000,000	3,500,000	3,338,000
	Total Budget Request	5,155,085	4,653,817	10,265,820	9,721,235	10,441,960

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
10.80.4001.00	Salaries	467,066	272,010	390,200	381,100	473,000
10.80.4002.00	Overtime	1,693	1,341	3,900	3,900	4,500
10.80.4010.00	Payroll Taxes	33,603	20,717	28,150	28,150	36,700
10.80.4020.00	Unemployment Taxes	-	-	3,750	3,750	5,200
10.80.4025.00	Workers Compensation	2,907	7,754	13,500	13,500	14,800
10.80.4030.00	Group Insurance	76,341	49,707	47,100	69,000	90,700
10.80.4035.00	Retirement Contribution	44,272	30,902	46,900	46,900	57,700
10.80.4045.00	Cell Phone Allowance	550	225	600	600	600
	Total Personnel Services	626,432	382,655	534,100	546,900	683,200
	<u>Contractual Services</u>					
10.80.4125.00	Maintenance - Equipment	4	114	2,000	150	-
10.80.4130.00	Maintenance - Vehicles	70	-	1,250	-	-
10.80.4135.00	Other Contractual Services	3,122	979	3,800	3,800	5,100
10.80.4140.00	Postage	52	-	100	100	500
10.80.4145.00	Printing & Advertising	-	375	600	600	1,000
10.80.4150.00	Professional Services	187	-	-	-	40,000
10.80.4160.00	Rents	1,140	560	3,000	3,360	-
10.80.4170.00	Telephone & Internet	23,453	5,168	20,000	7,200	13,500
10.80.4180.00	Travel & Training	6,122	1,114	15,000	5,000	18,000
	Total Contractual Services	34,150	8,310	45,750	20,210	78,100
	<u>Commodities</u>					
10.80.4310.00	Computers & Software	25,229	47,411	45,550	54,950	72,200
10.80.4330.00	Fuel & Lubricants	6,237	4,521	10,150	10,150	5,000
10.80.4385.00	Supplies - General	11,005	3,552	15,000	5,600	5,000
10.80.4390.00	Supplies - Janitorial	135	134	-	300	-
10.80.4400.00	Supplies - Office	7,885	1,422	3,000	2,700	3,000
10.80.4410.00	Supplies - Operational	5,930	1,182	2,000	2,000	2,000
10.80.4440.00	Supplies - Fleet	849	703	1,500	1,500	-

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
10.80.4460.00	Uniforms	581	951	3,000	3,000	3,000
	Total Commodities	57,851	59,877	80,200	80,200	90,200
	<u>Other Charges</u>					
10.80.4540.00	Insurance	13,903	12,759	16,300	14,000	28,600
10.80.4560.00	Memberships & Subscriptions	2,483	3,034	5,000	4,500	5,000
10.80.4570.00	Miscellaneous	(499)	6,756	5,000	6,500	-
	Total Other Charges	15,887	22,549	26,300	25,000	33,600
	<u>Capital - \$5,000/item min.</u>					
10.80.4810.00	Buildings	-	27,423	-	27,425	-
	Total Capital	-	27,423	-	27,425	-
	Total Budget Request	734,320	500,815	686,350	699,735	885,100

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Contractual Services</u>					
10.82.4122.00	Maintenance - Buildings	67,232	11,845	90,000	50,000	60,000
10.82.4125.00	Maintenance - Equipment	19,617	19,475	15,000	21,400	20,000
10.82.4127.00	Maintenance - Infrastructure	18,674	7,604	4,000	8,400	45,000
10.82.4135.00	Other Contractual Services	73,523	53,114	76,000	76,000	175,100
10.82.4150.00	Professional Services	5,108	3,510	4,200	4,200	5,000
10.82.4160.00	Rents	3,277	1,994	3,600	2,000	6,000
10.82.4170.00	Telephone & Internet	-	9,931	-	12,400	-
10.82.4190.00	Utilities	115,773	49,253	124,000	117,800	130,200
	Total Contractual Services	303,204	156,724	316,800	292,200	441,300
	<u>Commodities</u>					
10.82.4390.00	Supplies - Janitorial	1,221	283	1,500	1,500	3,000
10.82.4410.00	Supplies - Operational	2,841	2,074	3,000	3,000	5,000
	Total Commodities	4,062	2,357	4,500	4,500	8,000
	<u>Other Charges</u>					
10.82.4540.00	Insurance	80,558	31,552	32,000	32,000	69,900
	Total Other Charges	80,558	31,552	32,000	32,000	69,900
	<u>Capital - \$5,000/item min.</u>					
10.82.4810.00	Buildings	-	78,042	650,000	650,000	4,850,000
10.82.4830.00	Equipment	-	-	-	-	25,000
	Total Capital	-	78,042	650,000	650,000	4,875,000
	Total Budget Request	387,825	268,675	1,003,300	978,700	5,394,200

TOWN OF JOHNSTOWN
ANNUAL BUDGET
FY 2025

CONSERVATION TRUST FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Conservation Trust	-	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-	-
Total Cash Available								\$ 152,919
Ending Fund Balance								\$ 152,919
% of Total Budget	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

			<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
			<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
				<u>Actuals</u>	<u>Budget</u>		
<u>CONSERVATION TRUST FUND REVENUES</u>							
30.01.3450.00	Lottery Funds		126,739	83,236	100,000	115,000	115,000
30.01.3960.00	Interest Income		5,218	5,734	4,000	5,850	3,000
30.01.3999.00	Transfer In		-	50,000	-	50,000	-
TOTAL FUND REVENUES			131,957	138,970	104,000	170,850	118,000
UNRESTRICTED CASH BALANCE FORWARD (BEG. FUND BAL.)							34,919
TOTAL ANTICIPATED FUNDS AVAILABLE							152,919

<u>Acct.</u> <u>No.</u>	<u>Account Title</u>	<u>2023</u> <u>Actuals</u>	<u>2024</u> <u>Jan - Sept</u> <u>Actuals</u>	<u>2024</u> <u>Adopted</u> <u>Budget</u>	<u>2024</u> <u>Estimated</u>	<u>2025</u> <u>Proposed</u>
	Capital - \$5,000/item min.					
30.90.4840.00	Infrastructure	-	198,803	350,000	400,000	-
	Total Capital	-	198,803	350,000	400,000	-
	Total Budget Request	-	198,803	350,000	400,000	-

TOWN OF JOHNSTOWN
ANNUAL BUDGET
FY 2025

ARTS & CULTURE FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Arts & Culture Fund	-	-	-	-	-	150,000	-	150,000
Totals	-	-	-	-	-	150,000	-	150,000
Total Cash Available								540,758
Ending Fund Balance								390,758
% of Total Budget	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
		<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
<u>ARTS & CULTURE FUND REVENUES</u>				<u>Budget</u>		
32.01.3999.00	Transfer In from Library (Library Fac Fee)	62,558	278,690	149,580	293,200	200,000
TOTAL FUND REVENUES		62,558	278,690	149,580	293,200	200,000
UNRESTRICTED CASH BALANCE FORWARD (BEG. FUND BAL.)						340,758
TOTAL ANTICIPATED FUNDS AVAILABLE						540,758

<u>Acct.</u> <u>No.</u>	<u>Account Title</u>	<u>2023</u> <u>Actuals</u>	<u>2024</u> <u>Jan - Sept</u> <u>Actuals</u>	<u>2024</u> <u>Adopted</u> <u>Budget</u>	<u>2024</u> <u>Estimated</u>	<u>2025</u> <u>Proposed</u>
	<u>Capital - \$5,000/item min.</u>					
32.90.4800.00	Art	-	-	-	15,000	150,000
	Total Capital	-	-	-	15,000	150,000
	Total Budget Request	-	-	-	15,000	150,000

TOWN OF JOHNSTOWN

ANNUAL BUDGET

FY 2025

PARKS AND OPEN SPACE FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Impact Outlay	Debt Service	Total
Parks Fund	632,900	455,340	122,300	61,600	1,272,140	491,600	1,520,000	-	3,283,740
Totals	\$ 632,900	\$ 455,340	\$ 122,300	\$ 61,600	\$ 1,272,140	\$ 491,600	\$ 1,520,000	\$ -	\$ 3,283,740

Total Cash Available

\$ 11,626,621

Ending Fund Balance

\$ 8,342,881

% of Total Budget

19.27%

13.87%

3.72%

1.88%

38.74%

14.97%

46.29%

0.00%

100.00%

Parks And Open Space Fund

Exhibit A Item #9.

	<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
	<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
<u>PARKS AND OPEN SPACE FUND REVENUES</u>		<u>Actuals</u>	<u>Budget</u>		
34.01.3225.00 Fishing Licenses	745	960	500	1,000	500
34.01.3420.00 Grants	-	126,718	-	126,718	-
34.01.3470.00 Larimer County Open Space	480,075	251,995	400,000	400,000	400,000
34.01.3532.00 Park Fees - Building Permits	234,936	288,382	87,500	305,000	150,500
34.01.3567.00 Park Reservation Fees	2,345	6,145	1,600	6,850	2,000
34.01.3740.00 Park & OS - Impact Fees	842,466	723,590	535,850	750,000	415,982
34.01.3741.00 Park & OS - Developer Share	-	-	-	-	-
34.01.3940.00 Cemetery Lot Purchase	63,878	48,671	40,000	49,700	40,000
34.01.3953.00 Donation - General	500	255	-	255	-
34.01.3960.00 Interest Income	151,801	124,101	50,000	131,000	75,000
34.01.3985.00 Reimbursed Expenses	6,168	-	1,000	-	-
	<u>1,782,914</u>	<u>1,570,817</u>	<u>1,116,450</u>	<u>1,770,523</u>	<u>1,083,982</u>
34.01.3999.00 From Water Fund	20,000	70,000	70,000	70,000	70,000
34.01.3999.00 From Sewer Fund	20,000	60,000	60,000	60,000	60,000
34.01.3999.00 From Drainage	10,000	10,000	10,000	10,000	10,000
34.01.3999.00 From General Fund	-	1,000,000	1,000,000	1,000,000	2,000,000
34.01.3999.00 From Cap Fac	-	150,000	-	150,000	-
Total Fund Revenues	<u>1,832,914</u>	<u>2,860,817</u>	<u>2,256,450</u>	<u>3,060,523</u>	<u>3,223,982</u>
Unrestricted Cash Balance Forward (Beg. Fund Bal.)					8,402,639
TOTAL ANTICIPATED FUNDS AVAILABLE					<u>11,626,621</u>

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
34.90.4001.00	Salaries	297,747	241,011	517,000	422,700	343,500
34.90.4002.00	Overtime	22,594	14,389	17,000	15,000	17,000
34.90.4004.00	Cmpensatory Time	1,813	1,574		1,800	1,500
34.90.4010.00	Payroll Taxes	23,079	18,268	40,700	35,750	26,700
34.90.4020.00	Unemployment Taxes	-	-	5,100	5,100	3,100
34.90.4025.00	Workers Compensation	5,014	9,424	18,500	16,750	17,500
34.90.4030.00	Group Insurance	54,607	55,853	105,100	81,000	64,300
34.90.4035.00	Retirement Contribution	26,334	22,193	59,100	51,350	41,200
	Total Personnel Services	431,188	362,711	762,500	629,450	514,800
	<u>New Personnel Services</u>					
34.90.4001.00	Salaries	-	-	-	-	66,300
34.90.4002.00	Overtime	-	-	-	-	3,000
34.90.4010.00	Payroll Taxes	-	-	-	-	5,100
34.90.4020.00	Unemployment Taxes	-	-	-	-	1,000
34.90.4025.00	Workers Compensation	-	-	-	-	3,000
34.90.4030.00	Group Insurance	-	-	-	-	31,700
34.90.4035.00	Retirement Contribution	-	-	-	-	8,000
	Total Personnel Services	-	-	-	-	118,100
	<u>Contractual Services</u>					
34.90.4122.00	Maintenance - Buildings	5,326	9	12,000	6,000	31,000
34.90.4125.00	Maintenance - Equipment	21,072	4,749	38,000	15,000	35,000
34.90.4127.00	Maintenance - Infrastructure	115,401	87,258	300,000	97,000	150,000
34.90.4130.00	Maintenance - Fleet	119	430	10,000	3,000	10,000
34.90.4135.00	Other Contractual Services	45,675	88,211	111,250	111,250	114,900
34.90.4140.00	Postage	6	-	-	-	-
34.90.4150.00	Professional Services	33,130	-	5,000	5,000	2,000

Parks And Open Space Fund

Exhibit A

Item #9.

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
34.90.4170.00	Telephone & Internet	3,142	1,986	5,000	5,000	3,100
34.90.4180.00	Travel & Training	2,455	3,650	5,000	4,000	9,340
34.90.4190.00	Utilities	31,377	35,870	160,000	100,000	100,000
	Total Contractual Services	257,702	222,162	646,250	346,250	455,340
	<u>Commodities</u>					
34.90.4300.00	Chemicals	23,376	30,713	20,000	34,300	20,000
34.90.4310.00	Computers & Software	2,340	2,247	11,600	11,600	6,800
34.90.4330.00	Fuel & Lubricants	11,590	8,100	18,000	18,000	18,000
34.90.4385.00	Supplies - General	1,491	3,764	5,000	5,000	5,000
34.90.4410.00	Supplies - Operational	48,339	63,560	70,000	70,000	60,000
34.90.4420.00	Supplies - Safety	789	79	2,000	2,000	2,000
34.90.4430.00	Supplies - Training	384	92	4,000	500	-
34.90.4440.00	Supplies - Fleet	3,422	3,234	6,000	6,000	6,000
34.90.4460.00	Uniforms	1,724	3,725	4,000	4,000	4,500
	Total Commodities	93,455	115,514	140,600	151,400	122,300
	<u>Other Charges</u>					
34.90.4540.00	Insurance	4,332	4,110	8,100	8,100	13,600
34.90.4570.00	Miscellaneous	12,000	-	64,000	44,000	48,000
	Total Other Charges	16,332	4,110	72,100	52,100	61,600
	<u>Capital - \$5,000/item min.</u>					
34.90.4810.00	Buildings	-	-	-	-	-
34.90.4830.00	Equipment	36,646	111,571	141,000	112,000	110,000
34.90.4840.00	Infrastructure				50,000	315,000
34.90.4860.00	Vehicles	45,680	-	-	-	66,600
	Total Capital	82,326	111,571	141,000	162,000	491,600

Parks And Open Space Fund

Exhibit A

Item #9.

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
Impact						
	Capital - \$5,000/item min.					
34.90.4840.00	Infrastructure	775,544	374,457	1,935,000	1,572,000	1,520,000
	Total Capital	775,544	374,457	1,935,000	1,572,000	1,520,000
	Total Budget Request	1,656,548	1,190,525	3,697,450	2,913,200	3,283,740

TOWN OF JOHNSTOWN
ANNUAL BUDGET
FY 2025

STREET AND ALLEY FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Impact Outlay	Debt Service	Total
Streets Fund	1,070,490	4,321,320	462,450	21,000	5,875,260	5,689,500	5,200,000	-	16,764,760
Totals	\$ 1,070,490	\$ 4,321,320	\$ 462,450	\$ 21,000	\$ 5,875,260	\$ 5,689,500	\$ 5,200,000	\$ -	\$ 16,764,760
Total Cash Available									\$ 31,921,386
Ending Fund Balance									\$ 15,156,625
% of Total Budget	6.39%	25.78%	2.76%	0.13%	35.05%	33.94%	31.02%	0.00%	100.00%

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
		<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
<u>STREET AND ALLEY FUND REVENUES</u>			<u>Actuals</u>	<u>Budget</u>		
36.01.3120.00	Sales Taxes - General	2,312,974	1,667,257	2,050,000	2,400,000	2,400,000
36.01.3122.00	Use Taxes - Buildings	515,387	741,144	400,000	900,000	500,000
36.01.3124.00	Sales & Use Taxes - Vehicles	2,492,054	1,663,847	1,600,000	1,980,000	1,600,000
36.01.3140.00	Specific Ownership Taxes	524,468	530,013	425,000	604,000	435,000
36.01.3176.00	Highway Users Taxes	569,361	448,392	530,000	580,000	568,000
36.01.3265.00	Right of Way Permits	8,925	87,200	10,000	90,000	40,000
36.01.3268.00	Street Cut Fees	7,150	8,550	-	9,100	5,000
36.01.3420.00	Grants	862,303	134,085	-	134,085	-
36.01.3430.00	Road & Bridge - Weld	74,156	149,589	65,000	149,589	85,000
36.01.3435.00	Road & Bridge - Larimer	57,234	53,372	50,000	54,000	45,000
36.01.3580.00	Vehicle Registration Fees	62,493	43,352	65,000	50,000	55,000
36.01.3585.00	Street Maintenance Fee	0	-	-	-	-
36.01.3590.00	Trash Collection Fees	1,018,947	812,364	985,000	1,030,000	1,050,000
36.01.3790.00	Transportation Facility Development Fee - Impact	2,704,862	1,785,925	1,246,375	2,000,000	970,000
36.01.3792.00	Traffic Signal Impact Fee	-	-	-	-	-
36.01.3793.00	Traffic Signal - Dev Share	29,750	-	-	-	-
36.01.3794.00	Traffic Interchange Recovery	69,801	136,338	30,000	175,000	50,940
36.01.3960.00	Interest	373,593	316,864	100,000	330,000	100,000
36.01.3970.00	Miscellaneous	60	120	-	120	-
36.01.3985.00	Refund Of Expenditures	5,615	-	1,000	-	225,000
36.01.3995.00	Unrealized Gain On Investments	65,905	-	-	-	-
36.01.3999.00	Transfer In	1,450,000	-	-	-	-
Subtotal		13,205,036	8,578,413	7,557,375	10,485,894	8,128,940
Total Fund Revenues		13,205,036	8,578,413	7,557,375	10,485,894	8,128,940
Unrestricted Cash Balance Forward (Beg. Fund Bal.)						23,792,446
Total Anticipated Funds Available						31,921,386

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
36.90.4001.00	Salaries	377,511	339,383	695,400	662,000	707,700
36.90.4002.00	Overtime	22,874	20,905	31,800	31,800	25,000
36.90.4004.00	Compensatory Time	1,082	1,938	-	2,000	4,000
36.90.4010.00	Payroll Taxes	28,612	26,208	54,100	54,100	55,040
36.90.4020.00	Unemployment Taxes	-	-	6,000	6,000	6,200
36.90.4025.00	Workers Compensation	4,012	17,922	46,000	46,000	47,100
36.90.4030.00	Group Insurance	65,117	51,514	174,600	121,000	140,950
36.90.4035.00	Retirement Contribution	37,119	35,461	84,500	84,500	84,500
	Total Personnel Services	536,328	493,331	1,092,400	1,007,400	1,070,490
	<u>Contractual Services</u>					
36.90.4120.00	Employee Education	-	-	-	-	3,700
36.90.4125.00	Maintenance - Equipment	57,745	21,582	25,000	25,000	25,000
36.90.4127.00	Maintenance - Infrastructure	1,569,993	1,981,511	2,503,000	2,503,000	2,658,000
36.90.4130.00	Maintenance - Fleet	42,761	1,942	40,000	25,000	88,000
36.90.4135.00	Other Contractual Services	1,033,284	691,273	1,006,000	1,035,000	1,134,700
36.90.4140.00	Postage	7	-	1,000	-	500
36.90.4145.00	Printing & Advertising	-	-	3,000	1,500	1,500
36.90.4150.00	Professional Services	(42,417)	-	20,000	5,000	20,000
36.90.4160.00	Rents	16,138	12,276	8,000	14,000	8,000
36.90.4170.00	Telephone & Internet	5,607	3,289	6,000	6,000	3,900
36.90.4180.00	Travel & Training	12,710	10,377	15,000	12,000	21,020
36.90.4190.00	Utilities	301,117	218,045	350,000	340,000	357,000
	Total Contractual Services	2,996,946	2,940,294	3,977,000	3,966,500	4,321,320
	<u>Commodities</u>					
36.90.4300.00	Chemicals	61,636	29,525	59,000	59,000	89,000
36.90.4310.00	Computers & Software	29,715	6,462	25,100	16,000	10,900
36.90.4330.00	Fuel & Lubricants	47,423	27,284	75,000	50,000	50,000

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
36.90.4385.00	Supplies - General	11,416	4,951	10,000	10,000	10,000
36.90.4400.00	Supplies - Office	-	-	-	-	800
36.90.4410.00	Supplies - Operational	182,228	112,316	185,000	157,794	175,000
36.90.4420.00	Supplies - Safety	40,100	12,701	23,000	18,000	68,000
36.90.4430.00	Supplies - Training	874	256	4,000	2,000	4,000
36.90.4440.00	Supplies - Fleet	20,858	30,206	18,000	45,206	48,000
36.90.4460.00	Uniforms	3,104	7,938	6,750	8,000	6,750
	Total Commodities	397,354	231,638	405,850	366,000	462,450
	<u>Other Charges</u>					
36.90.4540.00	Insurance	6,672	7,710	13,000	11,000	17,500
36.90.4560.00	Memberships & Subscriptions	190	-	8,000	3,500	3,500
36.90.4570.00	Miscellaneous	5,901	2,127	5,000	2,100	-
	Total Other Charges	12,763	9,837	26,000	16,600	21,000
	<u>Capital - \$5,000/item min.</u>					
36.90.4830.00	Equipment	81,979	234,923	229,000	236,100	165,000
36.90.4840.00	Infrastructure	6,104,295	271,695	5,550,000	1,400,000	5,230,000
36.90.4860.00	Vehicles	254,847	115,676	605,000	385,000	294,500
	Total Capital	6,441,121	622,294	6,384,000	2,021,100	5,689,500
<u>Impact</u>						
	<u>Capital - \$5,000/item min.</u>					
36.90.4840.00	Infrastructure	-	-	-	-	5,200,000
	Total Capital	-	-	-	-	5,200,000
	Total Budget Request	10,384,511	4,297,394	11,885,250	7,377,600	16,764,760

TOWN OF JOHNSTOWN
ANNUAL BUDGET
FY 2025

CAPITAL PROJECTS FUND EXPENSE SUMMARY

	Personnel ServicesContract ServicesCommodityOther Charges				Total Operating Costs	Capital OutlayDebt Service	Total		
Capital Projects	-	10,500	-	-	10,500	5,675,000	-	5,685,500	
Totals	\$ -	\$ 10,500	\$ -	\$ -	\$ 10,500	\$ 5,675,000	\$ -	\$ 5,685,500	
Total Cash Available									\$ 12,419,613
Ending Fund Balance									\$ 6,734,113
% of Total Budget	0.00%	0.18%	0.00%	0.00%	0.18%	99.82%	0.00%	100.00%	

Capital Projects Fund

Exhibit A Item #9.

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
		<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
<u>CAPITAL PROJECT FUND REVENUES</u>			<u>Actuals</u>	<u>Budget</u>		
38.01.3122.00	Use Tax Revenues - Buildings	1,845,969	1,483,370	800,000	1,635,000	850,000
38.01.3960.00	Interest	561,329	459,425	100,000	470,000	100,000
38.01.3985.00	Reimbursed Expenses	-	-	-	-	37,500
38.01.3995.00	Unrealized Gain On Investments	383,860	-	-	-	-
38.01.3999.00	Transfers To Tax Fund	(25,958)	-	(50,000)	(50,000)	-
38.01.3999.00	Transfers to Park Fund	-	(150,000)	-	(150,000)	-
38.01.3999.00	Transfer to CT	-	(50,000)	-	(50,000)	(50,000)
Subtotal		<u>2,765,200</u>	<u>1,742,795</u>	<u>850,000</u>	<u>1,855,000</u>	<u>937,500</u>
Total Fund Revenues		<u>2,765,200</u>	<u>1,742,795</u>	<u>850,000</u>	<u>1,855,000</u>	<u>937,500</u>
Unrestricted Cash Balance Forward (Beg. Fund Bal.)						11,482,113
TOTAL ANTICIPATED FUNDS AVAILABLE						<u>12,419,613</u>

Capital Projects Fund

Exhibit A

Item #9.

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Contractual Services</u>					
38.90.4135.00	Other Contractual Services	8,861	4,472	9,500	9,500	10,500
	Total Contractual Services	8,861	4,472	9,500	9,500	10,500
	<u>Capital - \$5,000/item min.</u>					
38.90.4840.00	Infrastructure	2,907,064	105,284	2,979,000	1,450,000	5,675,000
	Total Capital	2,907,064	105,284	2,979,000	1,450,000	5,675,000
	Total Budget Request	2,915,925	109,756	2,988,500	1,459,500	5,685,500

TOWN OF JOHNSTOWN

ANNUAL BUDGET

FY 2025

TAX ALLOCATION EXPENSE SUMMARY

	Personnel ServicesContract ServicesCommodityOther Charges				Total Operating Costs	Capital OutlayDebt Service		Total
Tax Allocation	-	-	-	1,800,000	1,800,000	-	-	1,800,000
Totals	\$ -	\$ -	\$ -	\$ 1,800,000	\$ 1,800,000	\$ -	\$ -	\$ 1,800,000
Total Cash Available								\$ 1,841,435
Ending Fund Balance								\$ 41,435
% of Total Budget	0.00%	0.00%	0.00%	100.00%	100.00%	0.00%	0.00%	100.00%

Tax Allocation Fund

	<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
	<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
<u>TAX ALLOCATION FUND REVENUES</u>					
Transfers In:					
60.01.3120.00 Tax Sharing	-	650,061	700,000	1,200,000	1,750,000
60.01.3960.00 Interest	-	-	-	-	-
60.01.3999.00 Transfers In	526,985	-	50,000	50,000	50,000
	526,985	650,061	750,000	1,250,000	1,800,000
Total Fund Revenues	526,985	650,061	750,000	1,250,000	1,800,000
Unrestricted Cash Balance Forward (Beg. Fund Bal.)					41,435
Total Anticipated Funds Available					1,841,435

<u>Acct.</u> <u>No.</u>	<u>Account Title</u>	<u>2023</u> <u>Actuals</u>	<u>2024</u> <u>Jan - Sept</u> <u>Actuals</u>	<u>2024</u> <u>Adopted</u> <u>Budget</u>	<u>2024</u> <u>Estimated</u>	<u>2025</u> <u>Proposed</u>
	Other Charges					
60.90.4570.00	Miscellaneous	526,985	650,061	750,000	1,250,000	1,800,000
	Total Other Charges	526,985	650,061	750,000	1,250,000	1,800,000
	Total Budget Request	526,985	650,061	750,000	1,250,000	1,800,000

**TOWN OF JOHNSTOWN
ANNUAL BUDGET
FY 2025**

WATER FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
WF Operations	1,154,200	1,151,885	1,195,100	1,638,000	5,139,185	58,200,000	4,790,750	68,129,935
WF C&D	580,000	200,210	503,575	11,000	1,294,785	4,679,000	-	5,973,785
Totals	\$ 1,734,200	\$ 1,352,095	\$ 1,698,675	\$ 1,649,000	\$ 6,433,970	\$ 62,879,000	\$ 4,790,750	\$ 74,103,720

Total Cash Available \$ 149,362,836

Ending Fund Balance \$ 75,259,116

% of Total Budget 2.34% 1.82% 2.29% 2.23% 8.68% 84.85% 6.46% 100.00%

Ending Fund Bal. \$ 75,259,116
 Restricted Funds \$ 642,000
 Available Fund Bal \$ 74,617,116

Water Fund

Item #9.

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
	<u>WATER FUND REVENUES</u>	<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
			<u>Actuals</u>	<u>Budget</u>		
70.01.3270.00	Watering Permit	150	500	-	500	250
70.01.3775.00	West Water Storage Tank Fee		338,553	-	407,000	235,000
70.01.3810.00	Sales Of Potable Water	4,662,983	5,879,405	5,655,000	7,265,000	7,600,000
70.01.3815.00	Sales Of Nonpotable Water	34,280	63,574	20,000	65,000	35,000
70.01.3820.00	Water Tap Fee	3,235,764	3,100,247	1,397,933	3,179,000	2,230,000
70.01.3825.00	Raw Water Development Fee	2,779,259	2,714,354	1,100,925	2,787,000	1,890,000
70.01.3840.00	Hydrant/Bulk Water	171,047	442,692	260,000	502,300	180,000
70.01.3845.00	Water Lease	36,750	38,133	20,000	38,133	20,000
70.01.3850.00	Water Share Fees	1,466,505	1,696,600	1,600,000	1,696,600	500,000
70.01.3852.00	Water Meter Fee	258,908	221,204	91,000	230,200	146,000
70.01.3920.00	Capital/Developer Contributions	25,350,000	-	-	-	-
70.01.3960.00	Interest Income	797,729	994,574	250,000	1,694,500	1,200,000
70.01.3970.00	Miscellaneous	767,228	400,022	125,000	403,150	125,000
70.01.3980.00	Proceeds From Issuance Of Bonds	-	72,000,000	72,000,000	72,000,000	-
70.01.3985.00	Refund Of Expenditures	14,043	7,552	-	7,700	-
70.01.3995.00	Unrealized Gain On Investments	374,672	-	-	-	-
70.01.3999.01	Transfer In	-	-	50,700,000	-	50,700,000
70.01.3999.00	Transfer Out	(600,000)	-	-	-	-
	Subtotal	39,349,319	87,897,410	133,219,858	90,276,083	64,861,250
	Total Fund Revenues	39,349,319	87,897,410	133,219,858	90,276,083	64,861,250
	Unrestricted Cash Balance Forward (Beg. Fund Bal.)					84,501,586
	Less Contributed Capital					0
	Total Anticipated Funds Available					\$ 149,362,836
	Less Restricted: West Tank Impact					(642,000)
						148,720,836

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	Administrative Costs					
	Personnel Services					
70.12.4001.00	Salaries	85,800	68,838	109,900	109,900	66,000
70.12.4002.00	Overtime	354	379	500	500	500
70.12.4005.00	Compensated Absences	-	-	-	-	-
70.12.4010.00	Payroll Taxes	5,900	5,020	8,400	8,400	5,000
70.12.4020.00	Unemployment Taxes	-	-	1,000	1,000	800
70.12.4025.00	Workers Compensation	277	987	2,500	2,500	2,200
70.12.4030.00	Group Insurance	10,703	8,031	10,600	10,600	12,400
70.12.4035.00	Retirement Contribution	7,674	6,948	13,000	13,000	7,900
	Total Personnel Services	110,708	90,202	145,900	145,900	94,800
	New Personnel					
70.12.4001.00	Salaries					59,900
70.12.4002.00	Overtime					300
70.12.4010.00	Payroll Taxes					4,600
70.12.4020.00	Unemployment Taxes					1,000
70.12.4025.00	Workers Compensation					1,800
70.12.4030.00	Group Insurance					25,500
70.12.4035.00	Retirement Contribution					7,300
	Total New Personnel	-	-	-	-	100,400
	Contractual Services					
70.12.4110.00	Billing & Administrative	20,000	70,000	70,000	70,000	70,000
70.12.4135.00	Other Contractual Services	101,359	44,015	68,400	68,400	72,000
70.12.4140.00	Postage	14	1	800	800	850
70.12.4145.00	Printing & Advertising	11,474	11,211	17,000	17,000	18,000
70.12.4150.00	Professional Services	-	-	2,000	2,000	2,000
	Total Contractual Services	132,847	125,227	158,200	158,200	162,850
	Administrative Costs Total:	243,555	215,429	304,100	304,100	358,050

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	Operational Costs					
	<u>Personnel Services</u>					
70.90.4001.00	Salaries	408,843	340,472	482,500	482,500	512,800
70.90.4002.00	Overtime	23,444	18,526	25,800	25,750	22,000
70.90.4004.00	Compensatory Time	116	55	-	55	-
70.90.4005.00	Compensated Absences	6,693	-	8,000	20,000	15,000
70.90.4010.00	Payroll Taxes	30,762	25,576	38,900	38,900	40,200
70.90.4020.00	Unemployment Taxes	-	-	4,400	4,400	4,800
70.90.4025.00	Workers Compensation	2,692	9,533	17,000	17,000	18,000
70.90.4030.00	Group Insurance	74,401	60,328	63,600	63,600	91,200
70.90.4035.00	Retirement Contribution	39,147	37,104	58,300	58,300	61,600
70.90.4045.00	Cell Phone Allowance	313	438	300	600	300
	Total Personnel Services	586,411	492,031	698,800	711,105	765,900
	<u>New Personnel</u>					
70.90.4001.00	Salaries	-	-		-	120,000
70.90.4002.00	Overtime	-	-		-	2,000
70.90.4010.00	Payroll Taxes	-	-		-	9,300
70.90.4020.00	Unemployment Taxes	-	-		-	1,450
70.90.4025.00	Workers Compensation	-	-		-	3,300
70.90.4030.00	Group Insurance	-	-		-	42,400
70.90.4035.00	Retirement Contribution	-	-		-	14,500
70.90.4035.00	Cell Phone Allowance					150
	Total Personnel Services	-	-	-	-	193,100
	<u>Contractual Services</u>					
70.90.4122.00	Maintenance - Buildings	2,828	5,682	4,000	11,600	7,000
70.90.4125.00	Maintenance - Equipment	123,218	93,925	107,000	98,000	47,000
70.90.4127.00	Maintenance - Infrastructure	421,282	33,716	50,000	46,500	25,000
70.90.4130.00	Maintenance - Vehicles	3,986	1,210	7,500	3,000	5,500

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
70.90.4135.00	Other Contractual Services	87,323	96,409	156,000	120,000	178,000
70.90.4140.00	Postage	334	3,199	3,500	3,199	3,000
70.90.4145.00	Printing and Advertising	-	2,200	2,000	2,650	3,000
70.90.4150.00	Professional Services	216,195	218,513	210,000	350,000	220,000
72-92-4160-00	Rents	-	1,073	-	1,200	2,000
70.90.4170.00	Telephone & Internet	7,615	6,306	15,800	14,400	19,960
70.90.4180.00	Travel & Training	6,287	1,474	7,000	2,000	8,700
70.90.4190.00	Utilities	288,850	178,343	253,000	225,000	234,150
70.90.4195.00	Water Assessments	222,904	214,974	225,000	223,000	235,725
	Total Contractual Services	1,380,821	857,024	1,040,800	1,100,549	989,035
	Commodities					
70.90.4300.00	Chemicals	822,346	781,868	1,100,000	1,100,000	1,100,000
70.90.4310.00	Computers & Software	17,247	6,597	31,500	31,500	22,300
70.90.4330.00	Fuel & Lubricants	12,418	8,679	9,000	12,000	15,000
70.90.4380.00	Supplies - Buildings	-	210	1,000	1,000	2,500
70.90.4385.00	Supplies - General	4,703	3,697	4,000	4,000	4,000
70.90.4390.00	Supplies - Janitorial	298	-	1,000	500	500
70.90.4395.00	Supplies - Lab	25,512	7,921	21,450	15,000	16,850
70-90-4400-00	Supplies - Office		33		250	250
70.90.4410.00	Supplies - Operational	16,664	21,767	20,000	23,000	20,000
70.90.4420.00	Supplies - Safety	1,792	991	2,250	1,800	2,200
70.90.4430.00	Supplies - Training	2,626	1,438	1,500	1,500	1,500
70.90.4440.00	Supplies - Fleet	2,655	985	7,500	3,000	5,500
70.90.4460.00	Uniforms	2,129	3,047	3,750	3,750	4,500
70.90.4480.00	Water Meters	20,733	-	-	-	-
	Total Commodities	929,124	837,232	1,202,950	1,197,300	1,195,100
	Other Charges					
70.90.4515.00	Depreciation	552,358	622,860	994,200	994,200	1,200,000
70.90.4540.00	Insurance	63,930	85,044	77,300	88,050	137,000

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
70.90.4560.00	Memberships& Subscriptions	3,061	1,625	1,500	1,625	1,000
70.90.4570.00	Miscellaneous	17,505	83,081	200,000	150,000	300,000
	Total Other Charges	636,855	792,609	1,273,000	1,233,875	1,638,000
	Capital - \$5,000/item min.					
70-90-4810-00	Buildings	46,065	4,408,506	30,000,000	17,000,000	47,600,000
70.90.4830.00	Equipment	170,147	159,353	-	160,000	20,000
70.90.4840.00	Infrastructure	1,912,181	1,830,795	1,200,000	\$ 1,900,000	10,500,000
70.90.4860.00	Vehicles	25,734	-	-	-	80,000
70.90.4880.00	Water Shares	685,700	-	400,000	-	-
	Total Capital	2,839,827	6,398,654	31,600,000	19,060,000	58,200,000
	Debt Service					
70.90.4950.00	Principal	-	-	-	390,000	1,485,000
72.90.4950.00	Interest	-	-	-	877,497	3,305,750
70.90.4995.00	Cost of Issuance	-	612,165	1,800,000	1,800,000	-
	Total Debt Service	-	612,165	1,800,000	3,067,497	4,790,750
	Operations Total:	6,373,037	9,989,714	37,615,550	26,370,326	67,771,885
	Water - C&D					
	Personnel Services					
70-92-4001-00	Salaries	203,826	185,987	320,900	294,050	333,600
70-92-4002-00	Overtime	15,851	10,972	17,500	17,500	16,000
70-92-4004-00	Compensatory Time	746	744	-	950	-
70-92-4005-00	Compensated Absences	-	-	3,500	1,000	5,000
70-92-4010-00	Payroll Taxes	15,898	14,304	24,900	23,000	25,600
70-92-4020-00	Unemployment Taxes	-	-	3,000	2,500	3,000
70-92-4025-00	Workers Compensation	2,807	11,677	7,400	16,000	16,700
70-92-4030-00	Group Insurance	36,296	31,844	49,200	47,000	35,100
70-92-4035-00	Retirement Contribution	15,474	20,640	38,450	30,000	41,200

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	Total Personnel Services	290,897	276,165	464,850	432,000	476,200
	<u>New Personnel</u>					
70-92-4001.00	Salaries					60,000
70-92-4002.00	Overtime					1,000
70-92-4010.00	Payroll Taxes					4,800
70-92-4020.00	Unemployment Taxes					600
70-92-4025.00	Workers Compensation					1,800
70-92-4030.00	Group Insurance					28,200
70-92-4035.00	Retirement Contribution					7,400
	Total Personnel Services	-	-	-	-	103,800
	<u>Contractual Services</u>					
70-92-4122-00	Maintenance - Buildings	-	-	-	-	2,000
70-92-4125-00	Maintenance - Equipment	47,196	39,491	85,000	80,000	59,000
70-92-4127-00	Maintenance - Infrastructure	84,698	56,676	100,000	100,000	100,000
70-92-4130-00	Maintenance - Vehicles	7,470	549	6,000	2,000	6,000
70-92-4135-00	Other Contractual Services	8,238	11,631	14,000	16,500	19,710
70.90.4140.00	Postage	-	141	-	150	1,500
70.90.4145.00	Printing and Advertising	-	-	-	-	1,500
70-92-4150-00	Professional Services	-	316	-	500	10,500
	Total Contractual Services	147,602	108,806	205,000	199,150	200,210
	<u>Commodities</u>					
70-92-4170-00	Telephone & Internet	3,322	4,715	4,800	5,000	16,900
70-92-4180-00	Travel & Training	6,393	3,829	7,500	4,000	7,500
70-92-4190-00	Utilities	-	3,795	-	13,000	16,275
70-92-4300-00	Chemicals	-	-	-	600	1,000
70-92-4310-00	Computers And Software	13,994	39,743	52,000	52,000	28,900
70-92-4330-00	Fuel And Lubricants	-	-	9,000	-	-
70-92-4340-00	Hydrants	28,615	4,784	50,000	25,000	35,000

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
70-92-4385-00	Supplies - General	4,589	11,037	4,000	12,000	5,000
70-92-4395-00	Supplies - Lab	4,939	654	2,000	1,500	1,500
70-92-4410-00	Supplies - Operational	32,164	42,286	30,000	47,200	30,000
70-92-4420-00	Supplies - Safety	4,902	1,590	3,000	1,800	1,500
70-92-4430-00	Supplies - Training	2,428	652	1,300	1,200	1,000
70-92-4440-00	Supplies - Vehicles	924	4,882	6,000	6,000	6,000
70-92-4460-00	Uniforms	1,650	3,470	3,000	3,500	3,000
70-92-4480-00	Water Meters	218,475	316,427	320,000	320,000	350,000
	Total Commodities	322,395	437,863	492,600	492,800	503,575
	<u>Other Charges</u>					
70-92-4560-00	Memberships & Subscriptions	916	247	1,500	1,000	1,000
70-92-4570-00	Miscellaneous	6,097	31,519	150	31,500	10,000
	Total Other Charges	7,013	31,766	1,650	32,500	11,000
	<u>Capital - \$5,000/Item Min.</u>					
70-92-4830-00	Capital - Equipment	5,117	68,525	65,000	68,525	79,000
70-92-4840-00	Capital - Infrastructure	1,388,724	280,742	5,700,000	1,200,000	4,500,000
70-92-4860-00	Capital - Vehicles	-	125,749	112,500	125,749	100,000
70-92-4880-00	Capital - Water Shares	-	-	-		
	Total Capital	1,393,841	475,016	5,877,500	1,394,274	4,679,000
	Total C&D	2,161,748	1,329,616	7,041,600	2,550,724	5,973,785
	Total Budget Request	8,778,340	11,534,760	44,961,250	29,225,150	74,103,720

TOWN OF JOHNSTOWN

ANNUAL BUDGET

FY 2025

SEWER FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
SF Operations	933,500	1,018,500	301,300	1,536,500	3,789,800	23,610,000	2,769,900	30,169,700
SF C&D	300,400	385,800	51,100	11,000	748,300	2,204,000	-	2,952,300
Totals	\$ 1,233,900	\$ 1,404,300	\$ 352,400	\$ 1,547,500	\$ 4,538,100	\$ 25,814,000	\$ 2,769,900	\$ 33,122,000
Total Cash Available								\$ 49,436,545
Ending Fund Balance								\$ 16,314,545
% of Total Budget	3.73%	4.24%	1.06%	4.67%	13.70%	77.94%	8.36%	100.00%

Sewer Fund

Exhibit A

Item #9.

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
		<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
<u>SEWER FUND REVENUES</u>			<u>Actuals</u>	<u>Budget</u>		
72.01.3775.00	Sewer - Regional Impact Fee	2,564,500	2,094,200	1,345,000	2,605,000	1,045,000
72.01.3870.00	Sewer Charges	3,385,665	3,138,842	3,795,000	3,795,000	4,364,250
72.01.3880.00	Sewer Tap Fees	2,743,144	4,429,648	2,793,775	4,475,000	2,803,213
72.01.3885.00	Sewer Inspection Fee	12,000	42,900	-	43,500	12,000
72.01.3960.00	Interest	3,161,969	2,569,156	500,000	2,625,000	1,300,000
72.01.3970.00	Miscellaneous	47,697	7,951	25,000	25,000	25,000
72.01.3995.00	Unrealized Gain On Investments	250,137	-	-	-	-
72.01.3999.00	Transfers In	49,400,000	-	-	-	-
72.01.3999.00	Transfers Out	-	-	-	(3,000,000)	(1,000,000)
Subtotal		<u>61,565,112</u>	<u>12,282,698</u>	<u>8,458,775</u>	<u>10,568,500</u>	<u>8,549,463</u>
Total Fund Revenues		<u>61,565,112</u>	<u>12,282,698</u>	<u>8,458,775</u>	<u>10,568,500</u>	<u>8,549,463</u>
Unrestricted Cash Balance Forward (Beg. Fund Bal.)						40,887,082
Total Anticipated Funds Available						<u>49,436,545</u>

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
Administrative Costs						
	Personnel Services					
72.12.4001.00	Salaries	85,041	68,836	109,900	102,000	51,600
72.12.4002.00	Overtime	354	378	500	500	500
72.12.4010.00	Payroll Taxes	5,842	5,019	8,400	8,400	4,000
72.12.4020.00	Unemployment Taxes	-	-	1,000	1,000	700
72.12.4025.00	Workers Compensation	277	986	2,500	1,500	2,100
72.12.4030.00	Group Insurance	10,703	8,030	10,600	10,600	12,400
72.12.4035.00	Retirement Contribution	7,674	6,947	13,000	10,000	6,200
	Total Personnel Services	109,891	90,198	145,900	134,000	77,500
	New Personnel					
72.12.4001.00	Salaries					23,500
72.12.4002.00	Overtime					300
72.12.4010.00	Payroll Taxes					1,800
72.12.4020.00	Unemployment Taxes					300
72.12.4025.00	Workers Compensation					900
72.12.4030.00	Group Insurance					11,300
72.12.4035.00	Retirement Contribution					2,800
	Total New Personnel	-	-	-	-	40,900
	Contractual Services					
72.12.4110.00	Billing & Administrative	20,000	60,000	60,000	60,000	60,000
72.12.4135.00	Other Contractual Services	85,301	42,310	68,400	66,000	69,000
72.12.4140.00	Postage	12	-	800	800	1,000
72.12.4145.00	Printing & Advertising	11,474	11,211	17,000	15,000	18,500
	Total Contractual Services	116,787	113,521	146,200	141,800	148,500
	Total Administrative Costs	226,678	203,719	292,100	275,800	266,900
Operational Costs						

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
72.90.4001.00	Salaries	370,504	320,516	463,200	463,200	474,800
72.90.4002.00	Overtime	20,943	15,919	24,300	24,300	20,000
72.90.4004.00	Compensatory Time	39	166	-	250	1,000
72.90.4005.00	Compensated Absences	5,397	-	8,000	8,000	7,500
72.90.4010.00	Payroll Taxes	27,260	23,837	37,300	35,000	36,500
72.90.4020.00	Unemployment Taxes	-	-	4,300	4,300	4,450
72.90.4025.00	Workers Compensation	(1,890)	7,881	21,000	17,000	18,100
72.90.4030.00	Group Insurance	72,418	64,119	84,600	84,600	100,300
72.90.4035.00	Retirement Contribution	32,352	32,293	57,400	50,000	57,900
72.90.4045.00	Cell Phone Allowance	244	219	1,200	300	300
	Total Personnel Services	527,266	464,948	701,300	686,950	720,850
	<u>New Personnel</u>					
72.90.4001.00	Salaries	-	-	-	-	64,000
72.90.4002.00	Overtime	-	-	-	-	-
72.90.4010.00	Payroll Taxes	-	-	-	-	4,900
72.90.4020.00	Unemployment Taxes	-	-	-	-	800
72.90.4025.00	Workers Compensation	-	-	-	-	2,500
72.90.4030.00	Group Insurance	-	-	-	-	14,200
72.90.4035.00	Retirement Contribution	-	-	-	-	7,700
72.90.4045.00	Cell Phone Allowance	-	-	-	-	150
	Total New Personnel	-	-	-	-	94,250
	<u>Contractual Services</u>					
72.90.4122.00	Maintenance - Buildings	838	5,067	4,000	5,200	8,500
72.90.4125.00	Maintenance - Equipment	88,502	15,716	47,000	17,000	41,000
72.90.4127.00	Maintenance - Infrastructure	32,689	5,700	70,000	30,000	60,000
72.90.4130.00	Maintenance - Vehicles	4,123	1,060	6,500	2,000	8,000
72.90.4135.00	Other Contractual Services	233,884	91,388	202,450	140,000	186,800
72.90.4140.00	Postage	-	-	1,000	500	500

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
72.90.4145.00	Printing & Advertising	-	-	1,000	500	500
72.90.4150.00	Professional Services	13,258	39	10,000	500	10,500
72.90.4160.00	Rents	-	427	5,000	500	5,000
72.90.4170.00	Telephone & Internet	8,598	8,687	25,400	15,000	28,800
72.90.4180.00	Travel & Training	4,376	1,850	7,000	3,000	8,000
72.90.4190.00	Utilities	425,497	344,429	507,500	480,000	512,400
	Total Contractual Services	811,765	474,363	886,850	694,200	870,000
	<u>Commodities</u>					
72.90.4300.00	Chemicals	255,363	165,364	260,000	210,000	220,500
72.90.4310.00	Computers & Software	11,659	5,270	20,000	20,000	16,550
72.90.4330.00	Fuel & Lubricants	11,227	8,029	10,000	10,000	10,000
72.90.4380.00	Supplies - Buildings	212	483	2,500	2,500	500
72.90.4385.00	Supplies - General	3,146	1,249	3,000	3,000	3,000
72.90.4390.00	Supplies - Janitorial	305	70	1,500	500	1,000
72.90.4395.00	Supplies - Lab	4,322	5,983	8,000	10,000	13,500
72.90.4400.00	Supplies - Office	379	513	1,500	600	500
72.90.4410.00	Supplies - Operational	17,793	10,030	15,000	15,000	15,000
72.90.4420.00	Supplies - Safety	996	3,428	5,000	4,000	8,500
72.90.4430.00	Supplies - Training	2,785	1,670	1,500	1,800	1,000
72.90.4440.00	Supplies - Fleet	4,148	2,427	7,000	4,000	7,500
72.90.4460.00	Uniforms	685	3,412	3,750	3,750	3,750
	Total Commodities	313,019	207,929	338,750	285,150	301,300
	<u>Other Charges</u>					
72.90.4515.00	Depreciation	629,721	987,186	1,125,300	1,316,700	1,400,000
72.90.4540.00	Insurance	61,371	94,874	76,000	100,000	135,000
72.90.4560.00	Memberships & Subscriptions	1,492	413	1,500	1,500	1,000
72.90.4570.00	Miscellaneous	5,794	675	-	500	500
	Total Other Charges	698,378	1,083,148	1,202,800	1,418,700	1,536,500

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Capital - \$5,000/item min.</u>					
72.90.4810.00	Buildings	21,524,569	12,098,142	28,500,000	22,000,000	23,500,000
72.90.4830.00	Equipment	12,757	41,037	40,000	41,500	110,000
72.90.4860.00	Vehicles	-	-	45,000	35,000	-
	Total Capital	21,537,326	12,139,179	28,585,000	22,076,500	23,610,000
	<u>Debt Service</u>					
72.90.4900.00	Principal	810,000	-	855,000	855,000	900,000
72.90.4950.00	Interest	1,953,150	956,325	1,912,650	1,912,650	1,869,900
	Total Debt Service	2,763,150	956,325	2,767,650	2,767,650	2,769,900
	Total Operations	26,650,905	15,325,892	34,482,350	27,929,150	29,902,800
C&D						
	<u>Personnel Services</u>					
72-92-4001-00	Salaries	109,732	113,758	193,100	193,100	209,800
72-92-4002-00	Overtime	7,723	6,441	7,500	7,500	8,000
72-92-4005-00	Compensated Absences	-	-	3,000	3,000	3,500
72-92-4010-00	Payroll Taxes	8,920	8,711	14,700	14,700	16,300
72-92-4020-00	Unemployment Taxes	-	-	2,600	2,600	2,700
72-92-4025-00	Workers Compensation	5,604	7,578	4,600	10,500	11,500
72-92-4030-00	Group Insurance	20,092	17,137	29,600	29,600	23,100
72-92-4035-00	Retirement Contribution	9,784	12,890	23,750	23,750	25,500
	Total Personnel Services	161,853	166,516	278,850	284,750	300,400
	<u>Contractual Services</u>					
72-92-4122-00	Maintenance - Buildings	-	-	-	-	2,000
72-92-4125-00	Maintenance - Equipment	1,407	1,972	5,000	3,500	4,000
72-92-4127-00	Maintenance - Infrastructure	98,254	19,941	75,000	560,000	75,000
72-92-4130-00	Maintenance - Vehicles	8,526	549	4,750	2,000	6,000
72-92-4135-00	Other Contractual Services	90,330	36,947	181,000	170,000	188,500

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
72-92-4140-00	Postage	-	457	-	500	1,500
72-92-4145-00	Printing & Advertising	-	200	-	500	1,500
72-92-4150-00	Professional Services	219	46	10,000	28,900	20,500
72-92-4170-00	Telephone & Internet	1,781	3,095	4,400	4,400	15,300
72-92-4180-00	Travel & Training	6,419	2,154	7,500	3,500	7,500
72-92-4190-00	Utilities	-	3,732		27,000	64,000
	Total Contractual Services	206,935	69,092	287,650	800,300	385,800
	Commodities					
72-92-4310-00	Computers And Software	3,744	5,085	6,000	8,400	11,100
72-92-4330-00	Fuel & Lubricants	-	-	9,000	-	-
72-92-4380-00	Supplies - Building	-	-	-	-	1,000
72-92-4385-00	Supplies - General	2,239	11,151	7,000	12,000	7,000
72-92-4400-00	Supplies - Office	-	68	-	80	-
72-92-4410-00	Supplies - Operational	10,545	18,581	20,000	20,000	20,000
72-92-4420-00	Supplies - Safety	4,886	1,590	3,000	2,000	2,000
72-92-4430-00	Supplies - Training	1,865	621	1,300	1,300	1,000
72-92-4440-00	Supplies - Vehicles	1,016	4,936	4,750	6,000	6,000
72-92-4460-00	Uniforms	1,650	3,123	3,000	3,500	3,000
	Total Commodities	25,945	45,154	54,050	53,280	51,100
	Other Charges					
72-92-4560-00	Memberships & Subscriptions	818	1,075	1,490	1,490	1,000
72-92-4570-00	Miscellaneous	1,046	131	-	500	10,000
	Total Other Charges	1,864	1,206	1,490	1,990	11,000
	Capital - \$5,000/Item Min.					
72-92-4830-00	Equipment	5,151	24,078	25,000	25,000	4,000
72-92-4840-00	Infrastructure	11,227,199	3,759,067	13,000,000	7,000,000	2,100,000
72-92-4860-00	Vehicles	-	125,748	112,500	125,748	100,000
	Total Capital	11,232,350	3,908,893	13,137,500	7,150,748	2,204,000

<u>Acct.</u> <u>No.</u>	<u>Account Title</u>	<u>2023</u> <u>Actuals</u>	<u>2024</u> <u>Jan - Sept</u> <u>Actuals</u>	<u>2024</u> <u>Adopted</u> <u>Budget</u>	<u>2024</u> <u>Estimated</u>	<u>2025</u> <u>Proposed</u>
	Total C&D	11,628,947	4,190,861	13,759,540	8,291,068	2,952,300
	Total Budget Request	38,506,530	19,720,472	48,533,990	36,496,018	33,122,000

TOWN OF JOHNSTOWN

ANNUAL BUDGET

FY 2025

DRAINAGE FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Drainage Fund	217,850	527,200	15,200	84,200	844,450	1,254,200	-	2,098,650
Totals	\$ 217,850	\$ 527,200	\$ 15,200	\$ 84,200	\$ 844,450	\$ 1,254,200	\$ -	\$ 2,098,650
Total Cash Available								\$ 5,344,021
Ending Fund Balance								\$ 3,245,371
% of Total Budget	10.38%	25.12%	0.72%	4.01%	40.24%	59.76%	0.00%	100.00%

Drainage Fund

Exhibit A Item #9.

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
		<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
<u>DRAINAGE FUND REVENUES</u>			<u>Actuals</u>	<u>Budget</u>		
74.01.3780.00	Drainage Impact Fee	157,540	600,433	220,000	604,000	250,000
74.01.3860.00	Drainage Charges	531,028	428,954	525,000	550,000	560,000
74.01.3960.00	Interest	106,694	87,378	40,000	94,350	25,000
74.01.3970.00	Miscellaneous	-	27,258	457,560	228,780	228,780
74.01.3985.00	Refund Of Expenditures	-	-	-		
74.01.3995.00	Unrealized Gain On Investments	59,746	-	-		
74.01.3999.00	Transfers	(250,000)	-	-		
Subtotal		<u>605,008</u>	<u>1,144,023</u>	<u>1,242,560</u>	<u>1,477,130</u>	<u>1,063,780</u>
Total Fund Revenues		<u>605,008</u>	<u>1,144,023</u>	<u>1,242,560</u>	<u>1,477,130</u>	<u>1,063,780</u>
Unrestricted Cash Balance Forward (Beg. Fund Bal.)						4,280,241
Total Anticipated Funds Available						<u>5,344,021</u>

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<u>Administrative Costs</u>						
	<u>Personnel Services</u>					
74.12.4001.00	Salaries	66,911	54,587	87,600	87,600	19,000
74.12.4002.00	Overtime	203	227	500	500	200
74.12.4010.00	Payroll Taxes	4,588	3,963	6,700	6,700	1,550
74.12.4020.00	Unemployment Taxes	-	-	1,300	1,300	600
74.12.4025.00	Workers Compensation	231	838	1,000	1,000	800
74.12.4030.00	Group Insurance	9,400	7,052	9,400	9,400	1,300
74.12.4035.00	Retirement Contribution	6,183	5,643	10,400	10,400	2,300
	Total Personnel Services	87,517	72,309	116,900	116,900	25,750
	<u>New Personnel</u>					
74.12.4001.00	Salaries	-	-	-	-	11,600
74.12.4010.00	Payroll Taxes	-	-	-	-	900
74.12.4020.00	Unemployment Taxes	-	-	-	-	200
74.12.4025.00	Workers Compensation	-	-	-	-	800
74.12.4030.00	Group Insurance	-	-	-	-	5,700
74.12.4035.00	Retirement Contribution	-	-	-	-	1,400
	Total New Personnel	-	-	-	-	20,600
	<u>Contractual Services</u>					
74.12.4110.00	Billing & Administrative	10,000	10,000	10,000	10,000	10,000
74.12.4135.00	Other Contractual Services	28,934	22,252	26,390	26,390	28,000
74.12.4140.00	Postage	5	-	500	500	700
74.12.4145.00	Printing & Advertising	7,649	7,474	10,600	10,600	11,500
	Total Contractual Services	46,589	39,726	47,490	47,490	50,200
	Total Administrative Costs	134,106	112,035	164,390	164,390	96,550
<u>Operational Costs</u>						

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
74.90.4001.00	Salaries	77,142	68,229	159,300	139,850	110,400
74.90.4002.00	Overtime	4,690	4,125	10,900	9,900	8,000
74.90.4004.00	Compensatory Time	374	626		700	1,000
74.90.4005.00	Compensated Absences	2,149	-	5,000	5,000	5,000
74.90.4010.00	Payroll Taxes	5,951	5,335	12,900	11,400	8,600
74.90.4020.00	Unemployment Taxes	-	-	3,350	3,175	2,900
74.90.4025.00	Workers Compensation	956	3,857	10,250	9,250	9,300
74.90.4030.00	Group Insurance	9,903	7,177	31,100	26,500	13,000
74.90.4035.00	Retirement Contribution	7,590	7,664	20,200	17,900	13,300
	Total Personnel Services	108,754	97,012	253,000	223,675	171,500
	<u>Contractual Services</u>					
74.90.4125.00	Maintenance - Equipment	2,177	-	-	-	-
74.90.4127.00	Maintenance - Infrastructure	64,403	28,530	300,000	75,000	300,000
74.90.4130.00	Maintenance - Fleet	-	-	1,500	1,500	5,000
74.90.4135.00	Other Contractual Services	-	6,428	500,000	25,000	101,000
74.90.4150.00	Professional Services	11,270	13,205	47,000	257,000	67,000
74.90.4180.00	Travel & Training	608	2,900	4,000	3,500	4,000
	Total Contractual Services	78,457	51,063	852,500	362,000	477,000
	<u>Commodities</u>					
74.90.4310.00	Computers & Software	2,720	2,575	19,600	6,500	3,200
74.90.4330.00	Fuel & Lubricants	3,743	2,676	6,000	6,000	5,000
74.90.4385.00	Supplies - General	321	-	1,000	1,000	1,000
74.90.4410.00	Supplies - Operational	201	62	3,000	3,000	3,000
74.90.4430.00	Supplies - Training	-	-	5,000	-	-
74.90.4440.00	Supplies - Fleet	-	389	5,000	1,500	1,500
74.90.4460.00	Uniforms	2,322	250	4,000	2,000	1,500
	Total Commodities	9,307	5,952	43,600	20,000	15,200

Drainage Fund

Exhibit A

Item #9.

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Other Charges</u>					
74.90.4515.00	Depreciation	41,676	39,753	53,000	53,000	53,000
74.90.4540.00	Insurance	2,156	1,946	3,000	3,000	26,200
74.90.4560.00	Memberships & Subscriptions	-	-	3,000	-	-
74.90.4570.00	Miscellaneous	-	-	5,000	5,000	5,000
	Total Other Charges	43,832	41,699	64,000	61,000	84,200
	<u>Capital - \$5,000/item min.</u>					
74.90.4840.00	Infrastructure	39,308	432,284	1,038,400	750,000	1,254,200
	Total Capital	39,308	432,284	1,038,400	750,000	1,254,200
	Operational Costs	279,658	628,011	2,251,500	1,416,675	2,002,100
	Total Budget Request	413,764	740,046	2,415,890	1,581,065	2,098,650

TOWN OF JOHNSTOWN
ANNUAL BUDGET
FY 2025

CEMETERY PERPETUAL EXPENSE SUMMARY

	Personnel ServicesContract ServicesCommodityOther Charges				Total Operating Costs	Capital OutlayDebt Service	Total	
Cemetery Fund	-	-	-	-	-	-	-	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Cash Available								\$ 221,630
Ending Fund Balance								\$ 221,630
% of Total Budget	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	

Cemetery Perpetual Fund

Exhibit A Item #9.

	<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
	<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
<u>CEMETERY PERPETUAL FUND REVENUES</u>		<u>Actuals</u>	<u>Budget</u>		
80.01.3940.00 Cemetery Lot Purchase	11,273	8,389	12,560	12,560	12,560
80.01.3960.00 Interest Income	6,250	5,109	3,600	6,550	3,750
Subtotal	<u>17,522</u>	<u>13,498</u>	<u>16,160</u>	<u>19,110</u>	<u>16,310</u>
 Total Fund Revenues	 <u>17,522</u>	 <u>13,498</u>	 <u>16,160</u>	 <u>19,110</u>	 <u>16,310</u>
 Unrestricted Cash Balance Forward (Beg. Fund Bal.)					205,320
 Total Anticipated Funds Available				<u></u>	<u>221,630</u>

Cemetery Perpetual Fund

Exhibit A

Item #9.

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Contractual Services</u>					
80.90.4150.00	Professional Services	-	-	-		
	Total Contractual Services	-	-	-	-	-
	<u>Other Charges</u>					
80.90.4570.00	Miscellaneous	-	-	-		
	Total Other Charges	-	-	-	-	-
	<u>Transfers</u>					
80.90.4999.00	Transfers Out	-	-	-		
	Total Trasfers Out	-	-	-	-	-
	<u>Capital - \$5,000/item min.</u>					
80.90.4840.00	Infrastructure	-	-	-		
	Total Capital	-	-	-	-	-
	Total Budget Request	-	-	-	-	-

TOWN OF JOHNSTOWN

ANNUAL BUDGET

FY 2025

LIBRARY FUND EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Library Fund	1,150,000	367,000	217,500	224,500	1,959,000	2,200,000	-	4,159,000
Totals	\$ 1,150,000	\$ 367,000	\$ 217,500	\$ 224,500	\$ 1,959,000	\$ 2,200,000	\$ -	\$ 4,159,000

Total Cash Available

\$ 18,018,999

Ending Fund Balance

\$ 13,859,999

% of Total Budget

0.00%

0.00%

0.00%

0.00%

0.00%

0.00%

0.00%

0.00%

Library Fund

Exhibit A

Item #9.

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
		<u>Actuals</u>	<u>Jan - June</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
<u>LIBRARY FUND</u>			<u>Actuals</u>	<u>Budget</u>		
92.01.3730.00	Library Facilities Fee	811,820	387,927	373,950	390,500	373,950
92.01.3953.00	Donation	3,505	350	3,500	3,500	3,500
92.01.3960.00	Interest Income	368,720	162,081	500,000	473,000	500,000
92.01.3970.00	Miscellaneous	9,360	885	10,000	10,000	10,000
92.01.3420.00	Weld Library Dist.	827,941	175,802	1,292,842	1,292,842	1,375,300
92.01.3985.00	Refund of Expenditures	1,141	0		-	-
92.01.3999.00	Transfers In - TOJ	1,622,683	744,009	2,491,362	2,491,362	2,023,124
92.01.3999.00	Transfers Out - TOJ	-78,498	-24,025	(186,975)	-	(200,000)
Subtotal		3,566,672	1,447,028	4,484,679	4,661,204	4,085,874
Total Fund Revenues		3,566,672	1,447,028	4,484,679	4,661,204	4,085,874
Unrestricted Cash Balance Forward (Beg. Fund Bal.)						13,933,125
Total Anticipated Funds Available						\$ 18,018,999

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - June Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Personnel Services</u>					
92.90.4001.00	Salaries	435,666	246,552	862,500	690,000	1,150,000
92.90.4002.00	Overtime	545	846	-	-	-
92.90.4010.00	Payroll Taxes	32,063	18,123	-	-	-
92.90.4020.00	Unemployment Taxes	-	-	-	-	-
92.90.4025.00	Workers Compensation	(853)	283	-	-	-
92.90.4030.00	Group Insurance	36,242	26,056	-	-	-
92.90.4035.00	Retirement Contribution	23,280	13,808	-	-	-
	Total Personnel Services	526,943	305,667	862,500	690,000	1,150,000
	<u>Contractual Services</u>					
92.90.4122.00	Maintenance - Buildings	249,896	129,193	795,000	420,000	220,000
92.90.4145.00	Printing & Advertising	18,104	16,749	32,000	41,500	60,000
92.90.4150.00	Professional Services	-	-	10,000	5,000	10,000
92.90.4170.00	Telephone & Internet	7,006	2,253	10,000	7,000	12,000
92.90.4180.00	Travel & Training	1,499	-	5,000	3,000	5,000
92.90.4190.00	Utilities	41,456	13,798	50,000	40,000	60,000
	Total Contractual Services	317,960	161,994	902,000	516,500	367,000
	<u>Commodities</u>					
92.90.4310.00	Computers & Software	-	-	5,000	-	5,000
92.90.4385.00	Supplies - General	5,929	2,350	12,000	7,000	15,000
92.90.4390.00	Supplies - Janitorial	1,573	266	3,000	2,000	5,000
92.90.4400.00	Supplies - Office	-	-	-	-	-
92.90.4410.00	Supplies - Operational	78,738	18,106	155,000	62,500	192,500
	Total Commodities	86,239	20,721	175,000	71,500	217,500

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - June Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Other Charges</u>					
92.90.4540.00	Insurance	-	-	-	-	-
92.90.4560.00	Memberships & Subscriptions	134	95	2,500	500	2,500
92.90.4570.00	Miscellaneous	58,131	9,222	219,500	60,000	222,000
	Total Other Charges	58,265	9,317	222,000	60,500	224,500
	<u>Capital - \$5,000/item min.</u>					
92.90.4810.00	Buildings	127,324	-	-	-	2,200,000
	Total Capital	127,324	-	-	-	2,200,000
	Total Budget Request	1,116,731	497,699	2,161,500	1,338,500	4,159,000

TOWN OF JOHNSTOWN
ANNUAL BUDGET
FY 2025

RECREATION CENTER FUND SUMMARY

	Personnel ServicesContract ServicesCommodityOther Charges				Total Operating Costs	Capital OutlayDebt Service		Total
Rec Center Fund	-	505,000	-	-	505,000	-	-	505,000
Totals	\$ -	\$ 505,000	\$ -	\$ -	\$ 505,000	\$ -	\$ -	\$ 505,000
Total Cash Available								\$ 505,000
Ending Fund Balance								\$ -
% of Total Budget	0.00%	100.00%	0.00%	0.00%	100.00%	0.00%	0.00%	100.00%

Recreation Center Fund

		<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>
		<u>Actuals</u>	<u>Jan - Sept</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>
			<u>Actuals</u>	<u>Budget</u>		
<u>RECREATION CENTER FUND REVENUES</u>						
96.01.3420.00	State Grant	10,700	-	-		
96.01.3999.00	Transfer In	329,929	503,000	503,000	530,967	505,000
	Subtotal	340,629	503,000	503,000	530,967	505,000
	Total Fund Revenues	340,629	503,000	503,000	530,967	505,000
	Unrestricted Cash Balance Forward (Beg. Fund Bal.)					-
	Total Anticipated Funds Available					505,000

Recreation Center Fund

Exhibit A

Item #9.

<u>Acct. No.</u>	<u>Account Title</u>	<u>2023 Actuals</u>	<u>2024 Jan - Sept Actuals</u>	<u>2024 Adopted Budget</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
	<u>Contractual Services</u>					
96.90.4122.00	Maintenance - Building	2,844	51,554	-	51,554	-
96.90.4135.00	Other Contractual Services	736,937	193,999	500,000	503,000	505,000
96.90.4540.00	Insurance	-	-	-	-	-
96.90.4570.00	Miscellaneous	-	-	3,000	-	-
		739,781	245,553	503,000	554,554	505,000
	Total Budget Request	739,781	245,553	503,000	554,554	505,000

Exhibit B
Town of Johnstown 2025 Amended Proposed Budget Changes

General Fund – There has been an increase in fund balance of \$64,805. The changes are detailed as follows:

Description	Impact
Revenues – 2024 year-end projections increased (royalties, licenses, impact fees, property tax, use tax, lodging tax, and \$50.7M transfer to water fund moved to 2025)	\$ 50,780,315
Expenses – 2024 year-end projections increased (misc.)	(15,510)
Revenues – 2025 decreased – \$50.7M transfer to water fund moved from 2024 to 2025	(50,700,000)

Conservation Trust – There has been an increase in fund balance of \$600 due to increased revenues in 2024.

Arts & Culture Fund – There has been an increase in fund balance of \$90,000 due to increased revenues in 2024.

Parks & Open Space – There has been an increase in fund balance of \$83,719. The changes are detailed as follows:

Description	Impact
Revenues – 2024 year-end projections increased (grants, cemetery lots, and interest)	\$ 116,059
Expenses – 2024 year-end projections increased	(32,340)

Street & Alley – There has been an increase in fund balance of \$674,109. The changes are detailed as follows:

Description	Impact
Revenues – 2024 year-end projections increased (taxes, road & bridge, permits)	\$ 629,709
Expenses – 2024 year-end projections decreased	44,400

Capital Projects – There has been an increase in fund balance of \$175,000.

Description	Impact
Revenues – 2024 year-end projections increased	\$ 225,000
Revenues – 2025 decreased - \$50K transfer for use tax to Tax Allocation Fund	(50,000)

Tax Allocation – There have been no changes.

Water Fund – There has been an increase in fund balance of \$4,133,672. The changes are detailed as follows:

Description	Impact
Fund Balance – Restricted funds of \$642K have been included in ending Fund Balance	\$ 642,000
Revenues – 2024 year-end projections decreased (\$50.7M transfer from General Fund was moved to 2025, \$1.87M increase in water sales revenue, \$846K increase in impact fee revenues, \$894,500 increase in interest revenues, and misc.)	(46,922,632)
Expenses – 2024 year-end projections increased (capital equipment and misc.)	(210,696)
Revenues – 2025 increased – \$50.7M transfer from General Fund was added	50,700,000
Expenses – 2025 increased – \$75K for DAF infrastructure	(75,000)

Sewer Fund – There has been an increase in fund balance of \$2,993,072. The changes are detailed as follows:

Description	Impact
Revenues – 2024 year-end projections increased (tap fees, inspection fee, and interest)	\$ 2,013,500

Exhibit B
Town of Johnstown 2025 Amended Proposed Budget Changes

Expenses – 2024 year-end projections increased	(20,428)
Revenues – 2025 increased – interest increased \$1M	1,000,000

Drainage – There has been an increase in fund balance of \$64,650. The changes are detailed as follows:

Description	Impact
Revenues – 2024 year-end projections increased (impact fees and interest)	\$ 68,350
Expenses – 2024 year-end projections increased	(3,700)

Cemetery Perpetual – There has been an increase in fund balance of \$2,800 due to increased revenue projections for 2024.

Library Fund – There has been a decrease in fund balance of \$3,245,200 due to the addition of the 2025 Revenue and Expenditures to the budget document.

Recreation Center – There has been a decrease in fund balance of 23,587. The changes are detailed as follows:

Description	Impact
Revenues – 2024 year-end projections increased (transfer in from GF)	\$ 27,967
Expenses – 2024 year-end projections increased (building maintenance)	(51,554)

Dept.		Capital Request	Category	Fund	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected	2031 Projected	2032 Projected	2033 Projected	2034 Projected	Total
Admin	Networks & IT		Maintenance	General	50,000	20,000	20,000	20,000	75,000	25,000	25,000	55,000	60,000	50,000	400,000
Admin	Town Hall Vehicle		Equipment	General		32,000				34,000			39,000		105,000
Admin	Financial software		Enhancement	General				150,000							150,000
Admin	Events van with wrap		Equipment	General							40,000				40,000
Admin	Pond Improvements		Land	General	2,500,000										2,500,000
Planning	Comp Plan updates		Planning	General		60,000				60,000				60,000	180,000
Planning	Scoping for transportation plan		Planning	General	10,000										10,000
Planning	Land Use Code audit and revisions		Planning	General	35,000		50,000					80,000			165,000
Planning	Housing Needs Assessment & Strategy Plan		Planning	General						40,000					40,000
Police	Police vehicles - 8 cars per year		Equipment	General	680,000	727,650	764,033	802,234	842,346	884,463	928,686	975,121	1,014,126	1,054,691	8,673,350
Police	PD expansion		Enhancement	General	2,998,000										2,998,000
Eng	Work trucks		Equipment	General				55,000	112,000					55,000	222,000
PW	New PW/Utility Building		Enhancement	General			2,500,000	14,000,000	14,000,000						30,500,000
PW	Development Services Bldg. - Design		New Infrastructure	General	100,000										100,000
PW	Development Services Bldg.		New Infrastructure	General	4,200,000										4,200,000
PW	Senior Center Design & Construction		New Infrastructure	General	500,000	4,000,000									4,500,000
PW	Lift for PW Bldg		Equipment	General	25,000										25,000
PW	Aerial photography		Maintenance	General		35,000			35,000			40,000			110,000
General Fund Totals:					11,098,000	4,874,650	3,334,033	15,027,234	15,064,346	1,043,463	993,686	1,150,121	1,113,126	1,219,691	54,918,350
Police	Land purchase for expansion		New Infrastructure	Capital Projects		1,500,000									1,500,000
Police	New Police department		New Infrastructure	Capital Projects						5,600,000			28,000,000	28,000,000	61,600,000
Planning	Park Development		New Infrastructure	Capital Projects	3,000,000										3,000,000
PW	Alley carryover - Downtwon		Enhancement	Capital Projects	2,000,000										2,000,000
Admin	EV charging stations		Enhancement	Capital Projects	25,000		50,000								75,000
Admin	LED Signs		Enhancement	Capital Projects	200,000										200,000
Admin	Historic Improvements		Enhancement	Capital Projects	450,000										450,000
Capital Fund Totals:					5,675,000	1,500,000	50,000	-	-	5,600,000	-	-	28,000,000	28,000,000	68,825,000
Admin	Art Project		New Infrastructure	Arts & Culture	150,000		150,000		150,000		150,000		150,000		750,000
Arts & Culture Fund Totals:					150,000	-	150,000	-	150,000	-	150,000	-	150,000	-	750,000
PW	Cemetery irrigation		Enhancement	Parks & OS		50,000									50,000
PW	Cemetery expansion		New Infrastructure	Parks & OS				400,000							400,000
PW	Columbarium		New Infrastructure	Parks & OS								100,000			100,000
PW	Equipment - mowers, tanks, etc.		Equipment	Parks & OS				25,000		75,000		25,000		25,000	150,000
PW	Parks vehicles		Equipment	Parks & OS	66,600		45,000		50,000		50,000		50,000		261,600
PW	Park development		New Infrastructure	Parks & OS		2,000,000									2,000,000
PW	Toe-drain at lake		New Infrastructure	Parks & OS	250,000										250,000
PW	Irrigation replacement		Maintenance	Parks & OS	65,000										65,000
PW	Irrigation system remote and receivers - all parks		Equipment	Parks & OS	110,000										110,000
PW	Outdoor recreation facilities/amenities		New Infrastructure	Parks & OS	500,000	120,000		120,000		120,000			120,000		980,000
PW	Playground improvements/replacements		Maintenance	Parks & OS		150,000	200,000	200,000	200,000	200,000		150,000		300,000	1,400,000
PW	Park development		New Infrastructure	CTF		350,000		350,000		375,000		375,000		375,000	1,825,000
PW	Trail development		New Infrastructure	Parks & OS	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	10,000,000
PW	Parks, Trails, OS Master Plan		Planning	Parks & OS	20,000			100,000					100,000		220,000
Parks Totals:					2,011,600	3,670,000	1,245,000	2,195,000	1,250,000	1,770,000	1,050,000	1,650,000	1,270,000	1,700,000	17,811,600
PW	Streets Maintenance program		Maintenance	Streets	2,400,000	2,500,000	2,500,000	2,700,000	2,700,000	3,000,000	3,000,000	3,250,000	3,250,000	3,300,000	28,600,000
PW	RRX upgrade agreements		Enhancement	Streets		75,000			85,000				100,000		260,000
PW	Major construction projects		New Infrastructure	Streets	10,180,000		3,750,000								13,930,000
PW	HPB/Hwy. 34 D & C		Enhancement	Streets			2,000,000								2,000,000
PW	Alley overlay program		Enhancement	Streets	250,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,150,000
PW	Curb/gutter/sidewalk replacement		Maintenance	Streets	100,000	115,000	125,000	125,000	125,000	135,000	135,000	135,000	150,000	150,000	1,295,000
PW	Sweeper		Equipment	Streets				285,000							285,000
PW	Plow Trucks		Equipment	Streets	228,000	175,000		175,000		175,000		175,000		175,000	1,103,000
PW	John Deere 6130M Tractor		Equipment	Streets	130,000										130,000
PW	Masichio Giraffe LX210SE Mower		Equipment	Streets	15,000										15,000
PW	Side Discharge Tailgate Unloader		Equipment	Streets	20,000										20,000
PW	Streets vehicles		Equipment	Streets	66,600	50,000		55,000		55,000			60,000		286,600
PW	Transportation Master Plan Update		Planning	Streets				100,000					100,000		200,000

Streets Totals:				13,389,600	3,015,000	8,475,000	3,540,000	3,010,000	3,465,000	3,235,000	3,660,000	3,760,000	3,725,000	49,274,600
Utilities	WTP Exp (D&C)	New Infrastructure	Water	47,600,000	20,000,000							2,300,000		69,900,000
Utilities	WTP Storage Tanks Rehab	Maintenance	Water							500,000				500,000
Utilities	WTP - Central Weld Participation	Planning	Water					2,500,000		10,500,000				13,000,000
Utilities	Raw Water - Transmission Line	New Infrastructure	Water	10,500,000	25,000,000									35,500,000
Utilities	Raw Water - Flushing Line to Town Lake	Maintenance	Water							1,000,000				1,000,000
Utilities	Equip - Crew Vehicles (3/4 Ton Truck)	Equipment	Water			45,000		45,000		45,000			50,000	185,000
Utilities	Equip - Fork Lift (WTP)	Equipment	Water		45,000									45,000
Utilities	Water Dist - SH60 Water Line	New Infrastructure	Water	3,500,000										3,500,000
Utilities	Water Dist - Water Meter Replacement	Equipment	Water		1,000,000	1,000,000	1,000,000							3,000,000
Utilities	Water Dist - Master Plan & Model (CIP & Dev Reimb)	Planning	Water		300,000									300,000
Utilities	Water Dist - Annual Waterline Replacement	Maintenance	Water	850,000	500,000	1,000,000	500,000	1,000,000	500,000	1,000,000	500,000	750,000	750,000	7,350,000
Utilities	Water Dist - Interconnect with Little Thompson	New Infrastructure	Water	300,000										300,000
Utilities	Facility - C&D Water	New Infrastructure	Water						1,000,000					1,000,000
Utilities	Equip - Water Mini Vac Trailer - Valves	Equipment	Water							100,000				100,000
Utilities	Equip - 1/2 C&D (Water) Crew Vehicles (250)	Equipment	Water	80,000	60,000	60,000	65,000	65,000	65,000	65,000	65,000	65,000	68,000	658,000
Utilities	Equip - 1/2 C&D (Water) Emergency Utility Van	Equipment	Water			50,626								50,626
Utilities	Equip - 1/2 - Tandum Dump Truck	Equipment	Water	100,000				130,226						230,226
Utilities	Equip - 1/2 C&D (Water) Backhoe	Equipment	Water							111,457				111,457
Utilities	Equip - 1/2 C&D (Water) Mini Ex	Equipment	Water				40,000							40,000
Utilities	WTP R&R	Maintenance	Water		1,337,500	1,481,600	1,641,100	1,817,900	2,013,700	4,198,384	2,622,719	2,800,000	1,500,000	19,412,903
Utilities	PRV Vault SH60/Colorado Blvd	Enhancement	Water	150,000										150,000
Utilities	Water Shares	New Infrastructure	Water		500,000		500,000		500,000		500,000		500,000	2,500,000
Water Totals:				63,080,000	48,742,500	3,637,226	3,746,100	5,558,126	4,078,700	15,908,384	5,299,176	5,915,000	2,868,000	158,833,212
Utilities	WWTP - Central Plant (D&C)	New Infrastructure	Sewer	23,500,000						7,110,503	14,860,951			45,471,454
Utilities	WWTP - Low Point Retrofit (D&C)	New Infrastructure	Sewer							7,110,503	14,860,951			21,971,454
Utilities	WWTP - Low Point Admin Retrofit	New Infrastructure	Sewer				228,233							228,233
Utilities	WWTP - Central Lagoon Decommission	New Infrastructure	Sewer		570,583	1,192,519								1,763,102
Utilities	Line - Encore to Low Point	New Infrastructure	Sewer	2,000,000										2,000,000
Utilities	Equip - Crew Vehicles (3/4 Ton Truck)	Equipment	Sewer		51,352		56,078		61,239		66,874		68,000	303,543
Utilities	Sewer Coll - Master Plan and Model	New Infrastructure	Sewer		456,466									456,466
Utilities	Sewer Coll - Sewer Inspection & Cleaning	Maintenance	Sewer	150,000	171,175	178,878	186,927	195,339	204,129	213,315	222,914	231,831	241,104	1,995,611
Utilities	Sewer Coll - Annual Sewer Rehab Project	Maintenance	Sewer		570,583	1,192,519	623,091	1,302,260	680,431	1,422,101	743,048	772,770	803,681	8,110,484
Utilities	Sewer Coll - Interceptor Oversizing	Maintenance	Sewer		114,117	119,252	124,618	130,226	136,086	142,210	148,610	154,554	160,737	1,230,410
Utilities	SCADA - lift stations	Enhancement	Sewer	100,000										100,000
Utilities	Facility - C&D Sewer	New Infrastructure	Sewer						1,360,862					1,360,862
Utilities	Equip - Telehandler	Equipment	Sewer	100,000										100,000
Utilities	Equip - Crew Vehicles	Equipment	Sewer		36,000	35,776	37,385	39,068	40,826	42,663	44,583	44,583	46,000	366,884
Utilities	Equip - 1/2 C&D (Sewer) Emergency Utility Van	Equipment	Sewer			59,626								59,626
Utilities	Equip - 1/2 - Tandum Dump Truck	Equipment	Sewer	100,000				130,226						230,226
Utilities	Equip - 1/2 C&D (Sewer) Crew Vehicles (250)	Equipment	Water		60,000	60,000	65,000	65,000	65,000	65,000	65,000	65,000	68,000	578,000
Utilities	Equip - 1/2 C&D (Sewer) Backhoe	Equipment	Sewer							111,457				111,457
Utilities	Equip - 1/2 C&D (Sewer) Mini Ex	Equipment	Sewer				49,847							49,847
Utilities	Equip - 1/2 Vac Truck (Water, Sewer, Storm)	Equipment	Sewer							600,000				600,000
Utilities	Equip - Sewer CCTV Inspection Vehicle	Equipment	Sewer			596,259								596,259
Sewer Totals:				25,950,000	2,030,276	3,434,829	1,371,179	1,862,119	2,548,573	16,106,295	31,724,388	1,268,738	1,387,521	87,683,918
PW	Storm Drainage Master Plan	Planning		254,000			100,000					100,000		454,000
PW	Capital stormwater projects	Maintenance		1,000,000		1,000,000		1,250,000		1,250,000		1,250,000		5,750,000
PW	Vactruck	Equipment								600,000				600,000
Drainage Totals:				1,254,000	-	1,000,000	100,000	1,250,000	-	1,250,000	600,000	1,350,000	-	6,804,000
Total Capital Improvement Costs:				122,608,200	63,832,426	21,326,088	25,979,513	28,144,591	18,505,736	38,693,365	44,083,685	42,826,864	38,900,212	444,900,680



Town of Johnstown

SEPTEMBER 2024

Building Permit Statistics

Single Family Residential

Current Month: 16 Issued ytd: 361

Commercial

*New Building Issued ytd 15

Duplex	3-plex	4-plex	5-plex	6-plex	7-plex	Apartment Bldgs
21	4	2	15	0	0	17

Other Residential**(basements/alterations/additions)**

Issued ytd 1376

Other Commercial*** (tenant finish/alterations/additions)**

Issued ytd 64

Fees collected at permit issuance	Residential YTD	Commercial YTD
Construction Valuation	\$340,443,986.48	\$37,199,082.54
Building permit fees	\$1,022,629.76	\$619,477.35
F&F or F&F Credit	\$0	\$0
Paving	\$0	\$0
Water Upgrade	\$0	\$0
Water & Sewer Reimbursement	\$0	\$0
Raw Water Development Fee	\$2,227,900.00	\$568,808.00
Water Meter	\$186,400.00	\$61,434.00
Water Tap	\$2,441,071.00	\$887,477.00
Sewer Tap	\$3,146,325.00	\$1,141,665.00
Regional Sewer Development fees	\$2,036,500.00	\$19,000.00
Sewer Inspection Fee	\$35,800.00	\$7,500.00
Park	\$178,500.00	\$64,000.00
Use Tax	\$2,360,476.39	\$983,163.27
Larimer Use Tax	\$117,830.39	\$103,815.08
Open Space Impact Fee	\$469,220.00	\$148,176.00
Library Impact Fee	\$451,242.00	\$142,506.00
Public Facilities Impact Fee	\$624,408.00	\$214,856.72
Police Facilities Impact Fee	\$284,265.00	\$103,321.48
Transportation Facilities Impact Fee	\$1,088,271.00	\$448,624.04
402 Interchange Fee	\$43,582.00	\$55,314.00
West Water	\$71,780.00	\$0
High Plains Blvd Reimbursement Fee	\$68,770.00	\$0
TOTAL FEES (YTD)	\$16,854,970.54	\$5,569,137.94

The Community That Cares

www.TownofJohnstown.com

P: 970.587.4664 | 450 S. Parish Ave, Johnstown CO | F: 970.587.0141

Building permits issued for individual dwelling units - 1991 to (date)

Single family, duplex, 3-plex, 4-plex, 5-plex, 6-plex, 7-plex*						
Year	Issued	Month avg		Year	Issued	Month avg
1961 - 90	165	0.0		2016	132	11.00
1991	2	0.17		2017	140	11.67
1992	5	0.42		2018	126	10.50
1993	7	0.75		2019	87	7.25
1994	47	3.92		2020	108	9.75
1995	106	8.83		2021	184	15.33
1996	145	12.00		2022	446	37.16
1997	143	11.92		2023*	411	41.10
1998	175	14.58		2024	361	40.12
1999	145	12.08				
2000	134	11.92				
2001	152	12.67				
2002	262	21.92				
2003	284	24.17				
2004	331	27.67				
2005	375	31.33				
2006	180	15.75				
2007	160	133.42				
2008	97	8.00				
2009	89	7.42				
2010	124	10.33				
2011	184	15.34				
2012	310	25.84				
2013	378	31.50				
2014	272	22.67				
2015	162	13.50				

*Starting in 2023, number represents total number of units constructed including all single-family type structures. This number does not include apartments. Prior to 2023, the number represents single-family units only.

The Community That Cares

www.TownofJohnstown.com

P: 970.587.4664 | 450 S. Parish Ave, Johnstown CO | F: 970.587.0141



Town of Johnstown

OCTOBER 2024 Building Permit Statistics

Single Family Residential

Current Month: 53 Issued ytd: 414

Commercial

*New Building Issued ytd 19

Duplex	3-plex	4-plex	5-plex	6-plex	7-plex	Apartment Bldgs
28	4	2	15	0	0	17

Other Residential

(basements/alterations/additions)

Issued ytd 1669

Other Commercial

* (tenant finish/alterations/additions)

Issued ytd 85

Fees collected at permit issuance	Residential YTD	Commercial YTD
--	------------------------	-----------------------

Construction Valuation	\$363,334,428.55	\$37,891,427.54
------------------------	------------------	-----------------

Building permit fees	\$1,205,936.52	\$626,495.03
----------------------	----------------	--------------

F&F or F&F Credit	\$0	\$0
-------------------	-----	-----

Paving	\$0	\$0
--------	-----	-----

Water Upgrade	\$0	\$0
---------------	-----	-----

Water & Sewer Reimbursement	\$0	\$0
-----------------------------	-----	-----

Raw Water Development Fee	\$2,616,714.00	\$579,501.00
---------------------------	----------------	--------------

Water Meter	\$213,570.00	\$62,129.00
-------------	--------------	-------------

Water Tap	\$2,825,335.00	\$899,574.00
-----------	----------------	--------------

Sewer Tap	\$3,649,227.00	\$1,157,497.00
-----------	----------------	----------------

Regional Sewer Development fees	\$2,407,500.00	\$19,000.00
---------------------------------	----------------	-------------

Sewer Inspection Fee	\$41,200.00	\$7,500.00
----------------------	-------------	------------

Park	\$205,500.00	\$64,000.00
------	--------------	-------------

Use Tax	\$2,751,864.36	\$984,150.36
---------	----------------	--------------

Larimer Use Tax	\$138,407.69	\$103,999.08
-----------------	--------------	--------------

Open Space Impact Fee	\$540,964.00	\$148,176.00
-----------------------	--------------	--------------

Library Impact Fee	\$520,236.00	\$142,506.00
--------------------	--------------	--------------

Public Facilities Impact Fee	\$719,878.00	\$217,558.62
------------------------------	--------------	--------------

Police Facilities Impact Fee	\$327,727.00	\$105,792.73
------------------------------	--------------	--------------

Transportation Facilities Impact Fee	\$1,255,161.00	\$466,482.94
--------------------------------------	----------------	--------------

402 Interchange Fee	\$50,374.00	\$55,314.00
---------------------	-------------	-------------

West Water	\$98,940.00	\$0
------------	-------------	-----

High Plains Blvd Reimbursement Fee	\$71,415.00	\$0
------------------------------------	-------------	-----

TOTAL FEES (YTD)	\$19,589,949.57	\$5,639,675.76
-------------------------	------------------------	-----------------------

The Community That Cares

www.TownofJohnstown.com

P: 970.587.4664 | 450 S. Parish Ave, Johnstown CO | F: 970.587.0141

Building permits issued for individual dwelling units - 1991 to (date)

Single family, duplex, 3-plex, 4-plex, 5-plex, 6-plex, 7-plex*						
Year	Issued	Month avg		Year	Issued	Month avg
1961 - 90	165	0.0		2016	132	11.00
1991	2	0.17		2017	140	11.67
1992	5	0.42		2018	126	10.50
1993	7	0.75		2019	87	7.25
1994	47	3.92		2020	108	9.75
1995	106	8.83		2021	184	15.33
1996	145	12.00		2022	446	37.16
1997	143	11.92		2023*	411	41.10
1998	175	14.58		2024	414	41.40
1999	145	12.08				
2000	134	11.92				
2001	152	12.67				
2002	262	21.92				
2003	284	24.17				
2004	331	27.67				
2005	375	31.33				
2006	180	15.75				
2007	160	133.42				
2008	97	8.00				
2009	89	7.42				
2010	124	10.33				
2011	184	15.34				
2012	310	25.84				
2013	378	31.50				
2014	272	22.67				
2015	162	13.50				

*Starting in 2023, number represents total number of units constructed including all single-family type structures. This number does not include apartments. Prior to 2023, the number represents single-family units only.

The Community That Cares

www.TownofJohnstown.com

P: 970.587.4664 | 450 S. Parish Ave, Johnstown CO | F: 970.587.0141

The regular meeting of the Glenn A. Jones, M.D. Memorial Library Board was called to order at 7:10 pm. Chad Young, Debi Sauer, Jenna Hall, Corina Strickland, Sheryl Ballard and Director Kristi Plumb were in attendance.

The July minutes were approved. The July financial report was reviewed, and approved as follows:

July beginning balance	\$ 235,073.49	Petty Cash beginning balance	\$ 2,205.01
Inflow	318,696.62	(transfer from checking)	6,835.34
Outflow	207,658.59		6,835.34
Ending balance	\$ 346,111.52		\$ 2,205.01

CO Trust: \$ 9,860,563.65

Treasurer: FNB personnel came and spoke with Ashley and Kristi (and patrons within earshot) regarding overdrawn account. Debi will contact FNB and clarify communication expectations. Debi presented the 2025 Budget worksheet and led the discussion-emphasizing that it will be heavily padded for anticipated Milliken expansion. To ponder: premium author event /operating funds reserve (Chad will explore)

Director's Report:

Artist-in-Residence: Jim Compton shares his political memorabilia and autograph collection.

Collections: 29 pairs of glasses were collected for the Lion's Club. 149.2 pounds donated to Milliken Food Pantry.

Milliken: Town of Milliken received the 2024 first six months Statistics Report and Town Manager Cheryl Powell responded positively about the MMS expansion while wishing 'luck'.

Milliken Expansion: Weld RE-5J has the Library partnership on the agenda for their Executive Session. Application for HPLD Foundation funds submitted for \$5K and project dubbed "the Burrow" (referring to tree house theme). Application for use of Wember Management will happen at HPLD's Board meeting, September 16th-Dan Spyksta will supply a 'Task Order' and Kristi will give a project overview-Library pays Wember and will then be reimbursed through HPLD. Work order has been submitted concerning Technology -want these items to get into HPLD's 2025 budget talks. Kristi will inquire about receiving Impact Fees from Milliken. Kristi has reached out to mural painter Jordan Dean (JorDean.com). Kristi has been busy. Dr. Hordt has asked for a list of things that we may be requesting from the district-such as...more frequent courier stops? May need to hire grant writer to help with Milliken funding.

Flu Shot Clinic: scheduled for September 24th 10am – noon. Thank you, Walgreen's Pharmacist Kristie White. Other vaccines will be available upon request.

Tuition Reimbursement: Delka Babiuch, Kylee Body and Savannah Row have applied for this fall semester.

Strategic Planning: second reading completed, third and final will occur at September meeting.

Parking lot will be milled, re-paved and striped on Saturday, August 24th-- the Library will close.

Holiday gathering is scheduled for January 25th- 'Oklahoma!' at the Candlelight.

Meeting was adjourned at 9 pm. Next meeting will be September 17, 2024 at 7 pm.

July statistics: Johnstown: door count—7658	circulation—10029
Milliken: door count—734	circulation—419

Respectfully submitted, Sheryl Ballard - Secretary

JONES MEMORIAL LIBRARY CASH FLOW REPORT - AUG 2024			Y-T-D	2024 BUDGET		Notes
BEGINNING CHECKING BALANCE		\$ 346,111.52	\$ -	\$ 20,000.00	To Date	
INFLOWS	Donations/Grants	\$ -	\$ 2,000.00	\$ 3,500.00		Item #10.
	Interest	\$ 513.45	\$ 321,672.26	\$ 500,000.00		
	Misc Income	\$ -	\$ 1,328.64	\$ 10,000.00		
	<i>Investments</i>	\$ -	\$ 200,000.00	\$ -		
	Town of Johnstown	\$ 202,662.06	\$ 1,746,107.49	\$ 2,431,945.00		
	High Plains Library District	\$ 644.20	\$ 1,282,322.83	\$ 1,292,842.00		
INFLOWS TOTAL		\$ 203,819.71	\$ 3,553,431.22	\$ -		
TOTAL AVAILABLE FUNDS		\$ 549,931.23		\$ 4,258,287.00		
OUTFLOWS	Advertising/Website	\$ 12,977.82	\$ 40,857.49	\$ 22,000.00		
	Books -224	\$ 3,391.09	\$ 24,646.34	\$ 60,000.00	1552	
	DVD/Audio -18	\$ 459.32	\$ 7,119.90	\$ 15,000.00	260	
	Library of Things	\$ 213.28	\$ 2,216.25	\$ 15,000.00		
	Collection Fees/Bad Debts	\$ -	\$ -	\$ 2,000.00		
	Computer Expenses	\$ -	\$ -	\$ 5,000.00		
	Equipment & Furniture	\$ -	\$ 129.99	\$ 40,000.00		
	MakerSpace	\$ -	\$ 931.93	\$ 20,000.00		
	Gifts Given	\$ 192.91	\$ 991.41	\$ 2,500.00		
	<i>Investments</i>	\$ -	\$ 2,150,000.00	\$ 2,096,787.00		
	Legal Fees/Consulting Fees	\$ -	\$ -	\$ 10,000.00		
	Maintenance/Building Exp.	\$ 8,589.49	\$ 70,177.59	\$ 75,000.00		
	Memberships/Licenses	\$ 50.00	\$ 145.00	\$ 2,500.00		
	Milliken Location	\$ 637.42	\$ 5,417.34	\$ 20,000.00		
	Outreach	\$ -	\$ 342.33	\$ 10,000.00		
	Professional Enrichment	\$ 949.96	\$ 1,549.96	\$ 5,000.00		
	Programming	\$ 3,712.02	\$ 24,587.78	\$ 200,000.00		
	MakerSpace	\$ 774.60	\$ 3,670.73	\$ 15,000.00		
	Salaries/Benefits/Perks	\$ -	\$ 279,327.91	\$ 750,000.00		
	Health Ins./Retirement	\$ -	\$ 41,324.75	\$ 112,500.00		
	Subscriptions, Periodicals	\$ 879.49	\$ 2,801.82	\$ 5,000.00		
	Supplies, Janitorial	\$ 39.96	\$ 987.99	\$ 3,000.00		
	Supplies/Expenses, Library	\$ 333.55	\$ 4,140.79	\$ 12,000.00		
	Telephone	\$ 644.46	\$ 4,392.73	\$ 10,000.00		
	Utilities	\$ 3,850.02	\$ 26,288.40	\$ 50,000.00		
	Capital Improvement	\$ -	\$ 90,358.62	\$ 700,000.00		
	Transfer to petty cash	\$ -	\$ 6,835.34	\$ -		
OUTFLOWS TOTAL		\$ 37,695.39	\$ 2,789,242.39	\$ 4,258,287.00		
ENDING CHECKING BALANCE		\$ 512,235.84				
						199
						Notes
BEGINNING PETTY CASH BALANCE		\$ 2,205.01				

	Transfer from regular checking	\$	-			
ENDING PETTY CASH BALANCE		\$	2,205.01			
						Item #10.
	COLORADO TRUST INVESTMENT		Y-T-D			
BEGINNING BALANCE		\$	9,860,563.65			
	Dividend -5.4053%	\$	45,242.00	\$	318,207.62	
	Contribution	\$	-			
	Withdrawal	\$	-			
ENDING BALANCE		\$	9,905,805.65			

The regular meeting of the Glenn A. Jones, M.D. Memorial Library Board was called to order at 7:10 pm. Chad Young, Debi Sauer, Jenna Hall, Corina Strickland, Sheryl Ballard and Director Kristi Plumb were in attendance.

The August minutes were approved. The August financial report was reviewed, and approved as follows:

August beginning balance	\$ 346,111.52	Petty Cash beginning balance	\$ 2,205.01
Inflow	203,819.71		-0-
Outflow	37,695.39		-0-
Ending balance	\$ 512,235.84		\$ 2,205.01

CO Trust: \$ 9,905,805.65

Director's Report:

Artist-in-Residence: Jim Compton continues throughout the month with President and Rosalynn Carter memorabilia.

Collections: 119.8 pounds of food and box of diapers donated to Milliken Food Pantry. 12 flags collected for VFW.

Milliken Expansion: Chad moved and Debi seconded to proceed forward with Wember. The motion carried. Kristi shared our Milliken Expansion vision with the HPLD Board at their September 16th meeting and Wember Owner Representative-Dan Spykstra- presented a Task Order for \$100,000 maximum benefit to work with us on this project. It passed unanimously and the contract was signed by HPLD. Dan will be meeting with the School District, Town of Milliken, Fire department and MMS Facilities on September 25th to discuss the '10% remodeling' specifics and how this might affect our plans and budget.

Strategic Plan: Final reading. Debi motioned and Jenna seconded to approve the 2024-2029 Strategic Plan. Motion carried. Thank you Debi, Kristi, Dylann, Monica and Chelsea Coleman-nice work!

By-Laws are in need of updating-Kristi will type in and send sections for preview to discuss in October. Procedure will continue until all revisions are complete.

Proposed 2025 Holiday schedule was reviewed. Staff will be ask to choose and agree upon the extra day-either at Thanksgiving or Christmas.

2025 Budget and salaries were reviewed and discussed.

Sectional couch in Large Print area needs refresh-Kristi will research re-upholstery. In need of another high top and more efficient displays-Kristi will research and share options in October.

Christmas photographer has been secured for 6 hours.

Meeting was adjourned at 8:40 pm. Next meeting will be October 15, 2024 at 7 pm.

August statistics: Johnstown: door count—7403	circulation—9258
Milliken: door count—482	circulation—503

Respectfully submitted, Sheryl Ballard - Secretary

JONES MEMORIAL LIBRARY CASH FLOW REPORT - SEPT 2024			Y-T-D	2024 BUDGET		Notes
BEGINNING CHECKING BALANCE		\$ 512,235.84	\$ -	\$ 20,000.00	To Date	
INFLOWS	Donations/Grants	\$ 50.00	\$ 2,050.00	\$ 3,500.00		Item #10.
	Interest	\$ 702.62	\$ 365,237.29	\$ 500,000.00		
	Misc Income	\$ 33.99	\$ 1,362.63	\$ 10,000.00		
	Investments	\$ -	\$ 200,000.00	\$ -		
	Town of Johnstown	\$ 202,662.06	\$ 1,948,769.55	\$ 2,431,945.00		\$127,324 impact fees
	High Plains Library District	\$ -	\$ 1,282,322.83	\$ 1,292,842.00		
INFLOWS TOTAL		\$ 203,448.67	\$ 3,799,742.30	\$ -		
TOTAL AVAILABLE FUNDS		\$ 715,684.51		\$ 4,258,287.00		
OUTFLOWS	Advertising/Website	\$ 175.73	\$ 41,033.22	\$ 22,000.00		
	Books -157	\$ 2,236.67	\$ 26,883.01	\$ 60,000.00	1709	
	DVD/Audio -35	\$ 806.40	\$ 7,926.30	\$ 15,000.00	295	
	Library of Things	\$ 130.49	\$ 2,346.74	\$ 15,000.00		
	Collection Fees/Bad Debts	\$ -	\$ -	\$ 2,000.00		
	Computer Expenses	\$ 1,118.56	\$ 1,118.56	\$ 5,000.00		
	Equipment & Furniture	\$ 1,311.82	\$ 1,441.81	\$ 40,000.00		
	MakerSpace	\$ 1,736.36	\$ 2,668.29	\$ 20,000.00		
	Gifts Given	\$ 306.50	\$ 1,297.91	\$ 2,500.00		
	Investments	\$ 500,000.00	\$ 2,650,000.00	\$ 2,096,787.00		
	Legal Fees/Consulting Fees	\$ -	\$ -	\$ 10,000.00		
	Maintenance/Building Exp.	\$ 7,275.21	\$ 77,452.80	\$ 75,000.00		
	Memberships/Licenses	\$ -	\$ 145.00	\$ 2,500.00		
	Milliken Location	\$ 565.64	\$ 5,982.98	\$ 20,000.00		
	Outreach	\$ -	\$ 342.33	\$ 10,000.00		
	Professional Enrichment	\$ 163.88	\$ 1,713.84	\$ 5,000.00		
	Programming	\$ 2,429.88	\$ 27,017.66	\$ 200,000.00		
	MakerSpace	\$ 900.93	\$ 4,571.66	\$ 15,000.00		
	Salaries/Benefits/Perks	\$ 1,155.79	\$ 280,483.70	\$ 750,000.00		
	Health Ins./Retirement	\$ -	\$ 41,324.75	\$ 112,500.00		
	Subscriptions, Periodicals	\$ 2.69	\$ 2,804.51	\$ 5,000.00		
	Supplies, Janitorial	\$ 420.50	\$ 1,408.49	\$ 3,000.00		
	Supplies/Expenses, Library	\$ 855.39	\$ 4,996.18	\$ 12,000.00		
	Telephone	\$ 506.55	\$ 4,899.28	\$ 10,000.00		
	Utilities	\$ 4,532.16	\$ 30,820.56	\$ 50,000.00		
	Capital Improvement	\$ -	\$ 90,358.62	\$ 700,000.00		
	Transfer to petty cash	\$ -	\$ 6,835.34	\$ -		
OUTFLOWS TOTAL		\$ 526,631.15	\$ 3,315,873.54	\$ 4,258,287.00		
ENDING CHECKING BALANCE		\$ 188,426.70				
						202
						Notes
BEGINNING PETTY CASH BALANCE		\$ 2,205.01				

	Transfer from regular checking	\$	-			
ENDING PETTY CASH BALANCE		\$	2,205.01			
	COLORADO TRUST INVESTMENT		Y-T-D			Item #10.
BEGINNING BALANCE		\$	9,905,805.65			
	Dividend -5.2684%	\$	42,862.41	\$	361,070.03	
	<i>Contribution</i>	\$	500,000.00			
	<i>Withdrawal</i>	\$	-			
ENDING BALANCE		\$	10,448,668.06		FUNDS IN RESERVE	\$ 1,218,500.00