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TOWN COUNCIL REGULAR MEETING

450 S. Parish, Johnstown, CO

Monday, July 7, 2025

MINUTES

CALL TO ORDER

At 7:00 Mayor Duncan called the meeting to order.

PLEDGE OF ALLEGIANCE

Mayor Duncan invited attendees to join in the Pledge of Allegiance.

ROLL CALL

Present:

Councilmember Menzies
Councilmember Morris
Mayor Duncan
Mayor Pro Tem Young
Councilmember Berg
Councilmember Paranto

Absent:

Councilmember Molinar

AGENDA APPROVAL

Motion by Councilmember Berg and seconded by Councilmember Paranto approve the agenda as presented.

Upon vote, the motion passed unanimously.

SPECIAL PRESENTATIONS

The Community that Cares

Business of the Month: Economic Development Director Sarah Crosthwaite presented the July Business of the Month to Full Circle Veterinary Care.

New Employee Introductions:

Collections and Distribution Superintendent Tyler Carpenter introduced Josef Salines as the new Utility Technician for Locates.

Water Treatment Superintendent John Ferguson introduced Tyler Gentlemen as the new Water Treatment Operator.

Engineering Director Doug Gossett introduced Simone Guidry as the new Civic Engineer.

PUBLIC COMMENT

Jim Hatfield, 345 Hickory Lane asked about the tire swings located in our parks and whether they can be drilled to help water drain and to deter mosquitos. He also asked that the Town request a speed study with CDOT to change the speed limit on Highway 60. He would like to see it dropped and asked to be involved and updated on the status of the study.

It was noted by Town Manager Matt LeCerf and Engineering Director Doug Gossett that the Town has requested a study, and the final documents will be shared once received from the Colorado Department of Transportation (CDOT).

CONSENT AGENDA

Councilmember Menzies requested that Item #6 be removed from the consent agenda and considered in Old Business. Mayor Duncan indicated that Item #6 would be moved to Old Business.

Motion by Mayor Pro Tem Young and seconded by Councilmember Morris to approve the consent agenda which contained the following items:

- June 16, 2025, Town Council Meeting Minutes
- List of Bills
- Ordinance 2025-272 An Ordinance Amending Section 2-154 of the Johnstown Municipal Code Designating the Deputy Town Manager as Successor to the Town Manager During a Disaster Emergency
- Second Amendment to the Intergovernmental Agreement between the Town of Johnstown, Colorado and Revere at Johnstown Metropolitan District Nos. 1-9

Upon vote, motion passed unanimously.

TOWN MANAGER REPORT

Town Manager Matt LeCerc provided a report.

OLD BUSINESS

Ordinance 2025-271, Second Reading, 109 S. Parish Ave. Change of Zone Request for Zoning Case No. ZON24-0003: Councilmember Menzies noted that she asked for the item to be removed because she did not want to vote against the entire consent agenda. There was discussion among Council regarding the ordinance.

Motion by Councilmember Berg and seconded by Mayor Pro Tem Young approve on Second Reading, Ordinance 2025-271, to establish MU-DT zoning for Subdivision Case No. SUB24-0003, known by the legal street address 109 S. Parish Ave.

Upon vote, the motion passed 4-2 with Mayor Duncan and Councilmember Menzies voting no.

NEW BUSINESS

Award RFP for Downtown Johnstown Financial Consulting Services: Economic Development Director Sarah Crosthwaite presented the proposed RFP award. The consultant's representative was present and addressed the Council.

Motion by Mayor Pro Tem Young and seconded by Councilmember Morris to approve awarding the contract for Downtown Johnstown Financial Consulting Services to P.U.M.A. for an amount not to exceed \$100,000 and authorize the Town Manager to sign.

Upon vote, motion passed unanimously.

Discussion of Audio/Visual Options for Council Chambers Upgrades:

Town Clerk Meghan Martinez presented the highlights of two proposals received for upgrades to Town Council Chambers.

Motion by Councilmember Berg and seconded by Councilmember Menzies to approve the proposal from Peak Media, Inc. for audiovisual upgrades to the Town Council Chambers in the amount of \$66,234.27, with the option to include support services or additional components as determined by staff, and to authorize the Town Manager to execute all necessary documents to proceed with the project

Upon vote, motion passed unanimously.

PUBLIC HEARING

Ordinance 2025-273: An Ordinance Amending Section 13-116(A) And Section 13-123 of the Johnstown Municipal Code Concerning Respectively the Water Dedication Rate and the Raw Water Credit Provided to Water Dedicated to the Town; Modifying the Water Court Transfer Fee; and Declaring an Emergency:

Town Manager Matt LeCerb presented the proposed ordinance.

At 7:55 Mayor Duncan opened the public hearing.

At 8:02 Mayor Duncan closed the public hearing.

Motion by Mayor Pro Tem Young and seconded by Councilmember Berg to approve Ordinance 2025-273 as presented and further declare that an emergency exists to allow the dedication of water adjudicated in the 2020 Water Litigation in a timely manner and further finds that this Ordinance is necessary for the immediate preservation of the health, welfare, peace and safety of the public and the citizens of the Town.

Upon vote, motion passed unanimously.

COUNCIL REPORTS AND COMMENTS

Councilmember Berg: Nothing at this time.

Councilmember Menzies: She inquired about the LED sign and where we are at on that project. She also mentioned the weeds on the Larson property, she would like to see an ordinance regarding weeds. She also asked about the BBQ Day Mail permit in the list of bills. Lastly, she inquired about the curb installation in Rolling Hills and whether we are ensuring accessible sidewalks in the neighborhood as wheelchair access is currently difficult.

Councilmember Paranto: He invited the Council to attend the NFRMPO meeting on Thursday that Johnstown is hosting.

Councilmember Morris: She gave a shout out to Arapaho Rental and how wonderful their customer service is. She also thanked JPD for their hard work at a recent call at Buc-ees and thanked staff for the Padilla/Purvis property mowing. She also mentioned how great the flowers look at Highway 60 and I-25 and asked about the groundcover in that area.

Mayor Pro Tem Young: He asked Chief for an update on fireworks enforcement on the 4th of July.

MAYORS COMMENTS

Mayor Duncan took a moment to share his thoughts about his late father and how his father's guidance has shaped him as Mayor. He thanked the community, staff, and Council for supporting him through it all and keeping things moving in the Town. He is grateful for faith, family and this community.

ADJOURNMENT

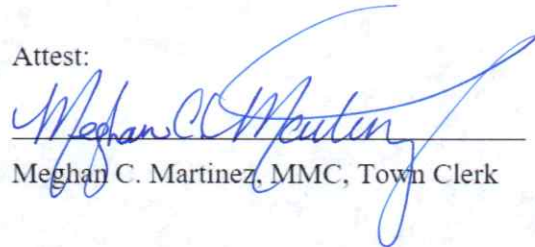
There being no further business for the Town Council, Mayor Duncan adjourned the meeting at 8:27 p.m.

Approved by Town Council:


Michael P. Duncan, Mayor



Attest:


Meghan C. Martinez, MMC, Town Clerk