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JohnstownCO.gov

TOWN COUNCIL REGULAR MEETING

450 S. Parish, Johnstown, CO

Monday, April 21, 2025

MINUTES

CALL TO ORDER

At 7:00 Mayor Duncan called the meeting to order.

PLEDGE OF ALLEGIANCE

Mayor Duncan invited attendees to join in the Pledge of Allegiance.

ROLL CALL

Present:

Councilmember Menzies
Councilmember Morris
Councilmember Berg
Mayor Duncan
Mayor Pro Tem Young
Councilmember Molinar

Absent:

Councilmember Paranto

AGENDA APPROVAL

Councilmember Menzies requested water permits be added to New Business on the agenda.

Motion by Councilmember Menzies and seconded by Councilmember Morris to approve the amended agenda.

Upon vote, the motion passed unanimously.

SPECIAL PRESENTATIONS

The Community that Cares

Mayor Duncan opened the Night of Champions.

Proclamations were read honoring the Johnstown Poms Team and Chris LaLonde on their State Championship titles. A proclamation was also read honoring the Men's Wrestling Team for their 2nd Place Team Finish at the State Tournament.

PUBLIC COMMENT

An online comment from Tonya Anderson, 2107 Kiersi Court, regarding the Johnstown YMCA and inquiring about the Council process for approving an audit was read into the record by the Town Clerk.

CONSENT AGENDA

Motion by Councilmember Morris and seconded by Councilmember Molinar to approve the consent agenda which contained the following items:

- Ordinance 2025-270 Change of Zone for Zoning Case No. ZON24-0002 (West Ridge) Second Reading
- Resolution 2025-12 Amending the Fiscal Year 2024 Budget
- March 2025 Financial Statements
- April 7, 2025, Town Council Meeting Minutes

Upon vote, motion passed unanimously.

TOWN MANAGER REPORT

Town Manager Matt LeCerf provided a report.

NEW BUSINESS

Construction Inspection Contract Award Alfred Benesch & Company for Roosevelt Roundabout Project:
Senior Project Manager Brandon Torrez presented the proposed contract.

Motion by Councilmember Morris and seconded by Mayor Pro Tem Young to approve the Construction Inspection Contract for Roosevelt Roundabout Project as presented with Alfred Benesch & Company in a not to exceed amount of \$150,000 and authorize the Town Manager to execute the contract.

Upon vote, motion passed unanimously.

Hays Park Playground Contract Award: Deputy Public Works Director Mark Stanley presented the proposed award.

Motion by Councilmember Menzies and seconded by Councilmember Berg to approve awarding the contract, with option #2 for Hays Park, to Go Play Inc. as presented and authorize the Town Manager to sign the contract associated with this project.

Upon vote, motion passed unanimously.

Resolution 2025-13 Consideration of Centennial and Letford Park Master Plan: Planning and Development Director Jeremy Gleim presented. Ty Sturegon with Wenk and Associates presented the findings of the master planning process.

Motion by Mayor Pro Tem Young and seconded by Councilmember Morris to approve Resolution 2025-13 Approving the Centennial and Letford Park Master Plans.

Upon vote, motion passed unanimously.

Professional Services Agreement between the Town of Johnstown and SKM Engineering, LLC: Utilities Director Ellen Hilbig presented the proposed agreement.

Motion by Councilmember Berg and seconded by Councilmember Menzies to execute the Professional Services Agreement between the Town of Johnstown and SKM Engineering, LLC in an amount not to exceed \$470,097 and authorize the Town Manager to execute and approve the contingency.

Upon vote, motion passed unanimously.

Contract for Custodial and Janitorial Services: Deputy Public Works Director Mark Stanley presented the proposed contract.

Motion by Councilmember Berg and seconded by Mayor Pro Tem Young to approve awarding the contract to Mak Cleaning Services, LLC as presented and authorize the Town Manager to sign the Professional Services Agreement.

Upon vote, motion passed unanimously.

Financial Audit – YMCA: Town Manager Matt LeCerf presented the audit information.

Motion by Mayor Pro Tem Young and seconded by Councilmember Menzies to authorize the execution of the engagement letter as proposed by Eide Bailly and perform the forensic audit for the last three (3) fiscal years 2022-2024.

Upon vote, motion passed unanimously.

Watering Permits: Councilmember Menzies expressed concerns about water permits. There was much discussion as to the permits, how long the requirements have been in place for permits, and how to address moving forward.

Motion by Mayor Pro Tem Young and seconded by Councilmember Berg to pause the water permit fee for 2025.

Upon vote, motion passed unanimously.

COUNCIL REPORTS AND COMMENTS

Councilmember Molinar: He discussed the cemetery committee and how he feels we are moving forward in a good direction. Meghan brought a lot of good ideas. The community is really committed to the cemetery.

Councilmember Berg: The annual Memorial Day Ceremony will be Monday, May 26th at 11AM. There will be speakers and singers.

Councilmember Morris: She mentioned that many of the members of the Council sit on various community boards as a liaison on behalf of Council. She is excited to learn more about the YMCA and accepted a seat to sit on the Council. She would recommend that everyone take a tour of the YMCA.

Mayor Pro Tem Young: He provided an update on the library. The Board is moving forward with putting together an MOU.

MAYOR'S COMMENTS

Mayor Duncan: He thanked everyone for their continued engagement. In every vote, the Council puts the best interests of residents first. We will continue to work together for the community and show transparency in all we do.

Councilmember Menzies wished the Mayor a Happy Birthday and invited everyone to have a slice of cake, and the Council sang the Mayor Happy Birthday.

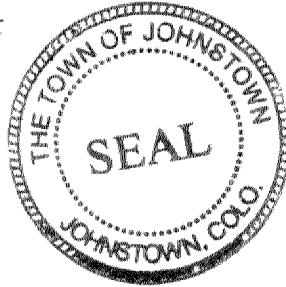
ADJOURNMENT

There being no further business for the Town Council, Mayor Duncan adjourned the meeting at 8:55 p.m.

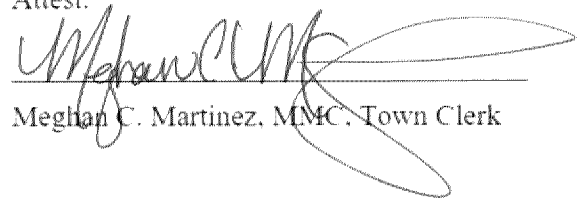
Approved by Town Council:



Michael P. Duncan, Mayor



Attest:



Meghan C. Martinez, MMC, Town Clerk