



450 S. Parish Avenue
Johnstown, CO 80534
970.587.4664
JohnstownCO.gov

TOWN COUNCIL REGULAR MEETING
450 S. Parish, Johnstown, CO
Monday, August 18, 2025

MINUTES

CALL TO ORDER

At 7:00 Mayor Duncan called the meeting to order.

PLEDGE OF ALLEGIANCE

Mayor Duncan invited attendees to join in the Pledge of Allegiance.

ROLL CALL

Present:

Councilmember Paranto
Councilmember Menzies
Councilmember Morris
Mayor Duncan
Mayor Pro Tem Young

Absent:

Councilmember Berg
Councilmember Molinar

AGENDA APPROVAL

Mayor Duncan noted that the Special Presentation would be removed from the agenda and rescheduled later.

Motion by Councilmember Paranto and seconded by Councilmember Morris approve the agenda.

Upon vote, the motion passed unanimously.

PUBLIC COMMENT

The Community that Cares

- Stephanie Podtburg, 5651 County Road 42, Johnstown expressed her support as a resident and Johnstown business owner for the Downtown Master Plan.
- Jim Hatfield, 345 Hickory Lane, spoke as the president of the Clearview HOA and asked for clarity on metal roofs, wind turbines in backyards and artificial turf in resident areas. He also asked for a meeting with the police department, Roosevelt High School and the railroad to discuss some items including fencing damage. In addition, he offered his support for the Downtown Master Plan and expressed concerns about license plate readers and security cameras in the downtown area from a data security perspective.
- Laura Young, 4719 Lynxes Way, expressed concerns about stop signs being ran by community members heading into the Ridge at Johnstown. She asked if the Town could find a way to slow things down.

Town Clerk Meghan Martinez read the following online comment(s) into the record:

- Rylee Shearer, 5070 Exposition Drive, expressed concerns about traffic backups at Thompson Parkway onto Eisenhower heading westbound. She asked for a review of the signal timing and an increase to duration of the light.

CONSENT AGENDA

Motion by Councilmember Berg and seconded by Councilmember Morris to approve the consent agenda which contained the following items:

- August 4, 2025 Town Council Meeting Minutes
- July 2025 Financial Statements

Upon vote, motion passed unanimously.

TOWN MANAGER REPORT

Town Manager Matt LeCerf provided a report.

NEW BUSINESS

Parks and Open Space Sales and Use Tax Ballot Questions: Town Manager Matt LeCerf presented.

Motion by Councilmember Menzies and seconded by Mayor Duncan to deny the consideration of a Parks & Open Space Sales and Use Tax to the voters.

Upon vote, motion failed 2-3 with Mayor Pro Tem Young and Councilmembers Morris and Paranto voting no,

Motion by Councilmember Paranto and seconded by Councilmember Morris to direct the Town Manager and Town Attorney to work together and bring forward a resolution authorizing a sales and use tax ballot

measure presented to the voters at the April 2026 election for Parks & Open Space in the amount of .25%.

Upon vote, motion passed 3-2 with Mayor Duncan and Councilmember Menzies voting no.

Resolution 2025-20 Downtown Johnstown Master Plan:

Economic Development Director Sarah Crosthwaite presented.

Motion by Councilmember Morris and seconded by Mayor Pro Tem Young to approve Resolution 2025-20, approving and adopting the Downtown Johnstown Master Plan.

Upon vote, motion passed unanimously.

Agreement between the Town of Johnstown and the Johnstown Downtown Development Association:

Economic Development Director Sarah Crosthwaite presented.

Motion by Councilmember Morris and seconded by Councilmember Paranto to approve the agreement between the Town of Johnstown and the Johnstown Downtown Development Association as presented.

Upon vote, motion passed unanimously.

Award Contract for Town of Johnstown Public Art Master Plan:

Deputy Town Manager Mitzi McCoy presented.

Motion by Mayor Pro Tem Young and seconded by Councilmember Morris to approve awarding the contract for the Public Art Master Plan to ThereSquared LLC for an amount not to exceed \$56, 335.

Upon vote, motion passed unanimously.

Senior Center/Community Facility Design Services Award:

Town Manager Matt LeCerc presented.

Motion by Councilmember Menzies and seconded by Councilmember Morris to award a contract to Collab Architecture for Senior Center/Community Center Facility Design Services in the amount of \$600,000 which includes the base bid, as-needed services and a small contingency. Furthermore, I authorize the Town Manager to sign the final AIA contract form approved by both the Town Attorney and Town Manager.

Upon vote, motion passed unanimously.

Sign Construction Locations:

Town Manager Matt LeCerf presented.

Motion by Mayor Pro Tem Young and seconded by Councilmember Morris to approve the location three new signs; the first to replace the sign identified as Existing Sign 1 on the attached map east of the Highway 60 and Carlson Blvd with an LED sign at its current location, the second sign to replace the Existing Sign 2 with a static Downtown Johnstown sign, and the third to install a new LED sign at the Centennial Park property site. The final design to be presented to Council at a future meeting.

Upon vote, motion passed unanimously.

COUNCIL REPORTS AND COMMENTS

Councilmember Menzies: She attended the Behavioral Health Policy Meeting and wanted to note that 9 of the grant awardees have services that serve Johnstown residents.

Councilmember Paranto: He mentioned that Colorado has another budget deficit, and he noted that this will potentially affect CDOT.

Councilmember Morris: She noted that the new roundabout has had some individuals doing donuts in the center and she also addressed people who are creating safety issues near the 7-Eleven. She also wanted to wish Councilmember Menzies a Happy Birthday!

Mayor Pro Tem Young: He wanted to acknowledge the Town for their efforts at Letford. He thanked staff for stepping up and moving the process forward.

MAYORS COMMENTS

He thanked the residents, council and staff for their continued hard work. He and the Council keep the citizens, veterans, business owners and opportunities for our children at the heart of what we do. He invited residents to continue to bring forward items to the Council. He encouraged those on social media to bring their problems to him or the Council to get them the answers that they need. He invited those on social media to tag him.

ADJOURNMENT

There being no further business for the Town Council, Mayor Duncan adjourned the meeting at 8:46 p.m.

Approved by Town Council:

A handwritten signature in black ink, appearing to read "Michael P. Duncan", written over a horizontal line.

Michael P. Duncan, Mayor



Attest:

A handwritten signature in blue ink, appearing to read "Meghan C. Martinez", written over a horizontal line.

Meghan C. Martinez, MMC, Town Clerk