



450 S. Parish Avenue
Johnstown, CO 80534
970-587-4664
JohnstownCO.gov

**Johnstown Tree Board Regular
Meeting
450 S. Parish, Johnstown, CO
Monday, December 1, 2025 at 6:30 PM**

Mission Statement: Enhancing the quality of life of our residents, businesses, and visitors through community focused leadership.

Agenda

Call to Order

Roll Call

Agenda Approval

New Business

1. November 18, 2024 Tree Board Meeting Minutes
2. Tree City USA Programing and Presentation of Plaque
3. Arbor Day Celebrations: Tree Give Away and Tree Planting
4. Planned Projects in the Community

Commissioner Reports and Comments

Adjourn

Americans with Disabilities Act Notice

In accordance with the Americans with Disabilities Act and other applicable laws, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 970-587-4664 no later than 48 hours before the meeting in order to request such assistance. De conformidad con la Ley de Discapacitados Estadounidenses y otras leyes vigentes, los individuos que necesitan adaptaciones funcionales para asistir o participar en esta reunión deberán comunicarse con la Municipalidad marcando el 970 587- 4664 a lo más tardar 48 horas antes de dicha reunión para solicitarla.

THE COMMUNITY THAT CARES



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JOHNSTOWN TREE BOARD REGULAR MEETING

450 S. Parish, Johnstown, CO

Monday, November 18, 2024

MINUTES

CALL TO ORDER

At 8:03 Tree Board Member Duncan called the meeting of the Tree Board to order.

ROLL CALL

Present:

Board Member Molinar
Board Member Menzies
Board Member Duncan
Board Member Young
Board Member Morris
Board Member Paranto

Absent:

Board Member Berg

NEW BUSINESS

October 23, 2023, Tree Board Meeting Minutes:

Motion by Board Member Young and seconded by Board Member Molinar to approve the October 23, 2023 Tree Board Meeting Minutes.

Upon vote, motion passed unanimously.

Tree City USA Programming and Presentation of Plaque: Town Manager Matt LeCerf presented the Tree City USA Plaque and discussed the Tree City USA Program.

Arbor Day Celebrations: Town Manager Matt LeCerf noted the Tree Giveaway Program as well as the Tree Planting Ceremony conducted by Council.

The Community that Cares

Planned Projects in the Community: Town Manager Matt LeCerf outlined the 2024 expenditures as well as the upcoming 2025 budget.

ADJOURNMENT

There being no further business for the Johnstown Tree Board, Board Member Duncan adjourned the meeting at 8:23 p.m.

Approved by Johnstown Tree Board:

Michael P. Duncan, Tree Board Member

Attest:

Meghan C. Martinez, MMC, Town Clerk



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Johnstown Tree Board Agenda Communication

Agenda Date: December 1, 2025

Subject: Arbor Day Celebrations: Tree Give Away and Tree Planting

Attachments:

1. Tree Giveaway
2. Arbor Day Celebration Proclamation
3. Tree Planting Ceremony

Presented by: Matt LeCerf, Town Manager

Agenda Item Description:

The Town successfully completed its annual tree voucher and Arbor Day activities. Free tree vouchers were distributed at Town Hall on April 5th from 9:00–10:00 AM, with additional availability from April 7th–11th during regular business hours (8:00 AM–5:00 PM). Vouchers were offered on a first-come, first-served basis while supplies lasted.

As part of Arbor Day, the Town hosted a tree pickup event on April 25th from 3:00–6:00 PM, during which 215 trees were given away to participating residents.

The celebration concluded with the Official Tree Planting Ceremony held on October 17th at 3:00 PM at Hays Park. Mayor Duncan presented an Arbor Day proclamation, commemorating the Town's continued commitment to environmental stewardship.

Strategic Plan Alignment:

Organizational Excellence & Public Trust

- Strengthen public trust and confidence

Natural & Built Environment

- Invest in, enhance, and conserve our parks, open spaces, agricultural areas and natural environment

Legal Advice:

N/A

Financial Advice:

The programs were included in the 2025 Adopted Budget.

Recommended Action:

N/A

Suggested Motions:

N/A

Reviewed and Approved for Presentation,



Town Manager





PROCLAMATION

Arbor Day Celebration

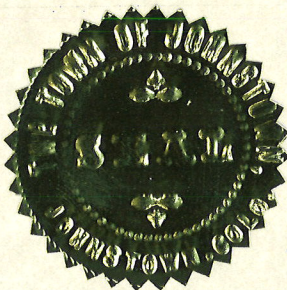
- WHEREAS,** in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees; and
- WHEREAS,** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and
- WHEREAS,** Arbor Day is now observed throughout the nation and the world; and
- WHEREAS,** trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife; and
- WHEREAS,** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and
- WHEREAS,** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and
- WHEREAS,** trees – wherever they are planted– are a source of joy and spiritual renewal.

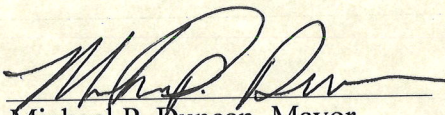
NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JOHNSTOWN, COLORADO THAT:

I, Michael P. Duncan, Mayor of the Town of Johnstown, on behalf of the Johnstown Town Council and the Johnstown Community do hereby proclaim October 17, 2025, as Arbor Day in the Town of Johnstown and I urge all citizens to celebrate

Arbor Day

And to support efforts to protect our trees and woodlands. Furthermore, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations



By: 
Michael P. Duncan, Mayor





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Johnstown Tree Board Agenda Communication

Agenda Date: December 1, 2025
Subject: Planned Projects in the Community
Attachments: None
Presented by: Matt LeCerf, Town Manager

Agenda Item Description:

The Town has made significant investments in tree maintenance and plantings in 2025. As part of the Town's annual Tree City USA program application, we are required to invest a minimum of \$2.00 per capita (\$40,000 total). While the Johnstown population is debatable based on various demographic estimates, we have inserted a number of 20,634 population for the current year. During 2025, the Town participated in both an Arbor Day Celebration on October 17, 2025 as well as provided trees to the community, ordering 215 trees for giveaway. This was supported by the Trees Across Colorado Programming. The table below illustrates the allocation of funds thus far for the calendar year in the various categories.

For FY 2025, we have the following allocations made for tree maintenance:

Tree Focused Purpose	Expenditures (through November 21, 2025)
Maintenance	\$22,975
Planting	\$1,680
Community Tree Program	\$17,400
Total	\$42,055

In an effort to keep the tree count positive, we have allocated \$98,000 into the FY 2026 budget for replacement, removal and maintenance of trees in the community and our parks.

For FY 2026, we have the following allocations made for tree maintenance:

Tree Focused Purpose	Allocations in FY 2026 (preliminary)
Maintenance	\$50,000
Planting	\$26,000
Community Tree Program	\$22,000
Total	\$98,000

Are there any other programs you would like to see us pursue in the future related to tree projects and programs?

Strategic Plan Alignment:

Organizational Excellence & Public Trust

- Engage, inform and involve the community

Natural & Built Environment

- Invest in, enhance, and conserve our parks, open spaces, agricultural areas and natural environment

Legal Advice:

N/A

Financial Advice:

The 2026 Tree Program is included in the 2026 Proposed Budget.

Recommended Action:

None

Suggested Motions:

None

Reviewed and Approved for Presentation,



Town Manager