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TOWN COUNCIL REGULAR MEETING

450 S. Parish, Johnstown, CO
Monday, November 17, 2025

MINUTES

CALL TO ORDER

At 7:00 Mayor Duncan called the meeting to order.

PLEDGE OF ALLEGIANCE

Mayor Duncan invited attendees to join in the Pledge of Allegiance.

ROLL CALL

Present:

Councilmember Berg
Councilmember Menzies
Mayor Duncan
Mayor Pro Tem Young
Councilmember Morris

Absent:

Councilmember Molinar
Councilmember Paranto

AGENDA APPROVAL

Motion by Councilmember Berg and seconded by Mayor Pro Tem Young to approve the agenda as presented.

Upon vote, motion passed unanimously.

EXECUTIVE SESSION

The Community that Cares

Motion by Councilmember Berg and seconded by Councilmember Menzies to go into executive session to receive legal advice from the Town Attorney Pursuant to C.R.S. Section 24-6-402(4)(b) regarding the YMCA Forensic Audit

Upon vote, motion passed unanimously.

At 7:03 Mayor Duncan recessed the meeting to go into executive session.

At 8:21 Mayor Duncan reconvened the meeting.

SPECIAL PRESENTATIONS:

Proclamation for Small Business Saturday: Mayor Duncan proclaimed November 29, 2025, as Small Business Saturday in Johnstown and urged the community to support small businesses and merchants.

PUBLIC COMMENT

Mayor Duncan announced that no one had signed up for public comment.

CONSENT AGENDA

Motion by Councilmember Berg and seconded by Mayor Pro Tem Young to approve the consent agenda as presented:

- November 3, 2025, Town Council Meeting Minutes
- Resolution 2025-33 Certifying Various Tax Liens to the Larimer and Weld County Treasurer's Office for Inclusion in the Appropriate Tax Bill
- October 2025 Financial Statements

Upon vote, motion passed unanimously.

TOWN MANAGER REPORT

Town Manager Matt LeCerf provided a report.

OLD BUSINESS

Ordinance 2025-278 for Zoning Case No. ZON24-0007: Amendment to the Granary Outline Development Plan:

Motion by Councilmember Morris and seconded by Councilmember Berg to reopen the Public Hearing.

Upon vote, motion passed unanimously.

At 8:25 Mayor Duncan reopened the public hearing.

Town Manager Matt LeCerf presented. The applicant was present and addressed the Council.

At 8:44 Mayor Duncan closed the public hearing.

Motion by Councilmember Berg and seconded by Councilmember Morris to approve Ordinance 2025-278.

Upon vote, motion passed unanimously.

NEW BUSINESS:

Intergovernmental Agreement for Assessment and Collection of Fire Impact Fees – Loveland Fire Rescue Authority: Town Manager Matt LeCerf presented.

Motion by Councilmember Morris and seconded by Mayor Pro Tem Young to approve the Intergovernmental Agreement for Assessment and Collection of Fire Impact Fees as presented.

Upon vote, motion passed unanimously.

Resolution 2025-34: Approving and Adopting the Realignment of Larimer County Road 3 from Ronald Reagan Blvd to State Highway 34: Public Works Director Tim Hoos presented the proposed resolution.

Motion by Councilmember Berg and seconded by Councilmember Morris to approve Resolution 2025-34 adopting the realignment of Larimer County Road 3 from Ronald Reagan Blvd to State Highway 34.

Upon vote, motion passed 4-1 with Councilmember Menzies voting no.

PUBLIC HEARING:

Consideration of a Transfer of a Retail Liquor Store License from Northstar Liquors to Timberline Liquor:

At 8:51 Mayor Duncan opened the public hearing.

Town Clerk Meghan Martinez presented the transfer application. The applicant was present.

At 8:53 Mayor Duncan closed the public hearing.

Motion by Councilmember Menzies and seconded by Councilmember Morris to approve the transfer of the retail liquor store license from Northstar Liquor to Timberline Liquor LLC.

Upon vote, motion passed unanimously.

2026 Proposed Budget:

At 8:54 Mayor Duncan opened the public hearing.

Finance Director Kristyn Unrein presented.

At 8:56 Mayor Duncan closed the public hearing and noted that the Council would consider the budget at the December 1, 2025 Town Council Meeting.

Ordinance 2025-279 for Land Use and Development Code Amendments:

At 8:57 Mayor Duncan opened the public hearing.

Planning and Development Director Jeremy Gleim presented the proposed ordinance.

At 9:11 Mayor Duncan closed the public hearing.

Motion by Councilmember Morris and seconded by Mayor Pro Tem Young consistent with the Planning and Zoning Commission's recommendation, to approve Ordinance 2025-279 on first reading.

Upon vote, motion passed unanimously.

COUNCIL REPORTS AND COMMENTS

Councilmember Berg: He shared that former Mayor Jim Noah had passed away; he asked that everyone keep him and his family in their thoughts.

Councilmember Menzies: Nothing at this time.

Councilmember Morris: She feels so blessed to live in Johnstown. She also wished everyone a Happy Thanksgiving.

Mayor Pro Tem Young: Nothing at this time.

MAYOR COMMENTS: November 29th is an important day for college football. He appreciates the 128 years of history of the Iowa State and Michigan rivalry and appreciates the example it sets. We can argue, we can debate but we are one town, one team. Go Buckeyes!

EXECUTIVE SESSION:

Mayor Pro Tem Young recused himself from this item.

Motion by Councilmember Berg and seconded by Councilmember Morris to go into executive session to discuss matters subject to negotiations and to instruct negotiators pursuant to C.R.S. Section 24-6-402(4)(e) regarding the Library MOU.

Mayor Pro Tem Young left the meeting at 9:16.

Mayor Duncan recessed the meeting to go into executive session at 9:16.

Mayor Duncan reconvened the meeting at 9:47.

ADJOURNMENT

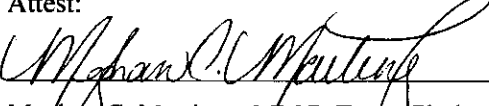
There being no further business for the Town Council, Mayor Duncan adjourned the meeting at 9:48 p.m.

Approved by Town Council:


Michael P. Duncan, Mayor



Attest:


Meghan C. Martinez, MMC, Town Clerk