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TOWN COUNCIL REGULAR MEETING

450 S. Parish, Johnstown, CO

Monday, April 6, 2026

MINUTES

CALL TO ORDER

At 7:00 Mayor Duncan called the meeting to order.

PLEDGE OF ALLEGIANCE

Mayor Duncan invited attendees to join in the Pledge of Allegiance.

ROLL CALL

- Michael P. Duncan, Mayor
- Chad Young, Mayor Pro Tem
- Dee Anne Menzies, Councilmember
- Dianne Morris, Councilmember
- Andrew Paranto, Councilmember
- Damien Berg, Councilmember
- Jesse Molinar, Jr., Councilmember

AGENDA APPROVAL

Motion by Councilmember Molinar and seconded by Councilmember Morris to approve the agenda as presented.

Upon vote, motion passed unanimously.

SPECIAL PRESENTATIONS

The Community that Cares

Business of the Month: Economic Development Director Sarah Crosthwaite presented Ziggi's Coffee as the April Business of the Month.

New Employee Introductions:

Public Works Director Tim Hoos introduced Kegan Audas and Sean Maley as Streets Technicians for the Public Works team.

Chief of Police Jeff Strossner introduced Lori Burdick as the Records Supervisor for the Police Department.

Proclamation Crime Victims Rights Week: Mayor Duncan read a proclamation for Crime Victims' Rights Week in Johnstown.

PUBLIC COMMENT

Jim Hatfield, 345 Hickory Lane, asked that no construction be done in the Clearview subdivision on Mondays to allow for trash pickup and also inquired about notice for the neighborhood.

CONSENT AGENDA

Motion by Councilmember Paranto and seconded by Councilmember Molinar to approve the consent agenda which contained the following items.

- March 16, 2026 Minutes
- Ordinance 2026-288
- Ordinance 2026-289
- Ordinance 2026-290
- Ordinance 2026-287
- March 2026 List of Bills
- Appointment of a Planning and Zoning Commissioner

Upon vote, motion passed unanimously.

TOWN MANAGER'S REPORT

Town Manager Matt LeCerf provided a report.

NEW BUSINESS

Resolution 2026-18: Approving the Economic Incentive Agreement between the Town of Johnstown and USE Affiliates: Economic Development Director Sarah Crosthwaite presented the proposed Resolution.

Motion by Councilmember Berg and seconded by Councilmember Morris to approve the Incentive Agreement between the Town of Johnstown USE Affiliates as presented.

Upon vote, motion passed unanimously.

Construction Contract Award to Asphalt Specialties Company, Inc. for the 2026 Asphalt Mill, Overlay, Full Depth, Patching Project: Senior Project Manager Brandon Torrez presented the proposed contract award.

Motion by Mayor Pro Tem Young and seconded by Councilmember Molinar to approve the construction contract for 2026 Asphalt Mill, Overlay, Full Depth, Patching Project with Asphalt Specialties Company, Inc. in the amount of \$1,135,673.30 as well as provide access to an additional 10% contingency by authorization of the Town Manager to approve the use of these funds for unforeseen construction expenses encountered on the project not to exceed the budgeted amount and to authorize the Town Manager to execute the contract.

Upon vote, motion passed unanimously.

Construction Contract Award to Vance Brothers, LLC. for the 2026 Pavement Slurry Seal Project: Project Manager Jeff Blankenship presented the proposed contract.

Motion by Councilmember Menzies and seconded by Councilmember Berg to approve the construction contract for the 2026 Pavement Slurry Seal Project with Vance Brothers, LLC in the amount of \$303,567.50 as well as provide access to an additional 10% contingency by authorization of the Town Manager to approve the use of these funds for unforeseen construction expenses encountered on the project not to exceed the budgeted amount, and to authorize the Town Manager to execute the contract.

Upon vote, motion passed unanimously.

Contract Award to EConorthwest for the Housing Needs Assessment Study: Planning and Development Director Jennifer Simmons presented the proposed contract award.

Motion by Councilmember Berg and seconded by Mayor Duncan to approve the contract for the Housing Needs Assessment as presented to EConorthwest in the amount of \$152,322.

Upon vote, motion passed unanimously.

Intergovernmental Agreement Authorizing District Purchase of Water and Use of Special Improvement Districts between the Town of Johnstown and Revere at Johnstown Metropolitan District Nos 1-9: Town Attorney Avi Rocklin and Special Counsel Carolyn Steffl presented the proposed IGA.

Motion by Councilmember Berg and seconded by Councilmember Molinar to approve Intergovernmental Agreement Authorizing District Purchase of Water and Use of Special Improvement Districts between the Town of Johnstown and Revere at Johnstown Metropolitan District Nos. 1-9.

Upon vote, motion passed unanimously.

PUBLIC HEARING:

Resolution 2026-17 Amending the 2021 Johnstown Area Comprehensive Plan:

At 7:59 Mayor Duncan opened the public hearing.

Planner Aubree Flores presented the proposed resolution.

No public comments were received.

At 8:03 Mayor Duncan closed the public hearing.

Motion by Councilmember Molinar and seconded by Councilmember Paranto to approve Resolution 2026-17 as recommended by the Planning and Zoning Commission.

Upon vote, motion passed unanimously.

Resolution 2026-19 Amending the Fiscal Year 2026 Budget:

At 8:04 Mayor Duncan opened the public hearing.

Finance Director Kristyn Unrein presented the proposed budget amendment.

No public comments were received.

At 8:05 Mayor Duncan closed the public hearing.

Motion by Councilmember Morris and seconded by Mayor Pro Tem Young to approve Resolution 2026-19 Amending the Fiscal Year 2026 Budget.

Upon vote, motion passed unanimously.

COUNCIL REPORTS AND COMMENTS

Councilmember Paranto: He reminded the community that tomorrow is Election Day. Regardless of the outcome, it has been a pleasure.

Councilmember Morris: She echoed Councilmember Paranto's comments.

Councilmember Molinar: He mentioned the Housing Authority has been addressing some maintenance concerns and the new manager is doing a great job.

Councilmember Berg: He will be bringing a Memorial Day update soon from the JM Post. He attended Clean Up Day and it was a great event.

Councilmember Menzies: The Weld Trust awarded a \$20,000 grant to the YMCA for backpacks. She took a moment to thank the RE-5J students that fill those backpacks daily. She asked about access to a road that recently went through devolution but will still need to be accessed by various utility companies. She also wanted to acknowledge the fire department and the Knox box program.

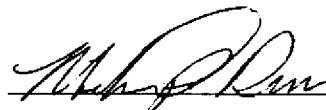
Mayor Pro Tem Young: He wanted to acknowledge the partnership with the Library and the Town for the blood drive. He also reminded the Council of the upcoming teen impact awards.

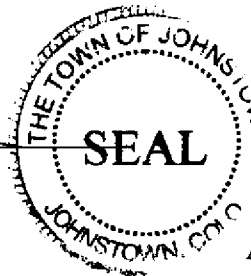
MAYOR COMMENTS: He mentioned the upcoming election and encouraged everyone in Johnstown to vote.

ADJOURNMENT


There being no further business for the Town Council, Mayor Duncan adjourned the meeting at 8:16 p.m.

Approved by Town Council:


Michael P. Duncan, Mayor



Attest:


Meghan C. Martinez, MMC, Town Clerk